

TOWN COUNCIL ACTIONS & CONSENSUS
COUNCIL RETREAT
January 26 and 27, 2015

COUNCIL/LEGAL

Council voted to set their goals for FY 15-16, as follows:

1. Resolution to Sandman properties
2. Develop a short-term and long-term space plan
3. Maintain tax rate, if possible
4. Beach Nourishment funding
5. Prioritize potential infiltration systems
6. Review, decide and implement the Salary Study and any potential salary adjustments
7. Monitor potential revenue shortfalls in future years

FINANCE/BUDGET

- Council approved spending the \$41,100 rollover ROT funds, as presented by the Marketing Committee, with the understanding that Marketing will include beach renourishment in the campaign, however possible.

NO ACTION/FOLLOW UP/TABLED

- Council asked the Finance Officer to look at other towns to see at what percent their minimum Unrestricted Fund Balance is set. He is to recommend to Council either what percentage the policy should be revised to, and then Council should vote to either revise the percent or revise the policy from “Unrestricted” to “Unassigned” funds. The revised policy should be voted on sometime in the spring.
- Commissioner Heglar asked Director Beeker to look at what storm water projects Public Works has done in Beachwalk and Kure Dunes since 2011, for further discussion at the February or March Council meeting.
- Director Beeker said he will shoot some grades to see if there is a way to divert storm water runoff running parallel to Cutter Court on Bluefish.
- Council asked the Finance Officer to email Council and the Department Heads the proposed Budget Planning calendar so they can check their calendars, and then he is to present it to Council at their February meeting for further discussion and consideration.
- Council asked the Finance Officer to tell them how much it would cost to bring all employees up to minus five percent below or above the Benchmark proposed at the retreat, and to gather from the Department Heads whether employee pay has created a retention or recruiting issue within their departments.
- With the proposed, separate Finance Department, the Town Clerk is to give Council the proposed Organization Chart and the proposed job descriptions for the Finance Officer and Town Clerk and present it to Council at their February meeting.
- The 2006 facility expansion plan estimates will be updated with current numbers by Commissioner Heglar, the Finance Officer and the Building Inspector, and those estimates will be discussed during the budget planning sessions.

Nancy Hewitt
Deputy Town Clerk, 1/30/15