



TOWN COUNCIL AGENDA

REGULAR/ORGANIZATIONAL MEETING

December 9 @ 6:00 p.m.

**Asterisks indicate documentation is included in agenda packet*

CALL TO ORDER – Mayor Bloszinsky

INVOCATION AND PLEDGE OF ALLEGIANCE – REV WILLIAMS

APPROVAL OF CONSENT AGENDA ITEMS

1. *Accept Robert Young’s resignation from the Planning and Zoning Commission
2. *Approve the Proposed Dates for 2020 OFP Summer Programs
3. *Minutes:
 - November 11, 2019 Closed
 - November 20, 2019 Regular

ADOPTION OF THE AGENDA

DEPARTMENT BUSINESS

1. Administration Department
 - *Oath of Office for Deputy Town Clerk Beth Chase effective December 1, 2019 (Bloszinsky)

DISCUSSION AND CONSIDERATION OF OLD BUSINESS

DISCUSSION AND CONSIDERATION OF NEW BUSINESS

OATHS OF OFFICE FOR NEWLY ELECTED OFFICIALS

1. Craig Bloszinsky, Mayor by the Honorable Judge Rebecca W. Blackmore
2. David Heglar, Commissioner by the Honorable Judge Rebecca W. Blackmore
3. Joseph Whitley, Commissioner by the Honorable Judge Rebecca W. Blackmore

Seating of newly elected Council

COUNCIL APPOINTMENTS – *motion required for each*

1. Mayor Pro Tem for 2 year term
2. Liaison to Building Inspections Department – Town Code requires Council appointment
3. Two Council members to serve on Kure Beach/Carolina Beach Sewer Authority
4. One Council member as banking signatory
(By policy, positions of Mayor and Mayor Pro Tem are automatically signatories)



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5. Council of Governments (COG) - *must be Council member*
6. MPO Advisory Board - *must be Council member*
7. MPO Citizens Advisory Committee –*must be Council member*
8. Ports, Waterway and Beach Commission - *usually elected official, but not required*
9. Tourism Development Authority (TDA) - *one business owner (currently Anne Brodsky)*
By Laws also require Mayor as member
10. MPO Bicycle and Pedestrian Committee - *must be resident (currently Mo Lindquist)*
11. Cape Fear Disability Commission – *Currently Dustin Robinson*

MAYOR ANNOUNCEMENTS OF COUNCIL LIAISONS

- Administration Department
- Finance Department
- Fire Department
- Police Department
- Public Works Department
- Recreation Department
- Community Center Committee
- Marketing Committee
- Shoreline Access and Beach Protection Committee
- Land Use Plan Committee
- Planning & Zoning Commission and Historic Preservation Commission

COUNCIL RETREAT

Schedule date and time for 2020 Annual Council Retreat –*usually held in January*

- Monday, January 27, 2020
- Friday, January 31, 2020
- Monday, February 3, 2020
- Friday, February 7, 2020

JANUARY MEETING

Reschedule January 20, 2020 Council Meeting due to Martin Luther King Holiday



TOWN COUNCIL AGENDA

REGULAR/ORGANIZATIONAL MEETING

December 9 @ 6:00 p.m.

COMMISSIONER ITEMS (no action required)

ADJOURNMENT

Please join Council for a reception celebrating the newly elected officials at the Beachwalk Clubhouse located next door to Town Hall after the meeting.

CONSENT

Chairman P&Z

Craig S Galbraith

Due to unforeseen situations with family up north, I will not be able to commit my self to the Planning and Zoning Board. I will be stepping down effective immediately.

Thank You

Robert Young



MEMO

TO: Town Council
FROM: Nikki Keely, Recreation Director
RE: Proposed Dates for 2020 OFP Programs
DATE: December 2, 2019

The Proposed Dates for 2020 Ocean Front Park Programs is presented for Town Council review. The proposed schedule follows the same outline we have been using since 2015, with one small change. We have eliminated the concerts for both July 4th and Labor Day weekends, not wanting to add to the chaos of the already busy holiday weekends of summer. Private rental of the Ocean Front Park and/or availability of our partner organizations can affect the overall weekly schedule of the programs, but the final schedule will not expand beyond these proposed dates.

The Proposed Dates for 2020 Ocean Front Park Programs awaits Town Council approval prior to confirmation and publication. We do face a December deadline with some of the publications utilized for free marketing of these programs. It is our hope that Council will accept the 2020 schedule as written, but we will gladly review any recommended revisions prior to approval.

nk

Enclosure: Proposed Dates for 2020 Ocean Front Park Programs

Proposed Dates for 2020 Ocean Front Park Programs:

Boogie in the Park Concert Series

1st & 3rd Sunday, May—October, 5-7 PM (10 dates)

Free concert series at Kure Beach's Ocean Front Park. Bring your beach chair or blanket and enjoy the music! **(No concerts on July 4th and Labor Day Weekends.)**

5/3—

5/17—

6/7—

6/21— Father's Day

7/5— July 4th Weekend: NO CONCERT

7/19—

8/2—

8/16—

9/6— Labor Day Weekend: NO CONCERT

9/20—

10/4—

10/18—

Turtle Talk

Mondays, June 8th – August 24th, 7-8 PM (12 dates)

Learn about local nesting sea turtles with the Pleasure Island Sea Turtle Project

Kure Beach Market

Tuesdays, June 9th – August 25th, 8 AM-1 PM (12 dates)

Shop for locally grown produce and hand crafted goods while enjoying beautiful ocean views.

