



TOWN COUNCIL AGENDA

RESCHEDULED REGULAR MEETING

September 24, 2018 @ 6:00 p.m.

**Asterisks indicate documentation is included in agenda packet*

Call to Order – Mayor Bloszinsky

Invocation & Pledge of Allegiance – Pastor Chris Howell, Kure Beach Baptist Church

APPROVAL OF CONSENT AGENDA ITEMS

1. *Proclamation P18-03 Constitution Week September 17 – 23
3. *Change order for facility improvement project in amount of \$12,989.00
- 3.* Minutes:
 - August 21, 2018 Regular meeting
 - September 10 – 19, 2018 Emergency meeting

Consent agenda items are voted on as one item. If a member of Council wishes to discuss an individual item, a motion must be made and approved to move the item to the agenda.

ADOPTION OF THE AGENDA

DISCUSSION AND CONSIDERATION OF PERSONS TO ADDRESS COUNCIL

Sign up at podium

DISCUSSION AND CONSIDERATION OF PRESENTATIONS TO COUNCIL

DISCUSSION AND CONSIDERATION OF COMMITTEE BUSINESS

1. Community Center Committee
2. Marketing Committee
3. Planning & Zoning Commission
 - *Possible proposed text amendment to Chapter 19 (Zoning), Article VI, Section 373 (Exceptions)
4. Non-town Committee Reports
5. Shoreline Access and Beach Protection Committee

DISCUSSION AND CONSIDERATION OF DEPARTMENT HEAD BUSINESS

1. Administration
2. Building Department
3. Finance Department
4. Fire Department
5. Police Department
6. Public Works Department
7. Recreation



TOWN COUNCIL AGENDA

RESCHEDULED REGULAR MEETING

September 24, 2018 @ 6:00 p.m.

DISCUSSION AND CONSIDERATION OF OLD BUSINESS

1. Water meter replacement project
2. Parking:
 - a. Drawing layout for parking bumpers on three medians (E, I and 6 Avenues) to September meeting for Council approval
 - b. Additional parking spaces
 - c. Public information sessions
3. *Landscaping plan for facility improvement project
4. Authority to Commissioner Oliver to approve change orders up to certain amount for facility improvement project
5. Hurricane Florence status and recap
 - o Damage
 - o Restoration of services
 - o Debris pick up schedule
 - o Beach accesses closed
 - o Decals from bridge
 - o Communication
 - o Other items

DISCUSSION AND CONSIDERATION OF NEW BUSINESS

1. Any other items to come before the Council

MAYOR UPDATES (no action required)

COMMISSIONER ITEMS (no action required)

CLOSED SESSION, if needed

ADJOURNMENT



TOWN COUNCIL AGENDA

RESCHEDULED REGULAR MEETING

September 24, 2018 @ 6:00 p.m.

CONSENT AGENDA



TOWN COUNCIL
TOWN OF KURE BEACH, NC

PROCLAMATION P18-03

PROCLAIMING CONSTITUTION WEEK 2018

WHEREAS, September 17, 2018 marks the two hundred and thirty-first anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

WHEREAS, public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week; and

NOW, THEREFORE, BE IT PROCLAIMED, that the Kure Beach Town Council hereby proclaims September 17 through 23, 2018 to be Constitution Week in the Town of Kure Beach and ask our citizens to affirm the ideals the Framers of the Constitution had in 1787.

Proclaimed this the 24th day of September 2018.

Signed: _____
Craig Bloszinsky, Mayor

ATTEST: _____
Nancy Avery, Town Clerk

CHANGE ORDER FACILITY IMPROVEMENT PROJECT

I polled Council on August 30, 2018 for approval of these change orders totaling \$12,989. Received approval from all.

This is to have it on the record in the minutes.

AIA Document G701™ – 2017

Change Order

PROJECT: <i>(Name and address)</i> Kure Beach Town Hall Expansion & New Fire Station 117 Settlers Lane, Kure Beach, North Carolina	CONTRACT INFORMATION: Contract For: General Construction Date: 12/29/2017	CHANGE ORDER INFORMATION: Change Order Number: 002 Date: 7/3/2018
OWNER: <i>(Name and address)</i> Town of Kure Beach 117 Settlers Lane Kure Beach, North Carolina 28449	ARCHITECT: <i>(Name and address)</i> Oakley Collier Architects, PA 109 Candlewood Road Rocky Mount, North Carolina 27804	CONTRACTOR: <i>(Name and address)</i> Thomas Construction Group, LLC 1111 Military Cutoff Road #191 Wilmington, NC 28405

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

COP 7 - Engineer Fix for 2 Inch Depression at Town Hall - Police Station Corridor \$2,699.00

COP 8 - Delete Porcelain Floor Tile and Add LVT (\$714.00)

COP 9 - Furr Wall in Town Hall - Police Station Corridor \$2,604.00

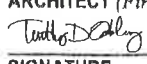

COP 11 - Council Room Dais Change \$8,400.00

TOTAL \$12,989.00

The original Contract Sum was	\$ 4,386,807.00
The net change by previously authorized Change Orders	\$ 7,646.00
The Contract Sum prior to this Change Order was	\$ 4,394,453.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 12,989.00
The new Contract Sum including this Change Order will be	\$ 4,407,442.00
The Contract Time will be increased by Zero (0) days.	
The new date of Substantial Completion will be unchanged.	

