



TOWN COUNCIL MINUTES

COUNCIL RETREAT

February 22, 2016

The Kure Beach Town Council held a special meeting on Monday, February 22, 2016 at 8:00 a.m. for the purpose of holding a retreat to discuss items pertinent to the town. The Town Attorney was present and there was a quorum of Council members.

COUNCIL MEMBERS PRESENT

Mayor Emilie Swearingen
Mayor Pro Tem (MPT) Craig Bloszinsky
Commissioner David Heglar
Commissioner Joseph Whitley
Commissioner Jim Dugan

STAFF PRESENT

Building Inspector – John Batson
Finance Officer (FO) – Arlen Copenhaver
Fire Chief – Harold Heglar
Assistant Fire Chief – Ed Kennedy
Police Chief – Dennis Cooper
Public Works Director – Sonny Beeker
Town Clerk – Nancy Avery
Deputy Town Clerk – Nancy Hewitt

CALL TO ORDER AND WELCOME

Mayor Swearingen called the meeting to order at 8:00 a.m.

MID-YEAR FINANCIAL REVIEW

1. Mid-year financial status

FO Copenhaver reviewed revenue and expenses for all of the town's funds from July 1, 2015 through the end of January 2016, as follows:

GENERAL FUND

- Actual revenues are where they should be about this time of year at \$3,158,495, which is 78.6 percent of the budget.
- The exception is the new electricity tax revenue and building permits/impact fees & CAMA fee revenues that are higher than expected at this time of year.
- Actual expenses are where they should be about this time of year at \$2,327,363, which is about 57.9 percent of the budget.
- There's a balance of about \$111,600 in the Contingency Fund.
- A five-year comparison of expenses show that Administration and Finance expenses were higher in FY2015 because of the purchase of the three vacant lots near Public Works.



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- Since 2011, the fund balance has increased from \$1.065 million to \$2.5 million, an increase of almost 140 percent over that time period; this is a very good trend.

STORM WATER FUND

- The budget was set at \$523,330.
- Actual revenues are at \$221,755, which is 42.4 percent of the budget.
- Actual expenses are at \$156,814, which is 30 percent of the budget.

POWELL BILL FUND

- The budget was set at \$64,030.
- Actual revenues are at \$65,427, which is 102.2 percent of the budget.
- Actual expenses are at \$7,074, which is 11 percent of the budget.

OTHER GOVERNMENTAL FUNDS

- Beach Protection's budget is \$50,000 with actual revenues at \$50,093.
- Federal Asset Forfeiture's budget is at \$60,000 with no revenues and \$49,640 actual expenses.

WATER/SEWER FUND

- The budget was set at \$1,886,605.
- Actual revenues are at \$1,220,776, which is 64.7 percent of the budget.
- Actual expenses are at \$1,042,931, which is 55.3 percent of the budget.

SEWER EXPANSION RESERVE FUND (SERF)

- The budget was set at \$22,635.
- Actual revenues are at \$45,095, which is 199.2 percent of the budget, with no actual expenses.

MINIMUM FUND BALANCE

- The policy adopted by council in January 2012 is to maintain an unrestricted fund balance in the Governmental Funds of no less than 32 percent of the total projected expenditures.
- As of 6/30/15, the unrestricted fund balance is 72.1 percent of which 48.1 percent is unassigned, so the town has strong reserves at the moment.

2. Mid-year review of council Goals for FY15-16

FO Copenhaver reviewed last year's goals set during the 2015 retreat and commented as follows:

- Goal #1 – In Progress



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Resolution of outstanding issues relating to Sandman Properties – discussions continue with the Beach Walk and Kure Dunes Homeowners Associations (HOAs) regarding retention pond issues.

Commissioner Heglar said that both communities want the issues resolved or there could be legal actions instituted by the HOAs. He said he doesn't see it working itself out without a lot of work, and he doesn't think the town can sell Sandman until everything is worked out.

- Goal #2 – In Progress

Develop a short-term and long-term space plan for town departments – Preliminary discussions with department heads regarding space needs have been conducted.

- Goal #3 – Completed

Maintain the current tax rate, if possible.

