



TOWN COUNCIL AGENDA

REGULAR/ORGANIZATIONAL MEETING

December 11, 2017 @ 6:30 p.m.

MEETING TO BE HELD IN COUNCIL ROOM AT TOWN HALL
LOCATED AT 117 SETTLERS LANE

***Asterisks indicate documentation is included in agenda packet**

CALL TO ORDER – Mayor Swearingen

INVOCATION AND PLEDGE OF ALLEGIANCE – Reverend Thomas Williams

INTRODUCTION AND WELCOME TO SPECIAL GUESTS – Mayor Swearingen

APPROVAL OF CONSENT AGENDA ITEMS

1. *Approve 90% (\$32,447.70) of requested total rollover amount total of \$36,053 from FY16/17 to FY17/18 budget for TDA Marketing funds as requested by the Marketing Committee and address the remaining 10% (\$3,605.30) at the January Council meeting
2. *Contract to ECS Southeast, LLP in amount of \$16,831.00 to perform required special inspections for renovation, expansion and construction project for town hall complex and new fire station
3. *Budget Amendment No. 18-04 transferring \$6,200 from the Fire Department budget to the Police Department budget for the value of a Police vehicle reassigned for Fire Department use
4. *Budget Amendments No. 18-05 to increase the GF and WF debt service budgets by a total of \$231,167 for the first Fire Station/Town Hall project loan payment due June of 2018
5. *Approve application for TDA Funding for maintenance and improvements to the Joe Eakes Park tennis courts and basketball court
6. Schedule public hearing as first order of business on January 2018 agenda to receive public comment on proposed system development fee assessment of \$592.26 for water and sewer connection for all new development, per unit. The Town opened the required 45 day comment period on November 7, 2017 that ends on December 22, 2017.
7. *Accept resignation of John Ellen from both the P&Z Commission and the WMPO CAC
8. *Accept resignation of Allen Oliver from the WMPO Bicycle and Pedestrian Safety Committee.
9. *Building Inspections Report – November 2017
*Finance Report
10. *Minutes:
 - 11/20/17 closed session
 - *11/20/17 regular session

Consent agenda items are voted on as one item. If a member of Council wishes to discuss an individual item, a motion must be made and approved to move the item to the agenda.

ADOPTION OF THE AGENDA



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DISCUSSION AND CONSIDERATION OF NEW BUSINESS

1. Appreciation of service to Mayor Swearingen and Commissioner Dugan
2. Administration of Oaths of Office by the Honorable Rebecca W. Blackmore and seating of new council members
 - Mayor Craig Bloszinsky
 - Commissioner John Ellen
 - Commissioner Allen Oliver
3. Council appointment of Mayor Pro Tem for 2 year term
4. Council appointment of Building Commissioner as liaison to Building Inspections Dept.
5. Council appointment of 2 council members to serve on KB/CB Sewer Authority (currently Comm. Dugan and Heglar)
6. Mayor appointments of Department Head liaisons
 - Administration & Recreation
 - Finance
 - Fire
 - Police
 - Public Works
7. Mayor appointments of committee liaisons
 - Community Center
 - Joint Committee Chairpersons
 - Marketing
 - Planning & Zoning Commission
 - Shoreline Access and Beach Protection
8. Council review and appointment of non-town committee appointments **appointment*
 - a. *Council of Governments (COG) - must be elected official (currently Comm. Dugan)
 - b. *FF State Recreational Area Advisory (currently Comm. Dugan)
 - c. *MPO Citizens Advisory Committee (currently John Ellen)
 - d. *MPO Bicycle and Pedestrian Committee - must be resident (currently Allen Oliver)



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- e. *MPO Advisory Board - must be elected official (currently Mayor Swearingen)
 - f. *Ports, Waterway and Beach Commission - usually elected official, but not required (currently MPT Bloszinsky)
 - g. Tourism Development Authority (TDA) - must be mayor and one business owner
Business owner Anne Brodsky appointed 12/14/10
 - h. Cape Fear Disability Commission – Resident Dustin Robinson appointed 10/16/17
 - i. MPO Technical Coordinating (TCC) - must be employee (currently Town Clerk)
9. Council designation of 3 members of Council as banking signatories
(Usually mayor, mayor pro tem and one commissioner)
10. *2018 Annual Council Retreat
Suggested dates based on availability of Community Center
- Tuesday, January 23rd
 - Friday, January 26th
 - Tuesday, January 30th
 - Friday, February 2nd
 - Friday, February 9th

COMMISSIONER ITEMS (no action required)

ADJOURNMENT

Please join us for a reception at the Beachwalk Clubhouse located next door to Town Hall after the meeting.