Story Time by the Sea

Wednesdays, June 10th – August 12th, 10-11:30 AM (10 dates)

Join the Princess and her fairytale friends from Fairytales and Dreams by the Sea at Kure Beach's Ocean Front Park for stories, crafts and games. Fun activities for both boys and girls. Don't forget your camera to get a picture with the Princess!

Up and Active!

Thursdays, June 11th – August 13th, 6:30-7:30 PM (10 dates)

Move your body – move your mind. Join Lynne and the Wave for an hour of music, games, and fun for everyone in the Ocean Front Park lawn. Face painting provided by P3 Planning.

ADMINISTRATION



OATH OF OFFICE – DEPUTY TOWN CLERK

I, Beth Chase, swear that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as Deputy Town Clerk, so help me God.

Oath of Office effective December 1, 2019.

Sworn in on this the 9th day of December, 2019.

Beth Chase, Deputy Town Clerk

Craig Bloszinsky, Mayor

NEW BUSINESS



OATH OF OFFICE

Per Article VI, Section VII of the North Carolina Constitution, before entering upon the duties of an office, a person elected or appointed to the office shall take and subscribe the following oath:

OATH OF OFFICE OF MAYOR FOR TOWN OF KURE BEACH

December 9, 2019

"I, Craig Bloszinsky, do solemnly swear that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as Mayor of the Town of Kure Beach."

Craig Bloszinsky, Mayor

Rebecca W. Blackmore, NHC District Court Judge

ATTEST: _____
Mandy Sanders, Town Clerk



OATH OF OFFICE

Per Article VI, Section VII of the North Carolina Constitution, before entering upon the duties of an office, a person elected or appointed to the office shall take and subscribe the following oath:

OATH OF OFFICE OF COMMISSIONER FOR TOWN OF KURE BEACH

December 9, 2019

"I, David Heglar, do solemnly swear that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as Commissioner for the Town of Kure Beach, so help me God."

David Heglar

Rebecca W. Blackmore, NHC District Court Judge

ATTEST: _____
Mandy Sanders, Town Clerk



OATH OF OFFICE

Per Article VI, Section VII of the North Carolina Constitution, before entering upon the duties of an office, a person elected or appointed to the office shall take and subscribe the following oath:

OATH OF OFFICE OF COMMISSIONER FOR TOWN OF KURE BEACH

December 9, 2019

"I, Joseph Whitley, do solemnly swear that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as Commissioner for the Town of Kure Beach, so help me God."

Joseph Whitley

Rebecca W. Blackmore, NHC District Court Judge

ATTEST: _____
Mandy Sanders, Town Clerk

January

2020

Subtitle

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 New Years-Town Hall Closed	2	3	4
5	6 SLABP Committee Meeting	7	8	9	10	11
12	13	14	15	16	17	18
19 Martin Luther King Day-Town Hall Closed	20	21	22 Chapter 160D Workshop-Staff will be attending	23	24	25
26	27	28	29	30	31	

MINUTES



TOWN COUNCIL MINUTES

REGULAR MEETING

November 20, 2019 @ 6:00 p.m.

The Kure Beach Town Council held its regular meeting on Wednesday, November 20, 2019 at 6:00 pm. The Town Attorney was present and there was a quorum of Council members present.

COUNCIL MEMBERS PRESENT

Mayor Craig Bloszinsky
MPT David Heglar
Commissioner Joseph Whitley
Commissioner John Ellen
Commissioner Allen Oliver

COUNCIL MEMBERS ABSENT

STAFF PRESENT

Town Clerk – Nancy Avery
Building Inspector – John Batson
Recreation Director – Nikki Keely
Financial Officer – Arlen Copenhaver
Deputy Town Clerk – Mandy Sanders
Police Chief – Mike Bowden
Admin Assistant – Beth Chase

Mayor Bloszinsky called the meeting to order at 6:00 p.m. and Gayle Tabor gave the invocation and Pledge of Allegiance.

APPROVAL OF CONSENT AGENDA ITEMS

1. Accept the resignation of Tony Garibay from the Board of Adjustment
2. Approve Budget Amendment 20-03 totaling \$21,140 for expansion of the storm water study to include Area A- Phase 1
3. Approve Budget Amendment 20-04 to allocate 100 percent of the salary and benefit budgets for the Ocean Rescue Director from the Fire Department budget to the lifeguard budget
4. Authorization to remove Essential Function of ‘Serve as Deputy Finance Officer and Town banking signatory’ from Town Clerk Job Description and add it to the Essential Functions for the Finance Specialist Job Description effective December 1, 2019.
5. Appoint staff member Mandy Sanders to serve on the MPO TCC effective December 1, 2019
6. Unseal closed session minutes as per N.C.G.S. 143-318.11 withheld from public inspection as public inspection might frustrate the purpose of a closed session
 - March 21, 2017
 - July 25, 2017
 - October 12, 2018
 - December 3, 2018
 - February 18, 2019
7. Minutes:
 - October 21, 2019 regular



TOWN COUNCIL MINUTES

REGULAR MEETING

November 20, 2019 @ 6:00 p.m.