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Oakley Collier Architects, PA ARCHITECT <i>(Firm name)</i> 	Thomas Construction Group, LLC CONTRACTOR <i>(Firm name)</i> 	Town of Kure Beach OWNER <i>(Firm name)</i>
SIGNATURE	SIGNATURE	SIGNATURE
Timothy D. Oakley, AIA, LEED AP, President	Vince Tryer, Vice President	Craig Bloszinsky, Mayor
PRINTED NAME AND TITLE	PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
7/3/2018	8.13.18	
DATE	DATE	DATE



Change Order Proposal: 7

Date: 5/24/18

Kure Beach Fire Dept/TH

DESCRIPTION	QUANTITY	UNIT	UNIT / LABOR	LABOR	LARGE	UNIT / MATERIAL	MATERIAL	UNIT / SUBCONTRACT	SUBCONTRACT	TOTAL
Install DuoPatch at 2nd Depression btwn TH & PD										
2 nd Depression between Town Hall & Police Station					\$ -		\$ -		\$ -	\$ -
Install DuoPatch					\$ -		\$ -		\$ -	\$ -
Time & Material Not to Exceed \$4,250	1	T&M			\$ -		\$ -	\$ 4,250	\$ 4,250	\$ 4,250
					\$ -		\$ -		\$ -	\$ -
					\$ -		\$ -		\$ -	\$ -
					\$ -		\$ -		\$ -	\$ -
					\$ -		\$ -		\$ -	\$ -
					\$ -		\$ -		\$ -	\$ -
					\$ -		\$ -		\$ -	\$ -
					\$ -		\$ -		\$ -	\$ -
					\$ -		\$ -		\$ -	\$ -
					\$ -		\$ -		\$ -	\$ -

CLARIFICATIONS / QUALIFICATIONS

This change order proposal is solely based on the usual cost elements such as labor, material, tools, and equipment as per the original contract.

The change in scope represented by this COP will result in an add/decrease of 0 days to Overall Project Schedule.

This change order proposal includes the following Clarifications:

As agreed upon by subcontractor - this amount is Not To Exceed \$4,250 for the installation of DuoPatch at the 2nd depression between the Town Hall and Police Station.

Sales Tax	7.00%	\$ -
Labor Burden	38.50%	\$ -
Builders Risk Ins	0.00%	\$ -
SUBTOTAL		\$ 4,250
Profit / Fee	5.00%	\$ 213
Bond	0.00%	\$ -
GRAND TOTAL		\$ 4,463

Owner Acceptance - Sign & Date



SubContractor's Change Order Request Summary (Sheet "A")	
Project #	Kure Beach Furr corridor wall
Division 9 of the Carolinas 6336 Oleander Drive Suite 2 Wilmington, NC Zip Code 28403	
C.O.R. Total*	\$2,480
(Signature here):	<i>Michael Garrison</i> Date: 5/23/2018
(Type name here):	Michael Garrison



CAROLINA
CUSTOM INSTALLATIONS

CHANGE ORDER

We appreciate your Business!

"Your Contract Flooring Specialist"
4731 Sweden Road | Charlotte, NC | 28273
TEL: (704) 568.7277 | FAX: (704) 568.7738
<http://www.cci-floors.com/home>

DATE	05/29/18
COR #	18-001-01

CUSTOMER

JOB / PROJECT

Thomas Constructon Group
Kaitlyn Morgan
Military Cut off Rd
Wilmington NC

[PROJECT] Kure Beach Town Hall
[ADDRESS] 6th Ave
[CITY, ST ZIP] Kure Beach NC

DESCRIPTION		QTY	UNIT	PRICE	AMOUNT
Deleting Porcelain Tile from Rm,T-123,T-138, T-114, T-101	Labor				-\$838.00
	material				-\$2,513.00
Adding LVT to Rm,T-123,T-138, T-114, T-101	Labor				\$671.00
	Material				\$2,013.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

