



TOWN COUNCIL MINUTES

SPECIAL MEETING

June 2, 2014

The Kure Beach Town Council held a special meeting on Monday, June 2, 2014 at 4:00 p.m. The Town Attorney was present and there was a quorum of Council present.

COUNCIL MEMBERS PRESENT

Mayor Dean Lambeth
Mayor Pro Tem Craig Bloszinsky
Commissioner Emilie Swearingen
Commissioner David Heglar (via phone)

COUNCIL MEMBERS ABSENT

Commissioner Steve Pagley

STAFF PRESENT

Finance Officer – Arlen Copenhaver
Town Clerk – Nancy Avery
Deputy Town Clerk – Nancy Hewitt

CALL TO ORDER AND PURPOSE OF MEETING

Mayor Lambeth called the meeting to order at 4:00 p.m. stating that the purpose of the meeting was to discuss use of a private lot for parking and authorization to spend \$1,893.75 from the committee budget for grant writer expenses for a CAMA grant. He stated that official notice of the meeting was emailed to Council members on May 30, 2014, at 4:31 p.m. and notice was posted at Town Hall, posted on the Town's website and emailed to the Sunshine List at 4:30 p.m. on May 30, 2014. He said that Commissioner Pagley sent a request to Council asking not to be excused because he was in favor of the items being discussed at the meeting, and Commissioner Heglar was conferencing into the meeting via phone to vote.

The official, signed notice of the special meeting is herein incorporated as part of these minutes.

1. Use of private lot for parking

Mayor Pro Tem Bloszinsky explained that the owner of the old Kure Beach Motel property, located next to the Quik Mart, was in talks with him about making his property available to the Town for free downtown parking. He said that the owner would rent the property to the Town for a total price of \$7,500 for the time period of May 30, 2014 to May 30, 2015. He said that the Town would pay \$2,000, and the downtown business owners have agreed to pay \$5,500 to cover the remaining expense. He said the Town would also need to spend about \$1,300 for wood and rope and other items to set up the property for 54 parking spaces. He showed Council the parking schematic and plan and said that Public Works Director Beeker is waiting for word from Council and, if approved, he will get started immediately on laying out the parking lot. He said that the parking entrance and exit will be located on 3rd Avenue so that no traffic will be entering

from, or exiting onto, Fort Fisher Boulevard. He said four payments of \$1,875 would be made over the next four months and, if the property sells in the next eight months and the Town is asked to vacate the property, Kure Beach Motel LLC will reimburse the Town for up to \$1,500 of the money the Town used to prepare the lot. He said that the business owners understand that this might be a temporary arrangement, but they still liked the idea. He said that the property owner would be held harmless for the Town's negligence in the parking area, and the Town would be responsible for maintaining the parking lot.

Shoreline Access, Beach Protection and Parking (SLABP&P) Committee Chairperson, Tony Gonsalves, noted some items that needed to be done for the parking lot and for roping off pedestrian walkways and a private driveway.

Mayor Pro Tem Bloszinsky said all of that information has already been given to Director Beeker who will make sure everything is done properly.

Commissioner Heglar asked if it was all right for him to vote via a phone, to which the Town Attorney said that, as long as Council knows it is Commissioner Heglar's voice on the phone, he can vote.

MOTION – Commissioner Swearingen made the motion to accept the private parking proposal and the lease with Kure Beach Motel LLC.

SECOND – Mayor Pro Tem Bloszinsky

VOTE – Unanimous

Commissioner Swearingen asked the Finance Officer if there needed to be a motion about the funding for the parking lot, to which he responded that he will set up something to come out of the Administration and Finance budget. He said that, later this week during the Public Hearing regarding the budget, he will discuss what impact it will have on this year's budget.

2. Authorization to spend \$1,893.75 from the committee budget line item for grant writer expenses for a CAMA grant.

SLABP&P Chairperson Gonsalves said he met with Diana Woolley, the grant writer, and the committee did all the legwork to prepare the information for the grant pre-application. He explained the pre-application process and said they're waiting to see if one or both beach access parking lots (E and I Avenues) get approved. He said, if the Town gets the go-ahead, they'll submit that final grant application which will contain all of the details, including the actual cost of the project to the exact penny. He said that the Town should hear by June 28th about the grant.