- November 11, 2019 special

MOTION- Commissioner Oliver made a motion to remove item number 6. Unseal closed session minutes as per N.C.G.S. 143-318.11 from the consent agenda and approve as amended

SECOND- Commissioner Whitley

VOTE- Unanimous

ADOPTION OF THE AGENDA

MOTION- Commissioner Oliver made a motion approve the agenda

SECOND- Commissioner Whitley

VOTE- Unanimous

Becky Blackmore at 2302 A Surfriider Circle stated:

- Attended the meeting tonight to say thank you
- On election day had opportunity to be Chief Judge in Kure Beach
- The Police Department and Police Chief were there at 5:15 a.m. to make sure we were able to get into the building and continued to check on us throughout the day
- A lot of citizens who came in to vote complimented the new building
- Thank you to Town Clerk Avery for everything she did for us on election day by providing us with excellent service

Mo Linquist stated:

- Thank you to the Town Council for appointing her to the WMPO Committee
- Over the past 6 months has learned a lot about mobility
- This Committee has the foresight to plan for the future for a growing population
- Not only the people who drive but people who walk, and ride bicycles
- Attended the Carolina Beach MPO as advised and listened to their ideas
- On Lake Park Blvd in Carolina Beach the Town has put at every crosswalk the pedestrians signs
- Earlier this month attended a bike walk summit in Winston Salem
- Learned about how towns like Charlotte, Durham and Raleigh are planning for the future in transportation
- Recommendation to the Town Council is to create a committee to focus on safer ways of transporting people through our Town

Mayor Bloszinsky stated the Town Council is interested in the options and financial solutions. The Town Council will look into this further at a future meeting.

DISCUSSION AND CONSIDERATION OF PERSONS TO ADDRESS COUNCIL



TOWN COUNCIL MINUTES

REGULAR MEETING

November 20, 2019 @ 6:00 p.m.

1. Bernard Robinson & Co., Victor Blackburn, presentation of FY 2018-2019 audit
Mr. Blackburn reviewed highlight of the FY 2018-2019 audit as referenced in attached presentation, herein incorporated as part of these minutes.

DISCUSSION AND CONSIDERATION OF COMMITTEE BUSINESS

1. Community Center Committee
Recreation Director Nikki Keely stated the community center is hosting a lighted globe glass project on December 1st for \$2 plus 2 canned goods.
2. Planning & Zoning Commission
 - Proposed memorandum from P&Z Commission to begin conforming the Town Code to recent and future comprehensive legislative amendments

Chairman Galbraith stated the recommendation to the Town Council from the Planning & Zoning Commission is to have the P&Z Attorney Eldridge spend more time getting our code in conformity with Chapter 160D.

P&Z Attorney Eldridge stated:

- General Assembly in recent session passed session law 2019-11
- The session law is 128 pages long and consists of nothing but currently effective and effective a year from now revisions and complete rewrites of Planning and Development statutes
- A significant number of legislative amendments have already become effective and include regulations on: third-party requests to downzone property; developers' choice of permits; vested rights; judicial review in lieu of current Board of Adjustment review of various zoning decisions; and awarding attorneys' fees to the prevailing party in civil actions with municipalities
- More substantial changes will become effective on January 1, 2021 as a new Chapter 160D consolidating city and county planning and development statutes into a single, unified chapter
- Indications on the complexity of this project is the UNC School of Government will be publishing a book on this matter and setting up an informational website for Chapter 160D
- UNC School of Government is planning conferences and workshops which the P&Z Commission will be attending in January
- This is a comprehensive project that will take several months if not longer to complete
- Regular review of the legislative changes, advise PZC what code amendments are deemed necessary, and draft, review and report on the proposed Code Amendments
- Recommend clear authority from Council to move forward as proposed and thereby mitigate against redundant effort and possible confusion



TOWN COUNCIL MINUTES

REGULAR MEETING

November 20, 2019 @ 6:00 p.m.

MPT Heglar stated will Attorney Eldridge build a budget for this project? Can Attorney Eldridge bring a cost plan back to Town Council at the December Meeting?

P&Z Attorney Eldridge answered this project to be done regardless and it is impossible to forecast the cost of something the Commission has never done. He is estimating 5 to 10 hours a month on this project.

MOTION- Commissioner Whitley made a motion to proceed with the P&Z Commission to begin conforming the Town Code to recent and future comprehensive legislative amendments

SECOND- MPT Heglar

VOTE- Unanimous

DISCUSSION AND CONSIDERATION OF DEPARTMENT HEAD BUSINESS

1. Finance Department

Finance Officer Copenhaver stated the recovery scoping meeting with FEMA has been held and a couple people will be here tomorrow to do site inspections with the Public Works Department.

2. Public Works Department

Public Works Director Mesimer stated:

- LDSI sent update today stating the inventory portion of the project for area B is 90% complete
- Inventory area A is 30% complete
- Begun drainage analysis assessment
- Should be complete by middle of December the inventory portion
- The Water meter project is 86% complete which is 2 and half weeks ahead of schedule

MPT Heglar stated he has requested a representative from LDSI to be at the December Council meeting.