SUBTOTAL	-\$667.00
TAX	-\$48.36
TOTAL	-\$715.36

COMMENTS

TERMS AND CONDITIONS

PRINT NAME AND TITLE

SIGNATURE



Change Order Proposal: 8
Date: 5/30/18

Kure Beach Fire Dept/TH

DESCRIPTION	QUANTITY	UNIT	UNIT / LABOR	LABOR	UNIT / MATERIAL	MATERIAL	UNIT / SUBCONTRACT	SUBCONTRACT	TOTAL
Delete Porcelain Floor Tile - Add LVT									
Delete Porcelain Floor Tile from Rms T123, T138, T114, T101				\$ -		\$ -		\$ -	\$ -
Labor	1	ea		\$ -	\$ (838)	\$ (838)		\$ -	\$ (838)
Material	1	ea		\$ -	\$ (2,513)	\$ (2,513)		\$ -	\$ (2,513)
				\$ -		\$ -		\$ -	\$ -
Add LVT to Rooms T123, T138, T114, T101				\$ -		\$ -		\$ -	\$ -
Labor	1	ea		\$ -	\$ 671	\$ 671		\$ -	\$ 671
Material	1	ea		\$ -	\$ 2,013	\$ 2,013		\$ -	\$ 2,013
				\$ -		\$ -		\$ -	\$ -
				\$ -		\$ -		\$ -	\$ -
				\$ -		\$ -		\$ -	\$ -
				\$ -		\$ -		\$ -	\$ -
				\$ -		\$ -		\$ -	\$ -
				\$ -		\$ -		\$ -	\$ -
				\$ -		\$ -		\$ -	\$ -

CLARIFICATIONS / QUALIFICATIONS

This charge order proposal is solely based on the usual cost elements such as labor, material, tools, and equipment as per the original contract.

The change in scope represented by this COP will result in an add/decrease of 0 days to Overall Project Schedule.

This charge order proposal includes the following Clarifications:

Per owner request, adding LVT in Lieu of Porcelain Tile in rooms T123, T138, T114 and T101.

Sales Tax	7.00%	\$ (47)
Labor Burden	38.50%	\$ -
Builders Risk Ins	0.00%	\$ -
SUBTOTAL		\$ (714)
Profit / Fee	5.00%	\$ -
Bond	0.00%	\$ -
GRAND TOTAL		\$ (714)

Owner Acceptance - Sign & Date

SubContractor Summary - (Sheet "B")

Division 9 of the Carolinas
 6336 Oleander Dr Suite 2
 Wilmington, NC 28403
 Zip 28403

Summary of SubContractor's Self Performed Work

(1.) (= line c from Sheet "C").	Total Material*	\$	776.73
(2.) (=Line c. from Sheet "D").	Total Labor*	\$	1,380.00
(3.) (=line c. from Sheet "E").	Total Equipment*	\$	-
(4.) (=lines 1 + 2 + 3)	Total - Self Performed Work*	\$	2,156.73

Summary of other Quoted Work (subcontracts)

(5.) Quote - Subcontractor #1		\$	-
(6.) Quote - Subcontractor #2		\$	-
(7.) Quote - Subcontractor #3		\$	-
(8.) (lines 5 + 6 + 7)	Total - Quoted (subcontract) Work*	\$	-

(9.) (lines 4 + 8)	Total - Self Performed & Quoted (subcontract) Work* (less bond, ins. & OH&P)	\$	2,156.73
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(10.) (on line 9)	(15 % max)	15% OH&P	\$	323.51
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(11.) (lines 9 + 10)	Total All Work* including OH&P	\$	2,480.24
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(12.) (on line 11.)	(if applicable)	0% Bond*	\$	-
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(13.) (on line 11.)	(if applicable)	0% Ins.*	\$	-
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(14.) (lines 12 + 13)	Total - Bonds & Insurance*	\$	-
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(15.) (lines 11 + 14)	C.O.R. Total - All Work*	\$	2,480.24
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* Do Not Round Off Numbers

SubContractor Material Break Down - (Sheet "C")

Material/Item Description	Quantity	Price*		Extension*
		Unit	Unit	
Screws	1 / ea.	@ \$ 90.00	ea.	= \$ 90.00
Mud	3 / ea.	@ \$ 20.00	ea.	= \$ 60.00
Tape	2 / ea.	@ \$ 2.10	ea.	= \$ 4.20
	/ ea.	@ \$ -	ea.	= \$ -
	/ ea.	@ \$ -	ea.	= \$ -
Chop Saw Blades	1 / ea.	@ \$ 9.00	ea.	= \$ 9.00
7/8" furring Channel	629 / l/ft	@ \$ 0.38	l/ft	= \$ 239.02
Equilizer Plus	2 / bkt	@ \$ 39.00	l/ft	= \$ 78.00
X5/8"	702 / sq/ft	@ \$ 0.35	l/ft	= \$ 245.70
	/ l/ft	@ \$ -	l/ft	= \$ -
	/ l/ft	@ \$ -	l/ft	= \$ -
	/ l/ft	@ \$ -	l/ft	= \$ -
	/ l/ft	@ \$ -	l/ft	= \$ -
	/ ea.	@ \$ -	ea.	= \$ -
	/ l/ft	@ \$ -	l/ft	= \$ -
	/ sq/ft	@ \$ -	sq/ft	= \$ -
	/ sq/ft	@ \$ -	sq/ft	= \$ -
	/ sq/ft	@ \$ -	sq/ft	= \$ -
	/ sq/ft	@ \$ -	sq/ft	= \$ -
	/ sq/ft	@ \$ -	sq/ft	= \$ -
	/ sq/ft	@ \$ -	sq/ft	= \$ -
	/ tons	@ \$ -	cu/yds	= \$ -
	/ cu/yds	@ \$ -	cu/yds	= \$ -
	/ cu/yds	@ \$ -	cu/yds	= \$ -
	/ tons	@ \$ -	tons	= \$ -
	/ tons	@ \$ -	tons	= \$ -
	/ gals	@ \$ -	gals	= \$ -
	/ gals	@ \$ -	gals	= \$ -
	/ gals	@ \$ -	gals	= \$ -

a. **Subtotal Material*** \$ **725.92**

(on line a.)