Finance Officer Copenhaver said the funds for paying the grant writer will be taken out of the committee budget, since there's still over \$4,600 in that fund.

MOTION – Commissioner Swearingen made the motion to authorize \$1,893.75 be spent from the committee budget line item to pay for grant writer expenses for the CAMA grant.

SECOND – Mayor Pro Tem Bloszinsky

VOTE – Unanimous

I am calling a special meeting of the Kure Beach Town Council for Monday, June 2, 2014 at 4 pm for the purpose of discussing the following:

1. use of a private lot for parking
2. authorization to spend \$1,893.75 from the committee budget for grant writer expenses for a CAMA grant

A handwritten signature in black ink, reading "Craig Bloszinsky". The signature is written in a cursive style with a large, looping initial "C".

Craig Bloszinsky
Mayor Pro Tem
May 30th at 11 am




TOWN OF KURE BEACH NOTICE OF SPECIAL MEETING

This is official notice that the Kure Beach Town Council will hold a Special Meeting on Monday, June 2, 2014 at 4 pm at Town Hall for the purpose of discussing the following items:

1. use of a private lot for parking
2. authorization to spend \$1,893.75 from the committee budget for grant writer expenses for a CAMA grant

This meeting is open to the public and all interested persons are encouraged to attend


Town Clerk
Posted 5/30/14 at 4:00 pm

Commissioner Heglar asked for the Town Attorney to email him a confirmation that he is allowed to vote via phone.

SLABP&P co-Chairperson, Andy Barnard, asked from which budget year the payment to the grant writer will come, to which the Finance Officer responded that it will come out of the current fiscal year's budget.

Commissioner Swearingen asked if it was correct on the parking lot lease agreement for it to have "grantor and grantee" on it. She said it sounds like that should be a contract for a grant writer, not for a lease.

Town Attorney Canoutas said that it's semantics. He said the contract could say "owner, renter, lessee, lessor, grantor, grantee, etc.;" they're all the same.

Commissioner Swearingen asked if it should be changed to "owner and lessee" on the lease, to which the Town Attorney responded it could be changed if that's what Council wants. She commented that it sounds like the grantor is granting us the money.

Town Clerk Avery said if Council wants to change the wording on the lease, she'll have to have the Mayor wait while she revises it before he can sign it.

After further discussion, it was decided to not change the lease.

3. Other Business

SLABP&P Chairperson Gonsalves said that five more "P" parking signs will be needed for the new parking lot.

Town Clerk Avery said the Town just took two "P" signs down that could be used.

Mayor Lambeth said that the two signs should be sufficient to mark the parking lot entrance and that people will find the parking entrance when they see the parking lot.

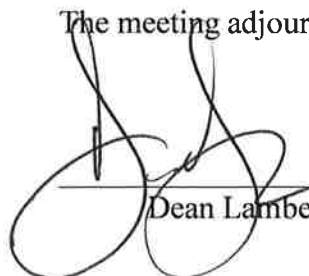
ADJOURNMENT

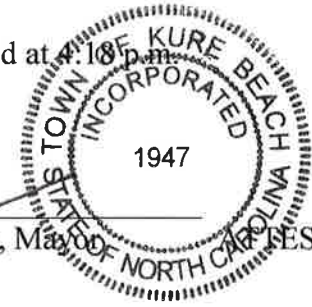
MOTION – Commissioner Swearingen made the motion to adjourn.


SECOND – Mayor Pro Tem Bloszinsky

VOTE – Unanimous

The meeting adjourned at 7:18 p.m.


Dean Lambeth, Mayor




Nancy Hewitt, Deputy Town Clerk

NOTE: These are action minutes reflecting items considered and actions taken by Council. These minutes are not a transcript of the meeting. Persons wishing to hear the recording of this meeting may request to do so by contacting the Town Clerk.