3. Recreation Department

Recreation Director Keely stated the Holiday market is the next two Saturdays. There will be road closures at Atlantic Ave between K and L and is working with the Public Works Department and Police Department to implement it. Almost 50 vendors signed up for this weekend and 40 vendors scheduled for next weekend.



TOWN COUNCIL MINUTES

REGULAR MEETING

November 20, 2019 @ 6:00 p.m.

DISCUSSION AND CONSIDERATION OF OLD BUSINESS

1. \$12,076.49 budget amendment to implement a new ranking structure for Fire Department
MPT Heglar stated:

- As the President of the Board of Directors for the volunteer Fire Department speaking tonight for the department
- Fire Chief Kennedy wrote letter to all of Town Council regarding why he recommends doing this effective January 1st instead of waiting till the new budget year
- Two key items were included in the letter
- One key item is regarding the volunteer side the Fire Department has number of senior officers who will be retiring soon
- Jim Dugan and Wayne Bostic could decide to retire at any time so using this new rate structure to get more leadership in the volunteer level
- Second key item is regarding the paid staff
- Carolina Beach Fire Department is creating in December 3 new engineering positions
- The Carolina Beach Fire Department pay rate will be higher than our Town's proposed engineer rates
- Not concerned about loses in the short term but wants to make sure in the future the Fire Department pay rate stays in line with Carolina Beach

Commissioner Oliver commented he understands what Fire Chief Kennedy is doing and is pleased with the work but thinks the timing is bad being mid budget year. The Fire Department isn't losing officers at this present time and he would rather work through this during the budget process.

MOTION- Commissioner Heglar made a motion to approve effective January 1st the additional funds for the Fire Department restructure

SECOND- Commissioner Whitley

VOTE- Motion carried 4-1 with Mayor Bloszinsky, MPT Heglar, Commissioner Whitley, and Commissioner Ellen in favor and Commissioner Oliver against

MOTION- MPT Heglar made a motion to approve Budget Amendment 20-05 totaling \$11,874 to implement a new ranking structure for Fire Department

SECOND- Commissioner Whitley

VOTE-Unanimous



TOWN COUNCIL MINUTES

REGULAR MEETING

November 20, 2019 @ 6:00 p.m.

2. Additional signage at crosswalks

Police Chief Bowden gave a presentation on additional signage at crosswalks. Said presentation is herein incorporated as part of these minutes.

Mayor Bloszinsky stated thank you Police Chief Bowden for doing the investigation. He recommends the Town Council take a look at the cost of the crosswalks and do an investigation on these options.

MPT Heglar commented if a pedestrian committee is formed this would be a good item for them to research and consider. The Town Council can discuss this item at the budget retreat.

Mayor Bloszinsky stated this item will be tabled till the December meeting.

DISCUSSION AND CONSIDERATION OF NEW BUSINESS

1. Appointment of new Town Clerk replacing retiring Town Clerk Avery effective December 1, 2019 and Oath of Office

MOTION- Commissioner Whitley made a motion to promote Mandy Sanders to the position of Town Clerk effective December 1, 2019 at a salary of \$65,000

SECOND- Commissioner Ellen

VOTE- Unanimous

Mayor Bloszinsky administered the oath of office to Mandy Sanders as the new Town Clerk.

2. Reschedule December Organizational meeting from December 16th

MOTION- Commissioner made a motion to reschedule the December Organizational meeting to Monday, December 9 at 6:00 pm

SECOND- MPT Heglar

VOTE- Unanimous

3. Concerns on coyote sightings

Commissioner Ellen gave a presentation on coyotes. Said presentation is herein incorporated as part of these minutes.



TOWN COUNCIL MINUTES

REGULAR MEETING

November 20, 2019 @ 6:00 p.m.

4. Reception for retiring Town Clerk Avery

Mayor Bloszinsky stated:

- Town Clerk Avery has given the Town 12 years of tremendous service
- Served 5 different Mayors over those 12 years
- Over those years Town Clerk Avery pushed the Town Council to build this new structure
- This was accomplished because of her philosophy of getting things done

Commissioner Ellen stated working with Town Clerk Avery over the last 6 years has been marvelous and it was a joy working with her on the reception for the Dedication ceremony of the new building.

MPT Heglar stated Town Clerk Avery has done a great job and the Town Council will miss her. Town Clerk Avery has done a great job training her department. During Hurricane Florence she was the communication between the residents and Town Council throughout the storm. She has been a great resource for multiple Town Councils.

Commissioner Whitley stated Town Clerk Avery has been a great resource and he will miss that greatly.

Commissioner Oliver commented he met Town Clerk Avery in the first week of moving to Kure Beach and has worked with a lot of people in local government over the years but Town Clerk Avery by far functions and operates this Town in a way that would make us all proud.

COMMISSIONER ITEMS

Commissioner Whitley stated:

- Need to redo Land Use Plan by end of next year
- Recommending to form a Land Use Plan Committee
- The Committee would consist of himself, Commissioner Allen Oliver, Chairman Galbraith, P&Z member Tony Garibay, Building Inspector John Batson as staff, and open applications for two citizens
- Need to set date and time

MOTION- MPT Heglar made a motion to approve the formation of the Land Use Plan Committee and allow Commissioner Whitley to lead the committee and bring back to Council once we receive citizens input to designate the committee

SECOND- Commissioner Ellen

VOTE- Unanimous



TOWN COUNCIL MINUTES

REGULAR MEETING

November 20, 2019 @ 6:00 p.m.

