

MINUTES

TOWN OF KURE BEACH TOWN COUNCIL

117 Settlers Lane ▪ Kure Beach, NC 28449



Dean Lambeth, Mayor
Chuck Keener, Mayor Pro Tem
Jim Dugan, Commissioner
Barry Nelder, Commissioner
Tim Fuller, Commissioner
Kaysie Pralle, Town Clerk

REGULAR MEETING - CONTINUED
JUNE 1, 2010 at 2:00 PM

This meeting was continued from the Tuesday, May 18, 2010
Regular Town Council Meeting.

COUNCIL MEMBERS PRESENT:

Mayor	Dean Lambeth
Mayor Pro Tem	Chuck Keener
Commissioner	Jim Dugan
Commissioner	Barry Nelder
Commissioner	Tim Fuller

COUNCIL MEMBERS ABSENT:

STAFF PRESENT:

Fire Chief	Harold Heglar
Police Chief	Dennis Cooper
Building Inspector	John Batson
Finance Officer	Jennifer Watson
Town Clerk	Kaysie Pralle

Town Attorney A. A. Canoutas was in attendance. There was a quorum of the Town Council present.

CALL TO ORDER AND WELCOME

Mayor Lambeth called the meeting to order at 2:03 pm.

Commissioner Fuller - We tried to adjust the salaries of the town clerks office. It is split between the general fund and the water fund. When we had our last meeting we discussed money for committees, so we stuck \$10,000 on page five. Administration we zeroed out salaries in there. We will need to go back and find out where we will assign things.

Commissioner Dugan - Are there going to be fewer printing and supplies?

Commissioner Fuller - In other departments we lowered those, but left administration as is. We will probably move items from administration to other departments. The last police department budget included a 3% increase and three-fourths police officers salary. We need to consider putting that back in now, or later in the year after seeing how the budget is doing at that time.

Commissioner Dugan - There was only one department that added extra money for additional employees. I am assuming that all departments are giving an equal raise to its departments?

Commissioner Fuller - It averaged to about three percent.

Commissioner Dugan - How many employee's did we figure for the finance department?

Commissioner Fuller - It is based on having Pat, Mandy, the finance officer and part of the front desk position. Also part of the town clerk's responsibility will be in finance.

Commissioner Dugan - Did you make any changes to the community center?

Commissioner Fuller - That number keeps going back and forth. Their budget was for \$11,000. With improvements the budget went up to around \$33,000, but it has been brought back to around \$16,000.

Commissioner Dugan - In the past we have made it a wash.

Commissioner Fuller - That is what the goal has always been. Their air conditioner will need to be replaced in the near future.

Commissioner Dugan - Harold, all lifeguard costs are coming out of TDA, am I correct?

Fire Chief Heglar - That is correct, unless you all change it.

Mayor Lambeth - Did we put any money into the budget for the chambers requests?

Commissioner Fuller - The only requests are what we have listed on the worksheet. Currently the expenditures total \$2,850,252 compared to \$2,916,369 expenditures on May 18th. Ad valorem revenues total \$1,538,914. Revenues are currently \$2,669,235 which leaves a \$181,017 deficit.

The water and sewer fund are showing a slight surplus. My suggestion is to appropriate \$181,017 from the previous years fund balance to balance the budget.

Commissioner Dugan - Is there anything you would like to see the departments do to tighten up the budget?

Commissioner Fuller - He would like to go through every line item. The other thing we need to work on is to go back and look at what is an appropriate level of money to keep in the bank. Right now we have 45% of our expenditures in the general fund. This is slightly less than towns our size. The Citizens Finance and Budget Advisory Committee would look at this. We need to look at reporting methods because it is really hard to deal with all this. The committee will look at different reporting styles to make it more accessible to us and the tax payers.

Commissioner Dugan - I am ok with leaving emergency management unfunded, but we should know there is no money.

Commissioner Fuller – My feeling is that when an emergency occurs we will have the general fund to assist.

Commissioner Dugan – I would hope for the committee’s sake that we come up with a policy for budgeting.

Mayor Lambeth – We need a consensus about Parks and Recreation and the use of the community center.