- Goal #4 – In Progress

Develop a long-term plan for funding beach nourishment, including one new funding stream independent of property taxes – four options for long-term funding continue to be investigated.

Mayor Swearingen said that the beach towns are going to work together to support each other, and we may or may not have to use general funds towards beach nourishment in the future. She said the county hired a lobbyist to ask the state to contribute 65 percent of the funds but, in the meantime, the beach towns are trying to get the legislature to find money.

MPT Bloszinsky said that we finally have a committed effort to have the legislature work on this, but we need to maintain our own beach nourishment funds for times in between the main nourishments.

Mayor Swearingen said we can't count on the county to come up with the other 35 percent to cover everything.

Charlie Allo, of 954 S. Fort Fisher Boulevard, asked if council had considered fixing wood structures on the beach that would help amass sand which could be moved to areas that need it.

Commissioner Heglar said they haven't done this at any other beach that he knows of, and he doesn't want Kure Beach to be the first to experiment. He said the citizens don't like any structures on the beach, including the lifeguard stands, so big blocks of wood to catch sand would be another thing the citizens don't like. He said that, with all the communities and engineering schools up and down the east coast trying to figure out the best way to increase sand on the beach, there must be a reason why no one has done this.



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Mayor Swearingen asked Inspector Batson to talk to CAMA to see if anyone has ever suggested this.

Inspector Batson said it can be built, but it would take manpower and time, adding that a 3'x5' wooden stand would have to be erected to make it worthwhile.

- Goal #5 – In Progress

Prioritize potential dune infiltration projects – potential dune infiltration projects continue to be evaluated.

Director Beeker said finding a location to install one would be a problem and there are other more important projects going on right now like treating storm water before it goes onto the beach. He said he'd be glad to work with the DOT and the state if they want to help with this like they did before. He emphasized that only the first half-inch of rain is diverted and we don't have enough area to stage enough of the infiltration system out on the beach.

Commissioner Heglar said the HOA community that wanted the town to work on this doesn't have enough property to work with, since the area is surrounded by private property.

- Goal #6 – Completed and implemented

Review, decide and implement the Salary Study and any potential salary adjustments.

- Goal #7 – In Progress

Monitor potential revenue shortfalls that may occur in future years – revenue and expense projections to be discussed as part of this retreat.

3. 5-year Capital Plan

FO Copenhagen reviewed the current Capital Plan, by fund, for FY 2017 to 2021. He stated that nothing major has changed from last year's plan. He said that a separate capital project fund will be set up under the Water/Sewer Fund for the water line replacement project that will cost an estimated \$500,000.

Director Beeker said he'd like to start working on the H Avenue lift station project this coming fall. He said he had major problems with that lift station this year and will need to get drawings and permits as soon as possible to construct a new one within about ten months. He said that it is the town's main lift station and will have to stay in operation during the construction process. He said the new station will probably be located behind the existing one or may go somewhere else altogether once planning gets under way.



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FO Copenhaver said that a separate capital project fund will be set up under the Storm Water Fund for the Kure Beach Village storm water project which will cost an estimated \$750,000.

4. Financial Projections

FO Copenhaver reviewed the financial projections for FY16-21 and gave council a list of assumptions he used to calculate his projections, as follows:

- General Fund assumptions used were 1) revenue increases at 1.75 percent per year; 2) operating expenses increase at 5 percent per year; 3) no increase in property tax rate or service fees; 4) no additions to headcount; 5) doesn't include a transfer to the Beach Protection Fund or Contingency; 6) Debt Service expense based on current debt and projection from the Five Year Capital Plan; and 7) Capital Outlay not financed based on the Five Year Capital Plan.
- The same approach was used for the water/sewer fund except only 0.5 percent per year revenue increase was assumed after FY 2016 rate increases.
- The expenses do not include depreciation of assets.
- The same approach was used for the storm water fund except that the revenue remains flat after adjustment for higher storm water builder fees in 2015.

FO Copenhaver said the town is doing well, but we need to look at reserves for future storm water projects. He said there will be a big increase in 2017 in projected outstanding debt due to capital projects, but it's manageable.