b. **7%** Sales Tax \$ **50.81**

(lines a. + c.)

c. **Total Material*** \$ **776.73**

* Do Not Round Off Numbers



Kure Beach Fire Dept/TH

DESCRIPTION	QUANTITY	UNIT	UNIT / LABOR	LABOR	UNIT / MATERIAL	MATERIAL	UNIT / SUBCONTRACT	SUBCONTRACT	TOTAL
Council Room Dais Change									
Council Room Wood Veneer Dais	1	ea		\$ -		\$ -	\$ 8,000	\$ 8,000	\$ 8,000
				\$ -		\$ -		\$ -	\$ -
				\$ -		\$ -		\$ -	\$ -
				\$ -		\$ -		\$ -	\$ -
				\$ -		\$ -		\$ -	\$ -
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				\$ -		\$ -		\$ -	\$ -
				\$ -		\$ -		\$ -	\$ -
				\$ -		\$ -		\$ -	\$ -

CLARIFICATIONS / QUALIFICATIONS

This change order proposal is solely based on the usual cost elements such as labor, material, tools, and equipment as per the original contract.
The change in scope represented by this COP will result in an add/decrease of 0 days to Overall Project Schedule.
This change order proposal includes the following Clarifications:

Per Owner Request this Change Order is for the Council Room Dais in the Town Hall.

Sales Tax	7.00%	\$ -
Labor Burden	38.50%	\$ -
Builders Risk Ins	0.00%	\$ -
SUBTOTAL		\$ 8,000
Profit / Fee	5.00%	\$ 400
Bond	0.00%	\$ -
GRAND TOTAL		\$ 8,400

Owner Acceptance - Sign & Date

CASEWORK ETC. INC.

3116 Kitty Hawk Rd.
Wilmington NC 28405
910-763-7119 Tel. 910-763-7120 Fax.
caseworketc@yahoo.com



Date: June 8, 2018
Attention: Project Manager
Subject: Kure Beach Townhall

Change Order Proposal

This change order is for the design change to the council desk. This includes the shade change as well as the change to a wood veneer in lieu of plastic laminate.

Finishing Labor	\$2,500.00
Finishing Material	\$1,000.00
Wood Veneer Material	\$3,500.00
Wood Labor	\$1,000.00

Total Change Order Request: \$8,000.00

Exclusions: Any plumbing or electrical items or wood trim not listed.

If you have any questions please do not hesitate to call. We look forward to working with you.

Mike Matthews

SubContractor Labor Break Down (Sheet "D")						
Labor Description	Time	Cost			Extension*	
		Unit		Unit		
Framing Labor	10	/hr	@ \$ 25.00	/hr	= \$ 250.00	
Hanging Labor	10	/hr	@ \$ 25.00	/hr	= \$ 250.00	
Finishing Labor	16	/hr	@ \$ 25.00	/hr	= \$ 400.00	
Stock & Clean Labor	4	/hr	@ \$ 25.00	/hr	= \$ 100.00	
Tradesman Demo Temp Penthouse						
Tradesman		/hr	@ \$ -	/hr	= \$ -	
Journey Man		/hr	@ \$ -	/hr	= \$ -	
Journey Man		/hr	@ \$ -	/hr	= \$ -	
Journey Man		/hr	@ \$ -	/hr	= \$ -	
Journey Man		/hr	@ \$ -	/hr	= \$ -	
Journey Man		/hr	@ \$ -	/hr	= \$ -	
Laborer		/hr	@ \$ -	/hr	= \$ -	
Laborer		/hr	@ \$ -	/hr	= \$ -	
Laborer		/hr	@ \$ -	/hr	= \$ -	
Laborer		/hr	@ \$ -	/hr	= \$ -	
Apprentice		/hr	@ \$ -	/hr	= \$ -	
Apprentice		/hr	@ \$ -	/hr	= \$ -	
Apprentice		/hr	@ \$ -	/hr	= \$ -	
Apprentice		/hr	@ \$ -	/hr	= \$ -	
a. Subtotal Labor*					\$ 1,000.00	
b. (on Line a. - maximum 40%) 38% Burden					\$ 380.00	
c. Total Labor					\$ 1,380.00	

