



# HISTORICAL PRESERVATION COMMISSION MINUTES

**REGULAR MEETING**

**Wednesday, February 2, 2022 @ 6:00 pm**

The Kure Beach Historical Preservation Commission (HPC) held its regular meeting on Wednesday, February 2, 2022. A quorum of members was present and Attorney Jim Eldridge attended.

## **HPC MEMBERS PRESENT**

Chairman Craig Galbraith  
Vice-Chair Jim Dugan  
Member Kathleen Zielinski  
Member Gary Glossop (Via Conference Call)  
Member Joe Barlok  
Member Byron Ashbridge  
Member Tony Garibay (Via Conference Call)

## **HPC MEMBERS ABSENT**

## **STAFF PRESENT**

Mandy Sanders, Town Clerk  
John Batson, Building Inspector

## **COUNCIL LIAISON PRESENT**

Commissioner Whitley

## **CALL TO ORDER**

Chairman Galbraith called the meeting to order at 6:00 p.m.

## **ADOPTION OF AGENDA**

MOTION- Member Dugan made a motion to move the oath of office for Byron Ashbridge to the first item on the agenda and adopt the agenda as amended

SECOND- Chairman Galbraith

VOTE- Unanimous

Town Clerk Sanders administered the Oath of Office to member Byron Ashbridge.

## **APPROVAL OF MEETING MINUTES:**

- January 5, 2022 Regular

MOTION- Member Zielinski made a motion to adopt the minutes as presented

SECOND- Member Dugan

VOTE- Unanimous



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MOTION- Member Dugan made a motion to adopt the minutes as presented

SECOND- Member Barlok

VOTE- Unanimous

## PUBLIC COMMENTS

None.

## OLD BUSINESS

### 1. Review of Draft HPC Letter to Historic Property Owners

Chairman Galbraith commented both letters are attached in the agenda packet and he has no changes to either. Should the letter have his signature or have a generic signature?

Member Zielinski stated in the first paragraph the congratulations belongs at the end of the paragraph and the second paragraph is redundant. She does not believe the letter needs a signature.

Member Barlok commented the letter is signed the HPC but mentions "the Chairperson" in the letter.

Chairman Galbraith stated lets remove "Chairman of the HPC" from the letter.

Attorney Eldridge commented need to change "Presentation" to "Preservation".

MOTION- Chairman Galbraith made a motion to approve the letter with the changes Member Zielinski revised and remove the section mentioning "Chairman" and change "Presentation" to "Preservation"

SECOND- Member Barlok

VOTE- Unanimous

Chairman Galbraith commented the HPC received a list of addresses of WWII barracks, but he thought there would also be a list of other designated properties. What is the desire of the HPC?

Member Dugan commented this is the only list he was aware of at this time. He can check with the Historic Society to see if they have other properties in Town that need to be designated.

Attorney Eldridge commented the HPC could use the inventory list in the HPC Designation Report.

Chairman Galbraith commented he will investigate the designation report and bring back an additional address list to the March HPC meeting.



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MOTION- Chairman Galbraith made a motion to table this item to the March HPC meeting  
SECOND- Member Zielinski  
VOTE- Unanimous

## NEW BUSINESS

1. Mock Quasi-Judicial COA Hearing

Attorney Eldridge commented the COA hearing will be held in March.

Chairman Galbraith commented he found a video from Raleigh regarding a Quasi-Judicial hearing.

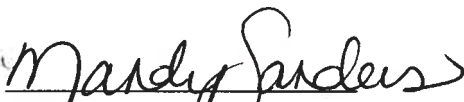
Town Clerk Sanders played the video for the HPC and audience.

MOTION- Chairman Galbraith made a motion to table the Mock Quasi-Judicial hearing to the March meeting  
SECOND- Member Dugan  
VOTE- Unanimous

## ADJOURNMENT

MOTION- Member Barlok made a motion to adjourn the meeting at 6:45 p.m.  
SECOND- Member Ashbridge  
VOTE- Unanimous

ATTEST:

  
Mandy Sanders, Town Clerk

  
Craig Galbraith, Chairman

NOTE: These are action minutes reflecting items considered and actions taken by Planning and Zoning Commission. These minutes are not a transcript of the meeting. A recording of the meeting is available on the town's website under government>planning and zoning.