Mayor Swearingen reminded the committee liaisons to make sure their committees submit their budget requests by March 29th, so they don't come to council a few months after the budget is set to ask for more money.

FO Copenhaver said that he sends out a form to all committees to be submitted before the budget planning session, but they can't budget for grants until they know it was awarded, so there are exceptions to committees being able to plan on these He said we don't want to ignore a grant just because it wasn't budgeted.

Mayor Swearingen said if the ultimate goal of council is to make every beach access ramp handicapped accessible, then the SLABPP committee should project for that.

Town Clerk Avery said that council should direct the SLABPP Committee on this issue, if that is what council wants.

The mayor called for a break at 9:30 a.m.
The meeting resumed at 9:40 a.m.



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DEPARTMENT HEAD PRESENTATIONS

(plans for management of the upcoming tourist season and FY16-17 potential budgetary impacts)

1. Police Department (PD)

Police Chief Cooper reported the following:

- Traffic has become a big issue during the tourist season and the town may see one of its busiest years yet.
- He gets complaints about traffic flow and there's not much he can do about it.
- His biggest issue is getting emergency service vehicles to the south end of the island and back up to Dow Road on tourist season weekends.
- Beginning south of E Avenue all the way to the ferry is congested beginning around 9:30 a.m. and some people take shortcuts through the neighborhoods to travel north.
- He is drafting policies with the help of the town attorney that might help with the traffic issues, which he hopes to present to council by March.
- He will probably request another employee during this year's budget session, preferably an investigator to help with increased narcotic activity on the island.
- He has a space solution that will be presented to council.
- His department is able to handle the off-season, but they need more help during the tourist season. He has five part-time officers and is looking for more, but there is no workers compensation for them which makes it hard to find applicants.
- They have to take their prisoners to the magistrate in Carolina Beach and then transport them to the main jail on Blue Clay Road which, in-season, means about a five-hour trip for one officer.

Mayor Swearingen suggested putting in a third lane down the middle of Fort Fisher Boulevard that could be used for turning lanes and emergency vehicles. She said there is no prisoner holding tank close by because it's not economically feasible.

Council discussed the reasons for increased traffic such as more tourists being attracted to the area, traffic to the ferry at Southport, Freeman Park admission and camping regulation changes and day-trippers taking advantage of free parking in Kure Beach.

2. Public Works

Director Beeker said that he didn't have much to share regarding management of the upcoming tourist season. He said that garbage pickup is handled as usual, and Inspector Batson has been taking care of citing rental properties for leaving their carts out in violation of the town's ordinances.

Inspector Batson said having the ordinances helps him take care of enforcement, and he is able to contact the property owners and management companies if there are any problems. He said that



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his assistant mails notification letters to them and helps keep track of timelines associated with the enforcement procedures.

3. Fire Department (FD)/Ocean Rescue

Fire Chief Heglar said Ocean Rescue has new, light-weight aluminum lifeguards towers that are easy to move and last longer than the old wooden ones.

Assistant Chief Kennedy said that the town has the best trained lifeguards in the county and the highest amount of EMTs on the beach at any one time, and they work well with the PD and Public Works. He said the issues Ocean Rescue has are, as follows:

- They get complaints from residents that the location of the lifeguard towers blocks their view of the ocean.
- Lifeguards have to pick up unattended beach equipment left on the beach after 7:00 p.m. which is a high risk time for rip tides
- He asked if using lifeguards to do this when people are still in the water could end up being a liability issue.
- He may schedule one person just to pick up the equipment.
- The lifeguards hand out flyers to beach goers which contain the town's ordinances regarding beach equipment left of the beach after 7:00 p.m.
- The lifeguards also put stickers on any equipment left on the beach when they don't have time to pick them up.

Comments on possible fixes for the unattended beach equipment issue were, as follows:

- There is a financial penalty in the ordinances that should be enforced.
- When the beachgoers come to pick up their equipment at the firehouse, they should pay their penalty fee then.
- The lifeguards shouldn't be responsible for collecting the fines.
- Don't allow anyone to pick up their equipment until after 1:30 p.m. the next day.

Mayor Swearingen asked the PD, FD and Inspections department heads to discuss how to best handle the situation and recommend a plan to council.

