



TOWN COUNCIL MINUTES

REGULAR MEETING

July 15, 2019 @ 6:00 p.m.

The Kure Beach Town Council held its regular meeting on Monday, July 15th, 2019 beginning at 6:00 pm. There was a quorum of Council and the Town Attorney was present.

COUNCIL MEMBERS PRESENT

Mayor Craig Bloszinsky
(MPT) David Heglar
Commissioner Joseph Whitley
Commissioner Allen Oliver
Commissioner John Ellen

COUNCIL MEMBERS ABSENT

None

STAFF PRESENT

Town Clerk – Nancy Avery
Finance Officer (FO) – Arlen Copenhaver
Police Chief – Mike Bowden
Public Works Director – Jimmy Mesimer
Fire Chief – Ed Kennedy
Deputy Town Clerk – Mandy Sanders

Mayor Bloszinsky called the meeting to order at 6:00 pm. Commissioner Ellen gave the invocation and led in the Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA ITEMS

1. Accept Dan Lockwood's resignation from the Marketing Committee
2. Accept Retha Deaton's resignation from the P&Z Commission and approve moving alternate David Garceau to full member
3. Minutes:
 - June 17, 2019 Regular
 - June 17, 2019 Special
 - June 17, 2019 Closed

MOTION- Commissioner Ellen made a motion to approve the consent agenda as presented

SECOND- Commissioner Whitley

VOTE- Unanimous



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ADOPTION OF THE AGENDA

MOTION- Commissioner Oliver made a motion to amend the agenda to add to the closed session discussion of attorney-client privilege as per N.C.G.S 143-318.11(a)(3) and approve as amended

SECOND- MPT Heglar

VOTE- Unanimous

DISCUSSION AND CONSIDERATION OF PERSONS TO ADDRESS COUNCIL

1. CWMTF grant feasibility study result by Jonathan Hinkle of LDSI, Inc. and Lauren Kolodij, Deputy Director Of Coastal Federation

Jonathan Hinkle stated:

- LDSI began in 1999, in High Point, North Carolina, to expand the abilities and range of services of the Land Design companies. Our original emphasis was on engineering surveys and photogrammetric control. Today we provide a full range of surveying services from our office in Charlotte, North Carolina, and water resource engineering services from our Kinston, NC office. Our staff of professionals includes individuals with backgrounds in all phases of Conventional Surveying, Global Positioning Surveying and Geographic Information Systems, and maintains engineering and land surveying licensure in North Carolina, South Carolina, and Virginia. We are additionally licensed for engineering in Florida, Georgia, and Tennessee.
- Service Lines:
 - Water Resource Engineering
 - Surveying
 - GIS
 - SUE
 - SUAS
- 501(c)(3) non-profit, membership organization founded in 1982
- Key goals:
 - Clean water that supports fishing and swimming
 - Living shorelines that reduce sound-side erosion and provide habitat
 - Thriving oysters that support the coastal environment and economy
 - Effective coastal management that protects the coast
 - A coast that is free of marine debris
- Kure Beach Infiltration History
- Multiple successful Dune Infiltration Systems (DIS), installation in 2006
- L Ave