* Do Not Round Off Numbers

SubContractor Equipment Break Down (Sheet "E")

Equipment Type	Rental Per Hour		Rental Per Day		Rental Per Week		Extension*
	Hour(s)	Charge	# Day(s)	Charge	# Week(s)	Charge	
	/hr(s)	@ \$ - /hr	day(s)	@ _____ /day	/wk(s)	@ _____ /wk(s)	
	/hr(s)	@ \$ - /hr	day(s)	@ _____ /day	/wk(s)	@ \$ - /wk(s)	\$ -
	/hr(s)	@ \$ - /hr	day(s)	@ \$ - /day	/wk(s)	@ \$ - /wk(s)	\$ -
	/hr(s)	@ \$ - /hr	day(s)	@ \$ - /day	/wk(s)	@ \$ - /wk(s)	\$ -
	/hr(s)	@ \$ - /hr	day(s)	@ \$ - /day	/wk(s)	@ \$ - /wk(s)	\$ -
	/hr(s)	@ \$ - /hr	day(s)	@ \$ - /day	/wk(s)	@ \$ - /wk(s)	\$ -
	/hr(s)	@ \$ - /hr	day(s)	@ \$ - /day	/wk(s)	@ \$ - /wk(s)	\$ -
					a.	Subtotal Equipment*	\$ -
(No sales tax charge on contractor owned equipment)			(lines a.		b.	7 % Sales Tax	\$ -
			(lines a. + b.		c.	Total Equipment*	\$ -

* Do Not Round Off Numbers

MINUTES



TOWN COUNCIL MINUTES

REGULAR MEETING

AUGUST 21, 2018 @ 6:30 p.m.

The Kure Beach Town Council held its regular meeting on Tuesday, August 21, 2018. A quorum of Council was present along with the Town Attorney.

CALL TO ORDER

Mayor Bloszinsky called the meeting to order at 6:30 pm. Pastor Dan Keck, Kure Memorial Lutheran, gave the invocation and led in the Pledge of Allegiance.

COUNCIL MEMBERS PRESENT

Mayor Craig Bloszinsky
Mayor Pro Tem (MPT) David Heglar
Commissioner Joseph Whitley
Commissioner Allen Oliver
Commissioner John Ellen

COUNCIL MEMBERS ABSENT

None

STAFF PRESENT

Town Clerk – Nancy Avery
Finance Officer – Arlen Copenhaver
Deputy Town Clerk – Mandy Sanders
Building Inspector – John Batson
Fire Chief – Ed Kennedy
Police Chief – Mike Bowden
Public Works Director – Jimmy Mesimer

APPROVAL OF CONSENT AGENDA ITEMS

1. Move alternate SLABP committee member Edward White to a regular position and move regular member Pat Edgecomb to an alternate position, per committee's request
2. \$500 Platinum Sponsorship for the Carolina Beach Bike Rodeo to be funded from the Governing Body budget
3. Accept resignation of Jim Gabriel from Marketing committee
4. Appoint Amanda Stiles as regular member of Marketing committee, rather than alternate
5. Fall events – close Atlantic Avenue between K and L from early morning hours through 10 pm on Friday, October 5 for Jazz Funeral and on Saturday, November 17 and 24 for Holiday Market and allow food trucks at each event
6. Minutes:
 - a. July 17, 2018 regular meeting
 - b. August 9 2018 work session on parking

MOTION - MPT Heglar made the motion to adopt the consent agenda, as presented

SECOND – Commissioner Whitley

VOTE - Unanimous



TOWN COUNCIL MINUTES

REGULAR MEETING

AUGUST 21, 2018 @ 6:30 p.m.

ADOPTION OF THE AGENDA

MOTION - MPT Heglar made the motion to adopt the consent agenda, as published

SECOND – Commissioner Whitley

VOTE - Unanimous

DISCUSSION AND CONSIDERATION OF PRESENTATIONS TO COUNCIL

Dee Coe, resident, stated:

- She has been through a lot of trouble with a tenant and acknowledged Chief Bowden and his Police team for being phenomenal during this
- She also acknowledged MPT Heglar and his wife for diffusing an issue at a restaurant

DISCUSSION AND CONSIDERATION OF COMMITTEE BUSINESS

1. Community Center Committee

Recreation Director Keely said the committee sold 270 plates at the barbeque fund raiser last week

2. Shoreline Access and Beach Protection Committee

Chairperson Dennis Panicali stated

- The committee has been asked about dogs on the beach and they voted unanimously to support Council's current position
- They are planning an educational program for next year based on environmental issues such as plastic, trash, and so on

DISCUSSION AND CONSIDERATION OF DEPARTMENT HEAD BUSINESS

1. Finance Department

Finance Officer Copenhaver asked Council to approve:

- Budget Amendment 19-01 in the amount of \$80,000 to purchase a dump truck for the Public Works Department. This is not a budgeted item.
- Resolution R18-09 approving financing terms with BB&T for a street sweeper and dump truck for the Public Works Department in an amount not to exceed \$240,000 at a rate not to exceed 3.26% for not more than 5 years

MOTION – MPT Heglar motioned to approve both Budget Amendment 19-01 and Resolution R18-09, as presented

SECOND – Commissioner Whitley

VOTE – Unanimous



TOWN COUNCIL MINUTES

REGULAR MEETING

AUGUST 21, 2018 @ 6:30 p.m.