4. Building Inspections

Inspector Batson stated the following:

- There is an increase in weekly rentals throughout Kure Beach with people buying properties for the sole purpose of renting them out during the season and then using them for their families the rest of the year.
- Soon, vacant lots in Kure Beach will be built out with the result of a significant decrease in fee collections which will negatively impact the town's finances.



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- Building/User Fees are much more substantial for new homes than they are for homes being remodeled.
- Remodeled homes have lesser fees, but more bedrooms and bathrooms are added to them so that they use just as many of the town's resources that the newly-built homes use.

Director Beeker said council should come up with a percentage user fee based on the number of bedrooms and bathrooms being constructed on a property, not based on whether it's a new home or a remodel.

Both Inspector Batson and Director Beeker agreed that the parking at the rental homes with a large number of bedrooms should be reviewed, too, for the new and remodeled homes.

COUNCIL CONSENSUS – Inspector Batson, Director Beeker and FO Copenhagen were directed to work on a recommendation to change the permit and user fees for new construction homes and for homes being remodeled, and present it at the budget work session.

Other comments made were, as follows:

- Charging commercial water/sewer fees to short-term rental homes should be considered. Homeowners are asked on the town's New Services request application if they will use their property for short-term rentals and she plans to remind people via the town's website that they need to pay the Room Occupancy Tax (ROT) if they rent their property short-term. (Town Clerk)
- The town should mail letters to all short-term rental property owners to tell them they will be reported to the county tax office if they haven't been paying ROT. (Commissioner Heglar)
- Some of the houses being built and remodeled can house a lot of renters, almost as many as a small hotel. (Mayor Swearingen)

5. Recreation

Town Clerk Avery stated the following:

- Recreation Manager Keely works with the police to choose what bands and activities to have at the Ocean Front Park (OFP).
- No bands are being booked on holiday weekends and there is always a staff person onsite at town events.
- There are a lot of day trippers that attend the park activities for children.
- More activities and events are being concentrated toward the shoulder season and, so far, there aren't any marathons scheduled for the summer.



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- Ms. Keely's main focus has been activities at the OFP pavilion and Community Center, but use of Joe Eakes Park is increasing with two youth baseball teams and a flag-football team using the field.
- Sherwin Williams has donated the paint to repaint the OFP pavilion.

STORM WATER MANAGEMENT PLAN

Director Beeker reviewed maps of the areas in Kure Beach that are having storm water problems and made recommendations on how to address them. He said that some of the properties were in low-lying areas, sometimes 24" lower than the road level. He said Public Works is helping some homeowners get a handle on their issues and mailing them information packets on how they can fix the issues.

MPT Bloszinsky asked Director Beeker how he should respond to inquiries from the Kure Keys and Seawatch HOAs that had to have their flooded areas pumped out by Public Works during the last heavy rains.

Director Beeker said that, years ago, Public Works provided a line going to a basin located off of Kure Village Way that the HOA's could have tapped into to help drain excess water, but the HOAs never did anything with the line to finish the job.

Commissioner Heglar said Kure Beach has had an unusually large amount of rain this year and we must inform the public that some of the issues are the property owner's problem. He said we can help the owners understand their problems and instruct them on how they can be fixed, but they need to take it from there.

Director Beeker said there are some problems they can handle quickly and some are going to take more time, but he hopes it won't take more than a year to do the town's part to deter the problems. He also pointed out the properties slated to be addressed this spring for the Storm Water Phase Two project.

The mayor called for a break at 11:30 a.m.

The meeting resumed at 11:35 a.m.

STAFFING

Assistant Chief Kennedy reviewed the current staffing at the Fire Department (FD), as follows:

- In the next five years, about 20 percent of the volunteers will retire. Some of them have over 30 years of experience; 63 percent of the volunteers have less than 10 years of experience; and 20 percent of them only having 1-5 years of experience.
- State requirements have been increasing, making it difficult to get certified.
- It's not an issue to get people to work at the FD, but it's hard to get experienced people.