Commissioner Ellen stated the MPO meeting was held today. The Committee voted that the only item the committee would support is the Cape Fear River Crossing tolls. None of the other taxes or fees were supported by the MPO.

Commissioner Oliver stated last month at the Ports and Waterway Commission heard presentation on the Shoreline Mapping Program. This is a big document that is filed in the Building Inspections office. He will forward the presentation which has information regarding Kure Beach and Fort Fisher regarding the amount of sand we loose and storms.

MOTION- Commissioner Whitley made a motion to adjourn the meeting at 8:15 p.m.

SECOND- MPT Heglar

VOTE- Unanimous

ATTEST: _____
Mandy Sanders, Town Clerk

Craig Bloszinsky, Mayor

NOTE: These are action minutes reflecting items considered and actions taken by Council. These minutes are not a transcript of the meeting. A recording of the meeting is available on the town's website under government>council.

DEPARTMENT REPORTS

RECREATION REPORT: Classes, Rentals, and Events Update

Classes @ CC:

Mon	9:15-10:15am	Vinyasa Flow Yoga
Mon	10:30am-11:45am	Stretch & Restore Yoga
Mon	6:30-7:30pm	Gentle Yoga
Mon	8-10pm	Kicken It Up Line Dance Class
Tues	10:30-11:45am	Pre-Natal Yoga (skips second Tues of Month)
Tues	1-3pm	Wonderful Watercolor! (4-week program – starts 1/7)
Tues	6-9pm	Aikido
Wed	9:15-10:15am	Classical Yoga
Wed	10:30-11:30am	Slow Flow Yoga
Wed	1-3pm	Knitting by the Sea (Last Wed of Month)
Wed	6:30-7:30pm	Reggae Flow Yoga
Thurs	10-11am	Line Dance
Thurs	6-9pm	Aikido
Fri	9:15-10:15am	Slow Flow Yoga
Fri	10:15-11:00am	Guided Meditation

Classes @ OFP:

Sun	8:30am	Beach Church (Kure Beach First Baptist Church)
Tues	10-11am	Tai Chi

Classes @ JEP:

Thurs	6:30-7:30pm	Try Tennis (6-week program)
Sat	10am	PIDGC Workday (1 st Saturday of Month)
Sun	9:30am	PIDGC Monthly Tournament (2 nd Sunday of Month)

Private Rentals:

CC	Sat, 12/7/2019	3 hours	HOA Meeting
OFP	Sat, 4/18/2020	4 hours	Ceremony
OFP	Sat, 4/18/2020	4 hours	Reception
CC	Sat, 5/2/2020	All Day	Reception
OFP	Sat, 5/9/2020	3.5 hours	Reception
OFP	Sun, 6/14/2020	2 hours	Graduation Party
OFP	Sat, 6/20/2020	7 hours	Wedding
CC	Sat, 6/20/2019	4 hours	Family Reunion
OFP	Fri, 6/26/2020	5 hours	Family Reunion
OFP	Sat, 6/27/2020	3 hours	Ceremony
CC	Sat, 10/24/2020	All Day	Reception

Upcoming Events:

Fantasy Christmas Show	Fri, Sat, Sun, 12/13, 12/14, & 12/15/2019, OFP
Red Cross Blood Drive	Fri, 1/24/2020 from 10am-3pm, CC
NHC Special Olympics Polar Plunge & 5K	Sat, 2/15/2020 from 11-3:30, OFP
Red Cross Blood Drive	Fri, 3/27/2020 from 10am-3pm, CC
CC Committee Hosts Coffee with the Mayor	Sat, 3/28/2020 from 9-11am, CC
Kure Beach Street Festival	Sat, 4/25/2020 from 11am-5pm, OFP