2. Public Works Department

Public Works Director Mesimer said:

- He has received numerous storm water complaints with all of the rain
- He budgeted \$30,000 for a manhole assessment and the vendor gave him a good deal to repair and upgrade 14 manholes for \$50,000
- He received one quote for new water meters and asked if he needs to receive more

Finance Officer Copenhaver said because of the amount to replace water meters, there has to be a formal bid process.

MOTION – MPT Heglar motioned to direct the Public Works Director to contract with the vendor for repairs and upgrades to the 14 worst man holes in Town

SECOND – Commissioner Whitley

VOTE - Unanimous

CONSENSUS – Add discussion of replacing water meters to the September agenda

3. Recreation Department

Recreation Director Keely stated:

- New Hanover County Special Olympics would like us to host the Polar Plunges on Saturday, February 23, 2019 and requests approval for the following:
 - Use of Ocean Front Park, K Avenue east of FFB, Atlantic Avenue and portions of the Boardwalk and Beach
 - Close K Avenue east of FFB and Atlantic Avenue between K and L to vehicle traffic from early morning hours through 5 pm on Saturday, Feb. 23
 - Allow 5K race in conjunction with event
 - Allow three food trucks vendors to park within closed portion of Atlantic Avenue with other event vendors
 - Waive associated fees due to non-profit status

MOTION – Commissioner Oliver motioned to approve hosting the event approval of all requests listed above.

SECOND – Commissioner Ellen

VOTE – Unanimous



TOWN COUNCIL MINUTES

REGULAR MEETING

AUGUST 21, 2018 @ 6:30 p.m.

DISCUSSION AND CONSIDERATION OF OLD BUSINESS

1. Appointment of members to Town ad-hoc committee on naming town buildings, memorial benches and donations

MOTION – Commissioner Oliver motioned to appoint Mayor Craig Bloszinsky, Commissioner John Ellen, Jim Dugan, Dennis Panicali, and Bill Farris to the committee.

SECOND – Commissioner Ellen

VOTE - Unanimous

2. Proposed amendments to Chapter 19 (Zoning) of the Code of Ordinance, Section 339 (Minimum parking requirements) Subsections 1 and 2 referred to Planning and Zoning Commission (P&Z) at the July meeting for more clear direction on the following:

- What problem is this solving
- Is this complaint driven
- Does it apply throughout town on all properties and if not, then where
- Does this apply only to new construction
- What is the enforcement mechanism and how will that work

P&Z Chair Galbraith stated:

- Some properties park multiple number of cars in the front yard
- P&Z discussed what to do about that in lieu of parking discussions
- We proposed limiting number of cars parked on the front lawn as part of Chapter 19 zoning
- Changing this in the Zoning code may not have been the correct way to do this and we discussed as possibly making it a component of the parking ordinance
- We received informal feedback that maybe not all Council members were in favor of this
- Would like Council direction on this first before drafting anything

Mayor Bloszinsky commented:

- He thought this amendment was a planning feature for new structures
- He is not in favor of telling people how many cars they may park in their yard as long as they do not intrude into the bike lane
- We are not a town of high rise elements, but of mini-hotels that drive room occupancy tax (ROT) for beaches and entertainment
- He does not want cars in the street
- He thinks it should be the right of the individual if they want to park cars in their yards



TOWN COUNCIL MINUTES

REGULAR MEETING

AUGUST 21, 2018 @ 6:30 p.m.

Commissioner Whitley said:

- He thinks there should be a limit on the number of cars that may be parked in the yard
- One house had 12 vehicles parked in the front yard
- He thinks it needs to be reined in some
- This topic was brought up in a lot of parking discussions that were had

Commissioner Ellen stated:

- He does not think limiting the number of cars will limit the number of visitors
- The complaints are too many people, beer cans in the yard, and noise and the more people that park, the more the complaints
- He is not for counting cars

Commissioner Oliver remarked:

- He tends to agree with the mayor in that as long as the cars are not in the street, then let them park as many as they want to
- We should encourage car pooling
- He is not crazy about telling someone how many cars they can park on their property

MPT Heglar said:

- During the three months of the season, he has many cars parked in his driveway
- As the Town's emergency manager, he does not want cars on the street
- The fire trucks shouldn't have to drive around cars
- If the car is sticking out in the road, it should be ticketed, otherwise, he thinks it should be left up to the people

CONSENSUS – Directed P&Z to take no further action on amending Chapter 19-339 limiting number of cars parked in yard

3. Possible ADA crossover at beach access # 1004 ¼ (Oceanview/Myrtle)

Consideration of tasking the Shoreline Access and Beach Protection committee with studying cost, feasibility and need for another ADA access with a recommendation to Council OR directing the committee to work with the Administration staff on a CAMA grant application for next spring to move forward with this ADA crossover

MOTION– MPT Heglar made the motion to direct the Public Works Director to work with the Admin staff to apply for a CAMA grant next spring and have the engineer finish the construction drawings for the grant

SECOND –Commissioner Whitley

VOTE - Unanimous



TOWN COUNCIL MINUTES

REGULAR MEETING

AUGUST 21, 2018 @ 6:30 p.m.