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- There are constraints on how much time a volunteer can work before being considered by the IRS as a part-time worker.
- During the budget session, he will be requesting council approve four additional full-time firefighters. If approved, it will enable the FD to go to 24-hour shifts with two certified firefighters on duty at all times.

Chief Heglar said the FD has applied for a safety grant from Homeland Security that could help pay for additional staff. He said he's not sure if they'll get it, and it won't be awarded until November 2016, so he can't count on it during the budget planning session.

SPACE NEEDS

Mayor Swearingen said council started talking about needing more space 12 years ago, and last year council was going to put \$30K into the Administration budget to rework the previous expansion plans but decided not to. She proposed to either do what needs to be done or decide to drop the whole thing.

Inspector Batson showed council a plan that the department heads agreed would be a good solution to their space needs. The plan included the following:

- building a new fire station located in the corral area, fronting K Avenue
- adding space onto the south side of Town Hall to house the inspections office and a new council room or offices
- redesigning the front parking area to add spaces in the green space along Settlers Lane and putting in an entrance and exit at the north and south ends for better traffic flow
- subdividing the existing fire station into Public Works indoor storage/truck bays, and PD indoor storage and office space
- adding onto the west side of the PD for Evidence Room storage and offices
- paving the north-west section of the current fire station parking area to be used as a laydown area for Public Works
- keeping some bays in the current fire station to house the ocean rescue vehicles

Mayor Swearingen asked council if they wanted to move forward with Inspector Batson's plan.

Commissioner Heglar asked the department heads if the improvements would be enough to live with for another 25 years.

Director Beeker stated it's hard to say what council will do in the future, but if no drastic changes occur, this plan should suffice.

Town Clerk Avery added that it gives the departments the room they need and estimated it will cost about \$2 million to pay for it all.



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Commissioner Dugan said this will be the first public building in Kure Beach not built by the citizens, if we do this.

FO Copenhaver said the approximate \$30K it would cost to have professional plans drawn up would have to come from the Contingency Fund this fiscal year, and the project should be put into a separate budget.

MOTION – Commissioner Heglar moved to direct the Finance Officer to transfer \$30K from the current fiscal year’s Contingency Fund for architectural services and to direct the Town Clerk to do a Request for Qualifications for architectural services for formal plans to be drawn up for improvements and expansion of town facilities.

SECOND – Commissioner Dugan

VOTE – Unanimous

The mayor called for a lunch break at 12:35 p.m.

The meeting resumed at 1:15 p.m.

COUNCIL DISCUSSION TOPICS

1. Comprehensive Plan

Mayor Swearingen stated that the town is getting to a saturation point with tourists and she would like council and the citizens to help figure out what they want Kure Beach to be known for, how they’re going to get to that point and how they’re going to pay for it. Other points she made are as follows:

- She has been working with the School of Government (SOG) and a small planning committee consisting of the Building Inspector, Commissioner Dugan, Town Clerk Avery and business owner/realtor Ea Ruth.
- Dr. Tom Barth from the SOG and Kure Beach resident, Denise Hubbard, have also said they will help.
- There will be a community event on Sunday, April 10th from 1-4 p.m. at the Community Center where residents and business owners will be asked to give their input to help develop the Comprehensive Plan. Town committee members will be urged to attend, and staff will also be invited, but not required, to attend.
- The meeting will include discussion on tourism trends, the exploding tourist population, and surrounding improvements/new construction in the area; and it should also educate the community on the local government and processes.
- Town departments will be asked to identify tools to make the vision a success and a community survey may also be needed.
- The Marketing Advisory Committee would like to involve the business community by going to see them individually.



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- At their February regular meeting, council approved a maximum of \$4,000 for an SOG representative to help the town plan and implement the Comprehensive Plan.
- She hopes to have as much as possible finished by next January to have the plan in-hand for FY17-18 budget planning.