TOWN OF KURE BEACH
REVENUE AND EXPENDITURE SUMMARY
JULY 1, 2019 TO DECEMBER 3, 2019

	REVENUES					EXPENDITURES			
	2020 Initial Bud.	2020 Amend. Bud.	Actual 12/3/2019	% Collected		2020 Initial Bud.	2020 Amend. Bud.	Actual 12/3/2019	% Spent
GENERAL FUND					GENERAL FUND				
Property Taxes (Cur. & PY)	\$ 3,044,300	\$ 3,044,300	\$ 1,762,196	57.9%	Governing Body	\$ 38,290	\$ 50,290	\$ 27,228	54.1%
Local Option Sales Tax	\$ 960,500	\$ 960,500	\$ 508,033	52.9%	Committees	\$ 5,005	\$ 5,005	\$ -	0.0%
Garbage & Recycling	\$ 488,000	\$ 488,000	\$ 217,649	44.6%	Finance	\$ 166,660	\$ 166,660	\$ 69,653	41.8%
TDA Funds	\$ 260,000	\$ 260,000	\$ -	0.0%	Administration	\$ 549,763	\$ 549,763	\$ 241,522	43.9%
Franchise & Utility Tax	\$ 240,000	\$ 240,000	\$ 49,818	20.8%	Community Center	\$ 23,300	\$ 23,300	\$ 7,081	30.4%
Sales Tax Refund	\$ 135,000	\$ 135,000	\$ 162,969	120.7%	Emergency Mgmt./Elections	\$ 5,800	\$ 5,800	\$ 3	0.1%
Bldg. Permit & Fire Inspect. Fees	\$ 98,050	\$ 98,050	\$ 37,235	38.0%	Tax Collections	\$ 28,800	\$ 28,800	\$ 6,672	23.2%
Bldg. Permit Tower Rent	\$ 84,348	\$ 84,348	\$ 38,481	45.6%	Legal	\$ 34,679	\$ 34,679	\$ 9,949	28.7%
Com Ctr/Parks & Rec/St Festival	\$ 20,700	\$ 20,700	\$ 11,294	54.6%	Police Department	\$ 1,630,215	\$ 1,630,914	\$ 604,036	37.0%
ABC Revenue	\$ 19,175	\$ 19,175	\$ 10,896	56.8%	Fire Department	\$ 805,218	\$ 789,233	\$ 367,106	46.5%
Town Facility Rentals	\$ 19,000	\$ 19,000	\$ 10,570	55.6%	Lifeguards	\$ 207,174	\$ 235,732	\$ 112,696	47.8%
Motor Vehicle License Tax	\$ 10,000	\$ 10,000	\$ 4,440	44.4%	Parks & Recreation	\$ 212,474	\$ 212,474	\$ 82,041	38.6%
Beer & Wine Tax	\$ 9,600	\$ 9,600	\$ -	0.0%	Bldg Inspection/Code Enforcement	\$ 199,788	\$ 199,788	\$ 63,139	31.6%
OFP - Bluefish Purchases	\$ 7,800	\$ 7,800	\$ 3,930	50.4%	Streets & Sanitation	\$ 897,657	\$ 897,657	\$ 352,884	39.3%
Investment Earnings	\$ 7,450	\$ 7,450	\$ 3,141	42.2%	Debt Service	\$ 716,925	\$ 716,925	\$ 174,709	24.4%
All Other Revenues	\$ 10,825	\$ 36,097	\$ 12,445	34.5%	Transfer to Other Funds	\$ 18,000	\$ 18,000	\$ 18,000	100.0%
Other Financing Sources	\$ 145,000	\$ 145,000	\$ 29,859	20.6%	Contingency	\$ 20,000	\$ 20,000	\$ -	0.0%
Total Revenues	\$ 5,559,748	\$ 5,585,020	\$ 2,862,956	51.3%	Total Expenses	\$ 5,559,748	\$ 5,585,020	\$ 2,136,719	38.3%
WATER & SEWER FUND					WATER & SEWER FUND				
Water Charges	\$ 917,050	\$ 917,050	\$ 480,309	52.4%	Governing Body	\$ 19,040	\$ 19,040	\$ 7,228	38.0%
Sewer Charges	\$ 1,301,100	\$ 1,301,100	\$ 643,321	49.4%	Legal	\$ 34,679	\$ 34,679	\$ 9,949	28.7%
Tap, Connect & Reconnect Fees	\$ 91,800	\$ 91,800	\$ 37,855	41.2%	Finance	\$ 208,446	\$ 208,446	\$ 79,969	38.4%
All Other Revenues	\$ 24,440	\$ 24,440	\$ 12,567	51.4%	Administration	\$ 312,913	\$ 312,913	\$ 161,104	51.5%
Other Financing Sources	\$ 90,000	\$ 90,000	\$ 72,483	80.5%	Operations	\$ 1,849,312	\$ 1,849,312	\$ 634,913	34.3%
Total Revenues	\$ 2,424,390	\$ 2,424,390	\$ 1,246,535	51.4%	Total Expenses	\$ 2,424,390	\$ 2,424,390	\$ 893,163	36.8%
STORM WATER FUND					STORM WATER FUND				
Total Revenues	\$ 335,225	\$ 356,365	\$ 142,803	40.1%	Total Expenses	\$ 335,225	\$ 356,365	\$ 147,494	41.4%
POWELL BILL FUND					POWELL BILL FUND				
Total Revenues	\$ 66,450	\$ 66,450	\$ 33,203	50.0%	Total Expenses	\$ 66,450	\$ 66,450	\$ 3,021	4.5%
SEWER EXPANSION RESERVE FUND (SERF)					SEWER EXPANSION RESERVE FUND (SERF)				
Total Revenues	\$ 17,420	\$ 17,420	\$ 8,791	50.5%	Total Expenses	\$ 17,420	\$ 17,420	\$ -	0.0%
BEACH PROTECTION FUND					BEACH PROTECTION FUND				
Total Revenues	\$ 24,500	\$ 24,500	\$ 20,602	84.1%	Total Expenses	\$ 24,500	\$ 24,500	\$ -	0.0%
FEDERAL ASSET FORFEITURE FUND					FEDERAL ASSET FORFEITURE FUND				
Total Revenues	\$ 50,000	\$ 50,000	\$ -	0.0%	Total Expenses	\$ 50,000	\$ 50,000	\$ 3,717	7.4%