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- Allowed no water to bypass during 25 storm events
- M Ave
 - Allowed no water to bypass during 20 out of 25 storm events
- Median Bacteria Concentration Reduction
 - Fecal coliform reduced from 7600 CFU/100 ml to 1.5 CFU/100 ml
 - Enterococcus reduced from 1298 CFU/100 ml to 10 CFU/100ml
- NC CWMTF Grant
- Partners
 - Town of Kure Beach
 - NC Coastal Federation
 - NC DOT Hydraulics Unit
 - North Carolina State University
 - Biological and Agricultural Engineering Department
- The goal is to reduce the frequency and duration that storm water with high levels of bacteria enters the recreational beach area, thus protecting Kure Beach's greatest environmental and economic asset – recreational beach areas along the Atlantic Ocean. The installation of storm water infiltration systems is proven to:
 - Reduce storm water discharge.
 - Reduce bacteria discharged.
 - Reduce the potential of human contact with polluted storm water runoff.
 - Complement existing storm water infrastructure.
- Groundwater Elevation
 - Groundwater elevations were monitored at existing DIS
 - K Ave existing DIS groundwater elevations
- Existing Drainage
 - Davis Road (South of E Avenue) storm water outfall during discharge event
 - Drainage discharges directly into ocean
- Diverter Box
 - Sized for each site
 - Aluminum Flashboards
 - Allows for system to handle excessively large storm events
- Funding Opportunities
 - NC Attorney General's Office – Environmental Enhancement Grant Program
 - USEPA and NCDWR Nonpoint Source Section 319 Grant Program
 - NCDNCR Clean Water Management Trust Fund
 - NCDWR Water Resources Development Project Grants
 - NCDOT NPDES Retrofit Program
- Next Steps



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- Review ranking of outfall retrofits and prioritize to meet Town's goals and objectives
- Secure funding for implementation:
- Engineering design
- Construction
- Monitoring
- Implement the plan

MOTION- MPT Heglar made a motion to direct Town Clerk Avery to work with Jonathan Hinkle of LDSI, Inc. and Lauren Kolodij, Deputy Director Of Coastal Federation on a letter of intent to the Environmental Enhancement Grant Program to meet the August 19, 2019 deadline and gives authority to Mayor Bloszinsky to sign the letter of intent for the storm water infiltration system project at J Avenue through Davis Road beach accesses

SECOND- Oliver

VOTE- Unanimous

DISCUSSION AND CONSIDERATION OF COMMITTEE BUSINESS

1. Planning & Zoning Commission

P&Z Chairman Galbraith stated the Historical Preservation Commission has received a model report from the state government and will be moving forward following the template. He is currently speaking with the history department at UNCW to have an intern assist. The P&Z Commission may be bringing forward to Council in the next few months recommendations regarding Graffiti. Kure Beach currently doesn't have anything currently to deal with graffiti. The Commission is also currently interviewing for an alternate member.

DISCUSSION AND CONSIDERATION OF DEPARTMENT HEAD BUSINESS

1. Administration

2. Building Inspections Department

3. Finance Department

Financial Officer Copenhaver stated the loan for the water meter project in the amount of 1.3 million is approved and will close the loan this Thursday. Installation will be ready to start once contracts are signed.

4. Fire Department



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5. Police Department

Mayor Bloszinsky stated thank you to the Police and Fire Departments for a busy month. Thank you for handling the parking and all of the rescues.

6. Public Works Department

Public Works Director Mesimer stated:

- The hand drier has been purchased and should be in by end of the week
- The water fountains need to be replaced so the new ones have been ordered
- The boardwalk lights are included in the budget to replace this year

7. Recreation Department

DISCUSSION AND CONSIDERATION OF OLD BUSINESS

1. Social Media Policy

Deputy Town Clerk Sanders stated:

- Council asked the Administrative Department at the February retreat to write a social media policy
- It is included in the Agenda Packet and is a basic policy
- The main departments that would be using the social media policy would be the Recreation Department and the Fire Department
- The Facebook page will help promote events for the Recreation Department
- Does Council want the Administration Department to activate the Emergency Facebook Page that was shown at the February Retreat?

MPT Heglar asked is the Ocean Rescue Facebook page in conformance with this policy? Need guidance on record retention laws for the departments to follow. Keep the hurricane page inactivate.

Commissioner Whitley stated he wants the correct information put out to the citizens but doesn't want to become paralyzed as the surrounding Towns.

Deputy Town Clerk Sanders to bring recommendation on the Town Social Media Policy to Council at the August meeting regarding guidelines for record retention.