2. Renewal of lease on parking lot next to Sunoco

Comments made about the parking lot are as follows:

- The parking lot next to the Kwik Mart will be available for one, last year to rent but, due to incidents reported at the lot last year, he isn't sure it's a good idea to rent it again. (MPT Bloszinsky)
- The parking lot has relieved parking issues in the town during the tourist season. (Town Clerk)
- The town didn't need to add any money this past year for the lease since town business owners contributed the money to rent it, but we may have to contribute \$500 this year since the new owner is one of the business owners who donated rent last year. (Finance Officer)
- Public Works took responsibility to clean it every day and weed-eat about once a week, but the workers heard a lot of complaints about the lot from the residents who live adjacent to it. (Public Works Director)
- The lot is the town's liability if the town leases it. (Town Attorney)

Further discussion ensued about parking in the leased lot with the conclusion that, since the business owners provide the lease money and it allows for employees, town residents and tourists to park in it, it would be good to lease it for one, final year before it is developed.

MOTION – MPT Bloszinsky moved to proceed in the same manner as the last two years, to lease the parking lot next to the Kwik Mart through contributions from businesses and at the lowest cost to the town.

SECOND – Commissioner Whitley

VOTE – Unanimous

3. Town's land assets and options reviewed by Town Clerk at MPT Bloszinsky's request. MPT Bloszinsky said he had requested that the town clerk present a list of the town's land assets so he could see what was available in case the town needs space to expand.

The list of land assets is herein incorporated as part of these minutes.



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4. DIVE Cameras on Beach

Mayor Swearingen asked council if they knew of any way the county could be convinced to use the DIVE cameras' information in place of the U.S. Army Corps of Engineers (USACE) method, which costs about \$200K.

Inspector Batson said that there is no way the DIVE cameras could ever be used to replace the USACE information, adding that the buildings in Kure Beach aren't tall enough to get a full-range view so they would need to put cameras on private residences.

MPT Bloszinsky said he doesn't know if there's much value in the DIVE cameras' information if all they'll be good for is identifying rip tides, which the Ocean Rescue team can do while they're right there on the beach.

Assistant Fire Chief Kennedy agreed that having access to the cameras wouldn't benefit the lifeguards.

Mayor Swearingen said it may not be necessary if the data provided by the DIVE cameras isn't going to be used by the county.

5. ADA Beach Access Ramps

Town Clerk Avery asked council if they wanted to give directions to the Shoreline Access, Beach Protection and Parking (SLABPP) Committee about making it a long-term goal to make all of the beach access ramps ADA compatible. The following comments were made:

- It's hard to keep the ADA beach access ramps clear because sand builds up around them and he doesn't feel it's necessary to have ADA ramps at every, single beach access. He is in favor of paving the CAMA parking lots. (Public Works Director)
- The people who borrow the town's beach wheelchairs from Ocean Rescue usually ask what ADA accesses are available when they come to pick them up. (Asst Fire Chief)
- The paved CAMA parking lots will be a lot more expensive to maintain than the gravel lots. (Commissioner Dugan)
- The town gets considered for grants more often because it looks for ways to make its beach accesses ADA compatible. (Building Inspector)
- Council should go after a grant if it's part of the goals of the town, not because we're just looking for grant money. She isn't sure how many more ADA ramps the town would need over what it already has. (Mayor Swearingen)

COUNCIL CONSENSUS – Council agreed that a decision on whether or not to make all beach accesses ADA accessible should be put on a future meeting agenda for further discussion.