**TOWN OF KURE BEACH
CASH AND INVESTMENTS
AS OF NOVEMBER 30, 2019**

<u>FUND</u>	<u>CASH IN BANK</u>	<u>INVESTMENTS</u>	<u>TOTAL CASH & INVESTMENTS</u>
General	\$3,451,786	\$470,695	\$3,922,481
Water/Sewer	\$1,666,227	\$708,292	\$2,374,519
Storm Water	\$15,854	\$249,819	\$265,673
SERF	\$31,826	\$160,905	\$192,731
Powell Bill	\$140,365	\$122,420	\$262,785
Beach Protection	\$10,897	\$361,302	\$372,199
Federal Asset Forfeiture	\$100,714	\$0	\$100,714
Capital Project Funds	\$608	\$0	\$608
TOTAL	<u>\$5,418,277</u>	<u>\$2,073,433</u>	<u>\$7,491,710</u>

<u>INSTITUTION</u>		
BB&T	\$5,418,277	\$0
First Bank - Certificates of Deposit	\$0	\$674,718
NCCMT Term Portfolio	\$0	\$564,296
NCCMT Governmental Portfolio	\$0	\$834,419
TOTAL	<u>\$5,418,277</u>	<u>\$2,073,433</u>

TOWN OF KURE BEACH
SUMMARY OF CONTINGENCY FUND AND COMMITTEE
EXPENDITURE ACTIVITY
07/01/2019 - 12/03/2019

CONTINGENCY FUND

Fiscal Year 2020 Budget	\$20,000.00
Less:	
No activity	<u>\$0.00</u>
Remaining Budget as of 12/03/2019	<u><u>\$20,000.00</u></u>

COMMITTEE (Shoreline Access and Beach Protection) EXPENDITURES

Fiscal Year 2020 Budget	\$5,005.00
Less Expenditures:	
None	<u>\$0.00</u>
Total Expenditures	\$0.00
Projects Approved By Council But Not Yet Expended:	
None	<u>\$0.00</u>
Total Approved, Not Expended	<u>\$0.00</u>
Remaining Budget as of 12/03/2019	<u><u>\$5,005.00</u></u>

**TOWN OF KURE BEACH
DEBT LISTING
DECEMBER 9, 2019**

<u>LOAN PURPOSE/DESCRIPTION</u>	<u>FUND</u>	<u>LENDER</u>	<u>DATE OF LOAN</u>	<u>AMOUNT FINANCED</u>	<u>INTEREST RATE</u>	<u>LOAN TERM (YRS)</u>	<u>DATE PAID OFF</u>	<u>BALANCE AT 12/09/19</u>	<u>PAYMENT FREQUENCY</u>	<u>PAYMENT AMOUNT</u>	<u>NEXT PAY DATE</u>	<u>INT. EXPENSE LIFE OF LOAN</u>
Fire Station/Town Hall Project (a)	G, W/S	BB&T	12/11/2017	\$5,000,000	2.58%	15	12/11/2032	\$4,333,333.32	Semi-annual	\$222,566.67	6/11/2020	\$999,750.00
Sewer Rehabilitation Project (b)	W/S	Fed Gov	5/1/2010	\$432,660	0.00%	20	5/1/2030	\$116,112.88	Annual	\$10,555.72	5/1/2020	\$0.00
Water Meter Replacement	W/S	BB&T	7/18/2019	\$1,325,000	2.78%	10	7/18/2029	\$1,325,000.00	Semi-annual	\$84,667.50	1/18/2020	\$193,383.80
Ocean Front Park (development)	G	BB&T	7/12/2011	\$347,000	4.39%	17	7/12/2028	\$183,705.92	Annual	\$28,476.45	7/12/2020	\$137,099.64
Ocean Front Park (acquisition)	G	BB&T	12/19/2007	\$3,600,000	4.28%	20	12/19/2027	\$519,230.83	Annual	\$87,126.94	12/19/2020	\$690,135.16
Kure Beach Pump Station #1	W/S	1st Bank	6/28/2017	\$475,000	2.11%	10	6/28/2027	\$387,909.42	Semi-annual	\$26,507.64	12/28/2019	\$55,152.80
334 S. 4th, 402 H & 406 H Ave.	G	BB&T	3/12/2015	\$409,471	2.49%	10	3/12/2025	\$245,682.67	Annual	\$47,064.62	3/12/2020	\$56,077.07
Street Sweeper & Dump Truck (c)	G, SW	BB&T	10/30/2018	\$233,412	3.26%	5	10/30/2023	\$189,675.69	Annual	\$51,345.54	10/30/2020	\$23,315.68
Telemetry System & 2019 Dodge Charger (d)	G, W/S	1st Bank	9/26/2019	\$102,342	2.14%	4	9/26/2023	\$102,342.00	Annual	\$26,988.23	9/26/2020	\$5,610.92
2018 GMC Sierra 2500	W/S	BB&T	8/23/2018	\$39,571	3.68%	4	8/23/2022	\$30,207.89	Annual	\$10,819.32	8/23/2020	\$3,706.28
Water Tower & Well House & Town Hall Expansion (e)	G, W/S	BB&T	4/11/2007	\$1,187,187	3.92%	15	5/7/2022	\$248,766.70	Semi-annual	\$52,716.71	5/7/2020	\$394,314.33
2016 John Deere Backhoe (f)	W/S, SW	BB&T	11/9/2016	\$105,273	1.87%	5	11/9/2021	\$43,282.87	Annual	\$22,250.35	11/9/2020	\$5,978.75
2018 Police Dodge Durango	G	1st Bank	10/19/2017	\$31,668	1.95%	4	10/19/2021	\$16,139.76	Annual	\$8,312.14	10/19/2020	\$1,558.73
2017 Freightliner Garbage Truck	G	1st Bank	8/23/2016	\$179,756	1.70%	5	8/23/2021	\$73,725.35	Annual	\$38,303.62	8/23/2020	\$9,270.57
Compact Excavator (f)	W/S, SW	1st Bank	7/28/2017	\$63,915	1.80%	4	7/28/2021	\$32,527.55	Annual	\$16,714.37	7/28/2020	\$2,901.83
(2) 2016 Police Dodge Chargers	G	1st Bank	11/9/2016	\$63,500	1.60%	4	11/9/2020	\$16,254.96	Annual	\$16,524.00	11/9/2020	\$2,560.16
O'Brien 7065 HydroJetter (f)	W/S, SW	1st Bank	8/13/2015	\$81,485	1.70%	5	8/13/2020	\$16,851.00	Annual	\$17,149.28	8/13/2020	\$4,202.44
2016 Chevrolet Silverado	G	1st Bank	7/26/2016	\$36,867	1.60%	4	7/26/2020	\$9,437.34	Annual	\$9,593.55	7/26/2020	\$1,486.39
Cutter Court Drainage Project	SW	B of A	7/23/2005	\$875,000	4.40%	15	6/23/2020	\$46,056.15	Monthly	\$6,677.76	12/23/2019	\$326,995.49

