



HISTORICAL PRESERVATION COMMISSION MINUTES

REGULAR MEETING

Wednesday, September 1, 2021 @ 6:00 pm

The Kure Beach Historical Preservation Commission (HPC) held its regular meeting on Wednesday, September 1, 2021. A quorum of members was present and Attorney Jim Eldridge attended.

HPC MEMBERS PRESENT

Chairman Craig Galbraith
Member Kathleen Zielinski (Via Conference Call)
Member Jim Dugan
Member Tony Garibay
Member Joe Barlok

HPC MEMBERS ABSENT

Vice-Chair Kenneth Richardson

STAFF PRESENT

Mandy Sanders, Town Clerk
Beth Chase, Deputy Town Clerk
John Batson, Building Inspector

COUNCIL LIAISON PRESENT

Commissioner Whitley

CALL TO ORDER

Chairman Galbraith called the meeting to order at 6:00 p.m.

ADOPTION OF AGENDA

MOTION- Member Dugan made a motion to excuse Member Richardson from the meeting

SECOND- Member Garibay

VOTE- Unanimous

MOTION- Chairman Galbraith made a motion to add "Interview Gary Glossop" and "Discussion of Rescheduling the October HPC meeting" to the agenda and adopt the agenda as amended

SECOND- Member Garibay

VOTE- Unanimous

APPROVAL OF MEETING MINUTES:

- August 4, 2021 Regular Meeting

MOTION- Member Garibay made a motion to adopt the minutes as presented

SECOND- Member Dugan

VOTE- Unanimous



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PUBLIC COMMENTS

None.

OLD BUSINESS

1. Interview applicant Gary Gosslop

Applicant Gary Gosslop stated:

- Currently lives in Kure Beach Village part time and lives in Maryland the rest of the year
- Spoke with Member Richardson regarding the membership of the HPC
- He is a retired federal employee and when he retired, he became a living history character in the City of Annapolis giving colonial tours
- He has had an interest in Historic Preservation most of his life and the idea of preserving history in the Town intrigues him

Chairman Galbraith asked how long have you lived in Kure Beach? The Commission meets every month would this be an issue for attendance?

Applicant Gary Gosslop answered he has lived here 7 years and he does not see this being an issue.

MOTION- Chairman Galbraith made a motion to make a recommendation to Town Council to appoint Gary Gosslop as a full member of the Historic Preservation Commission

SECOND- Member Garibay

VOTE- Unanimous

2. Continued discussion of the design standards

Attorney Eldridge commented this item has been on the agenda for the last few months, but no discussion has been held. He advises removing this item from the agenda.

3. Continued Discussion of HPC Webpage

Chairman Galbraith commented Deputy Town Clerk Chase created a webpage for the Certificate of Appropriateness that worked well so his recommendation is for Deputy Town Clerk Chase to design a separate webpage for the Historic Preservation Commission. He reviewed numerous Historic District pages that were very difficult to follow but the Beaufort page was very straight forward. He recommends using the Beaufort language.

Town Clerk Sanders commented the thought is under the Government tab to create a webpage for the Historic Preservation Commission and include the link to the Certificate of Appropriateness webpage. The webpage needs to be brief and will follow the Beaufort page as an example. Staff will bring forward a webpage to the November HPC meeting for the Commission to review.



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4. Discussion of Historic Properties Designation

Attorney Eldridge commented a memorandum last month discussed the fact that to establish Historic Landmarks is a procedure very similar to establishing a Historic District.

Chairman Galbraith commented he did contact the State and received something very generic.

Member Dugan commented the Federal Point Historic Society has a program where the property owner may petition the Historic Society to receive a plaque. The home must be 50 years of age or have historic uses of the property.

Attorney Eldridge commented is there currently any plaques in Kure Beach from the Historic Society?

Member Dugan stated the Kure Beach Pier will be receiving one soon. He will invite the Historic Society to attend the October HPC meeting.

NEW BUSINESS

1. Oath of Office

Town Clerk Sanders gave the Oath of Office to the entire Historic Preservation Commission.

2. Reschedule the October meeting

MOTION- Chairman Galbraith made a motion to reschedule the October 6, 2021 HPC meeting to October 13, 2021 at 6:00 p.m.

SECOND- Commissioner Garibay

VOTE- Unanimous

ADJOURNMENT

MOTION- Member Dugan made a motion to adjourn the meeting at 6:40 p.m.

SECOND- Member Garibay

VOTE- Unanimous



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ATTEST: Mandy Sanders
Mandy Sanders, Town Clerk

Craig Galbraith
Craig Galbraith, Chairman

NOTE: These are action minutes reflecting items considered and actions taken by Planning and Zoning Commission. These minutes are not a transcript of the meeting. A recording of the meeting is available on the town's website under government>planning and zoning.