4. Parking actions

Mayor Bloszinsky stated:

- He sent a letter to the eight HOAs on July 18 asking for opinions on designating parking on the streets
- He received responses from only four:
 - Kure Dunes said no parking on street unless it is for residents only
 - Kure Keys responded the same
 - Ocean Dunes replied they are okay with designated parking in ROW if limited to 50 feet on either side of the three public access points
 - Sea Watch said they were against any designated parking on the streets in their neighborhood whatsoever
- He received no response from:
 - Kure Beach Village
 - Kure by the Sea
 - The Riggings
 - Beachwalk
- He proposes:
 - Calling a meeting of the parking committee to identify specific parking spaces
 - Show results to all that attended the parking workshop
 - Then set up public information meetings for two nights/days with one on a Saturday, and once during the week where people can come in and review parking suggestions and recommendations

Commissioner Whitley said:

- Public meetings after Labor Day would be better
- He will try to set up a meeting of the parking committee next Wednesday night, August 29
- They should try to have everything ready by March in time to get the word out for the next season

CONSENSUS – Have parking committee meet to identify spaces and Council hold two public information sessions

5. Bumpers on Sixth, I and E Avenues

Commissioner Whitley said:

- Public Works Director has bumpers ready for use
- He did a great job on beach accesses with painting bumpers yellow
- He suggests putting parking bumpers at Sixth, I and E Avenues and roping off the first 10-15 feet for visibility and safety
- This can be done over the winter



TOWN COUNCIL MINUTES

REGULAR MEETING

AUGUST 21, 2018 @ 6:30 p.m.

- Public Works Director can provide a drawing layout for Council to approve

CONSENSUS – the Public Works Director is to bring a drawing layout for placement of parking bumpers on the three medians to the September meeting for Council approval

6. Town facility construction update

Commissioner Oliver reported:

- The project is moving along nicely
- Siding installation is going well
- The roofing on the Fire Department should be finished tomorrow
- They will start curbing and guttering soon
- The contractor still says completion will be within the contractual date
- Council has been provided a copy of a proposed landscape plan that he would like them to review and give him comments

MAYOR UPDATES

Mayor Bloszinsky said the bidding process for beach nourishment has begun and should be in place by mid-November with sand placed on the beach next year. All funding is in place.

COMMISSIONER ITEMS

Commissioner Ellen said he:

- Forwarded an article to Council members about a study to dredge the Cape Fear River to accommodate larger ships
- Wonders if that material that comes out of the bottom of the river is beach worthy and if so, can we request it to be placed on our beach

Mayor Bloszinsky said:

- The problem is the lending site would be so far away and that would make it more expensive with transporting sand
- Our current borrow area is further away now and getting that sand to the beach is more expensive so we get less sand
- It is a good idea and he will mention at meetings

Commissioner Whitley said he spoke with the county's beach coordinator who also said the issue would be the cost of transporting the sand.

ADJOURNMENT

MOTION - MPT Heglar motioned to adjourn at 7:30 pm

SECOND - Commissioner Whitley

VOTE - Unanimous



TOWN COUNCIL MINUTES

REGULAR MEETING

AUGUST 21, 2018 @ 6:30 p.m.

ATTEST: _____
Nancy Avery, Town Clerk

Craig Bloszinsky, Mayor

NOTE: These are action minutes reflecting items considered and actions taken by Council. These minutes are not a transcript of the meeting. A recording of the meeting is available on the town's website under government>council



TOWN COUNCIL MINUTES

EMERGENCY MEETING

SEPTEMBER 10 - 19, 2018

The Kure Beach Town Council held an emergency meeting on Monday, September 10 at 8:05 pm. The Town Attorney was present and there was a quorum of Council members present.

COUNCIL MEMBERS PRESENT

Mayor Craig Bloszinsky
Mayor Pro Tem (MPT) David Heglar
Commissioner Joseph Whitley
Commissioner Allen Oliver
Commissioner John Ellen

COUNCIL MEMBERS ABSENT

None

STAFF PRESENT

Town Clerk – Nancy Avery
Building Inspector – John Batson
Police Chief – Mike Bowden
Fire Chief – Ed Kennedy
Finance Officer – Arlen Copenhaver
Recreation Director – Nikki Keely
Public Works Director – Jimmy Mesimer

Mayor Bloszinsky called the emergency meeting to order stating the purpose was to discuss plans and management of the impending storm/hurricane Florence. Notice was posted at Town Hall on Monday, September 10, 2018 at 1 pm and notification provided to the Sunshine List, thus meeting Public Meetings laws.

