



HISTORICAL PRESERVATION COMMISSION MINUTES

REGULAR MEETING

Wednesday, January 5, 2022 @ 6:00 pm

The Kure Beach Historical Preservation Commission (HPC) held its regular meeting on Wednesday, January 5, 2022. A quorum of members was present and Attorney Jim Eldridge attended.

HPC MEMBERS PRESENT

Chairman Craig Galbraith (Via Conference Call)
Vice-Chair Jim Dugan
Member Kathleen Zielinski
Member Gary Glossop
Member Joe Barlok
Member Byron Ashbridge

HPC MEMBERS ABSENT

Member Tony Garibay

STAFF PRESENT

Mandy Sanders, Town Clerk
Beth Chase, Deputy Town Clerk
John Batson, Building Inspector

COUNCIL LIAISON PRESENT

None Present.

CALL TO ORDER

Vice-Chair Dugan called the meeting to order at 6:00 p.m.

ADOPTION OF AGENDA

MOTION- Vice-Chair Dugan made a motion to excuse Member Garibay from the meeting

SECOND- Chairman Galbraith

VOTE- Unanimous

MOTION- Member Zielinski made a motion to adopt the agenda

SECOND- Member Barlok

VOTE- Unanimous

APPROVAL OF MEETING MINUTES:

- November 3, 2021 Regular

MOTION- Member Zielinski made a motion to adopt the minutes as presented

SECOND- Member Glossop

VOTE- Unanimous



HISTORICAL PRESERVATION COMMISSION MINUTES

REGULAR MEETING

Wednesday, January 5, 2022 @ 6:00 pm

PUBLIC COMMENTS

None.

OLD BUSINESS

1. Discussion of Historic Properties Designation

Chairman Galbraith commented he does not have much discussion on this item. Town Council did approve the HPC mailing letters regarding the Historic Society plaque program.

Member Dugan commented he spoke with the Historic Society and they will be working with staff to exchange an address list. There should be a report for next month's meeting.

Deputy Town Clerk Chase asked will the Historic Society be reaching out? Staff currently has not heard from the Historic Society. Who is drafting the formal letter to the residents?

Town Clerk Sanders commented it should be the Commission who drafts the letter and then staff will mail the letters.

Member Dugan stated he would reach back out to the Historic Society.

Chairman Galbraith commented he would draft the letter and bring back to the Commission in February.

2. Discussion of future Monthly HPC Meetings

Member Zielinski commented once the letter is finished, she believes the Commission would only meet when business comes before the Commission.

Attorney Eldridge commented there will be a mock training trial in February for the Commission at the regular meeting.

Chairman Galbraith commented February will be the last meeting for the Commission unless an applicant comes before the Commission.

NEW BUSINESS

None.

ADJOURNMENT

MOTION- Member Zielinski made a motion to adjourn the meeting at 6:45 p.m.

SECOND- Member Barlok

VOTE- Unanimous



HISTORICAL PRESERVATION COMMISSION MINUTES

REGULAR MEETING

Wednesday, January 5, 2022 @ 6:00 pm

ATTEST:

Mandy Sanders
Mandy Sanders, Town Clerk

Craig Galbraith
Craig Galbraith, Chairman

NOTE: These are action minutes reflecting items considered and actions taken by Planning and Zoning Commission. These minutes are not a transcript of the meeting. A recording of the meeting is available on the town's website under government>planning and zoning.