2. Storm Water Study Scope Document for Bid Requests

MPT Heglar stated:

- PROJECT PURPOSE: To evaluate the storm water systems that are identified by the town staff for (1) initial design flows, (2) compare the initial design to current



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best practice design and (3) to highlight opportunities for improvement by identifying the current limiting factor in each evaluated system. Review will include non-Town owned portions of serving systems (HOA owned ponds, external outfalls through MOTSU) that serve the identified areas of concern. This will be the beginning phase of a multi-stage project to review the entire town's storm water system.

- Provide pricing and timing for each option separately to allow Town Council to prioritize the project scheduling and funding.
 - Inventory the existing storm drainage collection system, at the Owner specified locations, and discharge points from surveys, drawings, and discussions with the Town staff to document the current as designed system. Additionally – from this review highlight the system flow restrictions and provide recommendations on improvements.
 - Identify components that are under capacity and provide recommendation for component sizes for peak storm water inflows to achieve current Storm water Best Practices as defined by State of North Carolina.
 - Provide recommendations for proposed storm water drainage improvements with descriptions and cost estimates.
 - Review grant and low interest funding options with the state and federal programs.
 - Review existing ordinances, drainage studies, flood hazard studies, and topography to develop an understanding of the existing conditions in the area.
- Link on Town website for review regarding Denise Hubbard's presentation:
 - <http://www.townofkurebeach.org/Data/Sites/1/media/kb-flooding-presentation.pptx>
- Highlighted Permits have Detention Ponds – Town has requested details on permits from State of North Carolina for technical review.
- Next Steps:
 - Upon receipt of information from Appendix 3 and 4 – information will be provided to Engineer for a quote on the work – broken down by area to allow council to discuss funding and prioritization of project.
 - A preliminary quote should be available prior to the August meeting for council review and discussion at that meeting.



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DISCUSSION AND CONSIDERATION OF NEW BUSINESS

1. Sponsorship of the CB Bike Rodeo hosted by the CBPD

Commissioner Whitley stated:

- The Town was asked again to sponsor this event
- Last year the Town donated \$500 which bought 10 bikes for local children

MOTION- Commissioner Whitley made a motion to approve being a sponsor of the CB Bike Rodeo in the amount of \$500

SECOND- MPT Heglar

VOTE- Unanimous

COMMISSIONER ITEMS

MPT Heglar asked the Administration Department to send out a reminder to citizens regarding signing up for the email and text alerts for potential storms.

Commissioner commented the Town did receive permission to walk the ditches. Should he reach out to schedule a time to walk the ditches in August?

Town Clerk Avery stated she is waiting on security clearance for the surveyor to be able to identify the ditches.

MPT Heglar stated he assumes the Public Works Department will go along with the surveyor and ask them to look at the ditches so the Town can identify any problems.

Commissioner Ellen commented he will be out of Town from August 3th through September 4th but will try to call in for the August Council meeting.

MOTION- MPT Heglar made a motion to go into closed session for consultation on a personnel matter as per N.C.G.S. 143-318.11(a)(6) and for attorney-client privilege as per N.C.G.S 143-318.11(a)(3) at 7:11p.m.

SECOND- Commissioner Whitley

VOTE- Unanimous

MOTION- Commissioner Oliver made a motion to return into open session at 7:35 p.m.

SECOND- MPT Heglar

VOTE- Unanimous



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MPT Heglar stated Council discussed in close session a personnel issue and a project financial issue and no decisions were made.

MOTION- MPT Heglar made a motion to adjourn the meeting at 7:37pm

SECOND- Commissioner Whitley

VOTE- Unanimous

ATTEST:

A handwritten signature in cursive script that reads "Mandy Sanders".

Mandy Sanders, Deputy Town Clerk

A handwritten signature in cursive script that reads "Craig Bloszinsky".

Craig Bloszinsky, Mayor

NOTE: These are action minutes reflecting items considered and actions taken by Council. These minutes are not a transcript of the meeting. A recording of the meeting is available on the town's website under government>council.