Commissioner Fuller – Anyone that uses the community center has to pay a fee for opening and closing the community center. One solution is to ask the Parks and Recreation department to include the fee into the cost of the class. The other solution is to estimate how often Parks and Recreation are going to use the building and build that into the community centers budget.

ACTION - Mayor Lambeth MADE THE MOTION that Parks and Recreation raise their fees to cover the opening and closing costs. I would also like to add \$500 to the community center’s supply budget to cover any toiletries, paper towels, etc. that Parks and Recreation might use. Commissioner Nelder seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

Mayor Lambeth – The Pleasure Island Chamber of Commerce requested \$8,000 for the music entertainment at the air force base.

Police Chief Cooper – How do we benefit from the music at Fort Fisher?

Commissioner Fuller – I would say that the majority of the people that attend are from Kure Beach. If we add the \$8,000 for the chamber, it would bring the total up to \$18,000. Actually the total is \$19,350 without the \$8,000 chamber requests.

ACTION – Mayor Lambeth MADE THE MOTION to take \$8,000 and budget the music at Fort Fisher. Commissioner Nelder seconded the motion. THE VOTE OF APPROVAL WAS UNANIMOUS.

Commissioner Fuller – That is in addition to all the other contributions listed on the worksheet?

Mayor Lambeth – Yes.

Finance Officer Watson – What is the decision on the new police officer?

Commissioner Dugan – The amount of money it would cost for the new officer is almost what the contribution requests total.

Mayor Pro Tem Keener – We could always do a budget amendment.

ACTION – Commissioner Dugan MADE THE MOTION to put the officer back in for sometime this fall. Mayor Pro Tem Keener seconded the motion. THE MOTION AND SECOND WAS WITHDRAWN.

Police Chief Cooper – We can drop it and look at it again in January. I have put it in twice. We are at ten man employment. If this will help you balance the budget you can leave it out. We need to look at this again in January or February.

Commissioner Fuller – I suggest we look at it in December and that way you can bring someone on sometime in March.

Commissioner Dugan – I withdraw the motion.

Commissioner Fuller – We are \$191,567 short with the changes we discussed.

ACTION – Commissioner Fuller **MADE THE MOTION** that we authorize a fund balance appropriation of \$191,567 to balance the general fund and with that change we submit the budget. Commissioner Nelder seconded the motion. **THE VOTE OF APPROVAL WAS UNANIMOUS.**

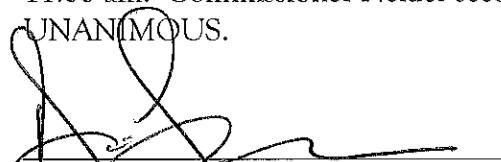
Commissioner Fuller – I don't know if we need the June 10th budget work session, but I will continue to go through the items. I will email Finance Officer Watson the budget ordinance to review and forward to the town clerk for publishing in the paper.

ACTION – Mayor Lambeth **MADE THE MOTION** to go into closed session to discuss a personnel matter at 3:02 pm. Mayor Pro Tem Keener seconded the motion. **THE VOTE OF APPROVAL WAS UNANIMOUS.**

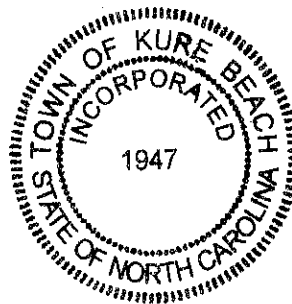
Council returned to open session at 4:01 pm.

ADJOURNMENT

ACTION – Mayor Lambeth **MADE THE MOTION** to continue this meeting until June 10th at 11:00 am. Commissioner Nelder seconded the motion. **THE VOTE OF APPROVAL WAS UNANIMOUS.**


Dean Lambeth, Mayor


Nancy Hewitt, Interim Town Clerk



Minutes were taken by Kaysie Pralle, former Town Clerk

NOTE: These are action minutes reflecting items considered and actions taken by Council. These minutes are not a transcript of the meeting. Persons wishing to hear the recording of this meeting may request to do so by contacting the Town Clerk.