



# Town Committee Request for Advertisement

## Requestor Contact Information

Date of Request:

Requestor Name	
Phone	
Email Address	
Town Committee Name	
AD to BEGIN on (date)	
AD to END on (date)	

## Activity Information

Activity Type (class, festival, project, etc.)	
Name of Activity	
Date of Activity	
Time of Activity	
Location of Activity (facility or park name, or address)	
Cost of Activity	
(If different from Requestor info) Activity Coordinator's Name, phone number & email address	

Write your AD in the space below. If you have a typed AD, attach your AD to this form. Keep AD short and concise. The Town reserves the right to edit all content for space & grammatical issues. Your AD will be placed on the Town's website.

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☐ Check box if you want AD forwarded to the Island Gazette to request placement in Section B.

Bring completed form to Town Hall.