PROPERTY OWNED BY
TOWN OF MORE BEACH

LOCATION	PARCEL ID	LEGAL DESC	ACREAGE	ACQUIRED	USE	APPRAISED TOTAL 2015
FACILITIES						
	Lots 2, 3, 4 and 5, block 10 R09213-014-010-000	Lots 2,3,4,5 BLK 10 1.36 acres adjacent Ainsworth	0.4591	Dec. 2007	park, pavilion, public restrooms Town Hall, FD & PD buildings & parking lot	\$1,231,200
117 Settlers Lane	R09200-001-002-018		1.36	1997		\$1,848,600
118 N. 3rd Avenue	Lots 16, 17 and 18 R09213-013-005-000	Lots 16-18, Block 15	0.344	No info	Community Center	\$663,100
400 S. 4th Avenue	R09217-023-019-000	Lots 9, 10 and 11, block 42	0.1148	No info	PW building	\$554,400
400 S. 6th Avenue	R09120-002-004-00A	Improvement on R9120- 002-004-000	No info	No info Permit 2005	Maintenance building Lifeguard base station	\$138,600 \$18,061
100 block Atlantic Avenue	none					
VACANT LAND						
102 K Avenue	R09213-009-001-000	63 21 22 KB	No info	1991	Vacant land (corral)	\$182,000
413 Sandman Drive	R09200-001-113-000	Drainage area phase 3B Kure Dunes	0.77	2006	Vacant land	\$200
414 S. 4th Avenue	R09217-023-018-000	Lot 8, block 42	No info	1993	Vacant land next to PW building	\$119,300
334 S 4th Avenue	R09217-016-015-000	Lot 3 in block 41 Map book 4, pages 90 & 91	No info	Dec. 2014 \$113,500	Vacant land	\$134,600
402 & 406 H Avenue	R09217-016-014-000 R09217-016-013-000	Lots 1 & 2, block 41 Map book 4, pgs 90 & 91	No info	Mar. 2013 \$140,000 each	Vacant land	\$119,300 \$119,300
WELL HOUSES						
785 Settlers Lane	R09205-019-010-000		0.92	1990	Well house	\$87,800
138 J Avenue					Well house	No info
307 I Avenue					Well house	No info
401 N. Avenue					Well house	No info
1326 Surfdrider					Well house	No info
WATER TOWERS						
302 Assembly		MOTSU lease		2007	Water tower	\$1,194,834
613 Settlers Lane	R09200-001-001-000	(0.38 ACRES) Ainsworth (future development)	0.53	2003	Water tower	\$476,500

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LIFT STATIONS						
911 General Whiting Blvd	R09312-001-006-005	PT Area B	No info	1985	Lift station	\$12,500
1214 S. FF Blvd	R09316-003-021-000	Utility lot Ocean Dunes Forest Phase 2	0.04	1990	Lift station	\$6,800
1338 S. FF Blvd	R09320-002-010-000	Utility lot Ocean Dunes Forest Phase 1	0.03	1990	Generator building	\$5,800
1400 S. FF Blvd	R09320-002-012-000	Utility lot (lift station 40'X40')	0.0354	No info	Lift station w/ generator	\$2,700
402 Fourth Avenue					Lift station	\$162,947
531 Fifth Avenue					Lift station	\$268,093
311 E Avenue					Lift station	\$101,341
503 Surf Drive					Lift station	\$35,503
1720 Snapper Lane					Lift station w/ generator	\$196,407
713 N. FFB	R09209-005-009-000	KB Lift station	0.09	1987	Lift station	\$91,300
1342 S FFB					Lift station	\$268,800



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DETERMINATION OF FY16-17 COUNCIL GOALS

Council formulated their goals for FY16-17, as follows:

1. Resolution of outstanding issues relating to the Sandman Lane property
2. Over the next two years, resolve the storm water issues identified during the February 2016 Council Retreat
3. Before the end of FY 2018, develop plans, obtain financing and construct a new fire station and perform improvement to other town facilities
4. Maintain the current tax rate, if possible
5. Work with New Hanover County, Carolina Beach and Wrightsville Beach to develop a long-term Coastal Storm Damage Reduction funding plan
6. Monitor potential revenue shortfalls that may occur in future years
7. Complete the town's Comprehensive Plan by February 2017
8. Address public safety staffing during the FY 2017 budget process

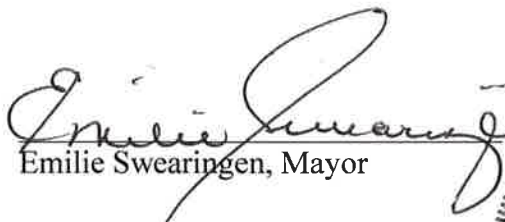
ADJOURNMENT

MOTION – Commissioner Dugan moved to adjourn.

SECOND – Commissioner Whitley

VOTE – Unanimous

The meeting adjourned at 3:00 p.m.


Emilie Swearingen, Mayor


Nancy Hewitt, Deputy Town Clerk

NOTE: These are action minutes reflecting items considered and actions taken by Council. These minutes are not a transcript of the meeting.