FUND CODES

G - General Fund
W/S - Water/Sewer Fund
SW - Storm Water Fund

TOTAL OUTSTANDING DEBT AT 12/09/2019:

General Fund	\$ 5,087,308.65
Water/Sewer Fund	\$ 2,692,057.06
Storm Water Fund	\$ 156,876.59
Total	\$ 7,936,242.30

NOTES

- (a) - 88% of loan is General Fund and 12% is Water/Sewer Fund.
- (b) - Total amount borrowed was \$432,660. As part of ARRA, the unpaid balance was immediately reduced by one-half of the loan amount.
- (c) - 66% of loan is General Fund and 34% is Storm Water Fund.
- (d) - 70.825% of loan is Water/Sewer Fund and 29.175% is General Fund.
- (e) - 78% of loan is Water/Sewer Fund and 22% is General Fund.
- (f) - 50% of loan is Water/Sewer Fund and 50% is Storm Water Fund.

LOAN PAYMENTS DUE (Next 12 Months):

12/10/2019 - 03/31/2020	\$ 184,950.80
04/01/2020 - 06/30/2020	\$ 332,380.02
07/01/2020 - 09/30/2020	\$ 231,791.45
10/01/2020 - 12/09/2020	\$ 458,692.35
Total	\$ 1,207,814.62

**WATER METER REPLACEMENT
CAPITAL PROJECT FUND SUMMARY
AS OF 12/03/2019**

<u>EXPENDITURES</u>	<u>APPROVED BUDGET</u>	<u>ACTUAL AS OF 12/03/19</u>	<u>% OF BUDGET</u>
<u>ENGINEERING AND CONSTRUCTION ADMIN.</u>			
ENGINEERING SERVICES, P.A.			
Engineering Design Services - Specifications & Bid Documents	\$5,000	\$5,000.00	100.0%
Bidding Assistance Services	\$4,500	\$4,500.00	100.0%
Construction Administration	\$11,000	\$6,050.00	55.0%
Construction Observation	<u>\$11,000</u>	<u>\$6,050.00</u>	55.0%
Total Engineering Services, PA	<u>\$31,500</u>	<u>\$21,600.00</u>	68.6%
<u>OTHER PROJECT COSTS</u>			
LGC Loan Application Fee	\$1,250	\$1,250.00	100.0%
ICS - Billing Software Modifications	<u>\$3,300</u>	<u>\$3,300.00</u>	100.0%
Total Other Project Costs	<u>\$4,550</u>	<u>\$4,550.00</u>	100.0%
<u>CONSTRUCTION</u>			
VANGUARD UTILITY SERVICE, INC.	\$1,239,440	\$950,601.78	76.7%
Contingency	<u>\$58,675</u>	<u>\$0.00</u>	0.0%
Total Construction Costs	<u>\$1,298,115</u>	<u>\$950,601.78</u>	73.2%
<u>GRAND TOTAL EXPENDITURES</u>	<u><u>\$1,334,165</u></u>	<u><u>\$976,751.78</u></u>	73.2%
<u>PROJECT REVENUE SOURCES</u>			
Installment Financing	\$1,325,000	\$1,325,000.00	100.0%
Transfer From Water/Sewer Fund	\$9,165	\$0.00	0.0%
Interest on Project Fund Bank Account	<u>\$0</u>	<u>\$34.79</u>	
<u>GRAND TOTAL PROJECT REVENUE SOURCES</u>	<u><u>\$1,334,165</u></u>	<u><u>\$1,325,034.79</u></u>	99.3%