DISCUSSION AND CONSIDERATION

Mayor Pro Tem Heglar reviewed the following actions by New Hanover County and the Town of Kure Beach:

- Declared State of Emergency effective September 10 at 11 am and asked that all towns make theirs retroactive to this date and time
- Emergency Operations Center will open Tuesday, September 11 at noon
- County offices closing Tuesday, September 11 at noon
- Recommending voluntary evacuation with everyone to be in safe location by Wednesday, September 12 at 8 pm
- Will open pet friendly shelter at Trask Middle School on Tuesday, September 11, 2018 at 7 p.m.
- Town of Carolina Beach is holding a Council meeting tonight to declare State Of Emergency retroactive to 11 am Monday, September 10 with mandatory evacuation beginning at 8 am Tuesday, September 11, 2018 to no later than Wednesday, September 12, 2018 at 8:00 pm
- Carolina Beach Town Hall will be open Tuesday but closed Wednesday



TOWN COUNCIL MINUTES

EMERGENCY MEETING

SEPTEMBER 10 - 19, 2018

MPT Heglar recommended the Town follow the above actions taken by the Town of Carolina Beach.

Council reviewed the draft Declaration of State of Emergency with the following points:

- Mandatory evacuation effective 8 am Tuesday, September 11, 2018 to be completed by 8 pm September 12, 2018
- Curfew is expected to be enacted as required and will be communicated with at least 12 hours' notice
- Shelters to be provided by county
- Town offices serving the public will close at 3 pm on Tuesday, September 11, 2018 until the State of Emergency is lifted
- No Sale of Alcoholic Beverages expected to be enacted as required and will be communicated with at least 12 hours' notice
- Shelters to be provided by county
- Town emergency essential personnel to remain on duty and available during the duration of the State of Emergency
- Execution of Town of Kure Beach Emergency Operations Plan is effective immediately with all persons, businesses and emergency management personnel within the Town limits ordered to comply with the plan
- All Kure Beach officials are to cooperate in the implementation of the provisions of this Declaration

MOTION – MPT Heglar made the motion to adopt the State of Emergency effective retroactively to 11 am on Monday, September 11, 2018

SECOND – Commissioner Whitley

VOTE – Unanimous

MPT Heglar said there will be a 9 am meeting with Department Heads Tuesday morning.

MOTION – MPT Heglar motioned at 8:30 pm to continue this meeting to 9 am Tuesday, September 11, 2018

SECOND – Commissioner Whitley

VOTE – Unanimous



TOWN COUNCIL MINUTES

EMERGENCY MEETING

SEPTEMBER 10 - 19, 2018

CONTINUED MEETING TUESDAY, SEPTEMBER 11, 2018 AT 9:00 AM

COUNCIL MEMBERS PRESENT

Mayor Craig Bloszinsky
Mayor Pro Tem (MPT) David Heglar
Commissioner Joseph Whitley
Commissioner Allen Oliver
Commissioner John Ellen

COUNCIL MEMBERS ABSENT

None

STAFF PRESENT

Town Clerk – Nancy Avery
Building Inspector – John Batson
Finance Officer – Arlen Copenhaver
Police Chief – Mike Bowden
Fire Chief – Ed Kennedy
Recreation Director – Nikki Keely
Public Works Director – Jimmy Mesimer

Mayor Bloszinsky called the continued emergency meeting to order at 9:05 am.

Emergency Manager Heglar stated:

- Assume this is a category 4 hurricane arriving this Thursday morning
- The center moved north but we are well within the cone
- Tropical Storm force winds will begin Thursday morning
- Storm surge estimated at 4 – 6 feet which puts the wash line in the middle of the 2nd or 3rd row to Third Avenue
- Property owners on the 1st or 2nd row should not stay
- Expect 7 ½ inches of rain
- Will close beaches to swimming
- Recycling will not be picked up today due to impending storm

Department Heads reported:

- Town Clerk Avery reported town documents are being packed and relocated to off- site secure storage
- Building Inspector Batson made contact with damage assessment team to ensure all are ready
- Police Chief Bowden says 95% of officers are staying at Carolina Beach Police Department and two will remain on site in Kure
- Fire Chief Kennedy stated all lifeguard towers are off the beach and everything has been moved out of the storage shack



TOWN COUNCIL MINUTES

EMERGENCY MEETING

SEPTEMBER 10 - 19, 2018

- Public Works Director Mesimer said they will begin turning off water to the front row homes at two pm on Wednesday and the businesses on Thursday morning and they are ahead of schedule on all other prep
- Recreation Director Keely said all events have been cancelled and she has been helping Town Hall staff

Commissioner Oliver reported that he had spoken with the contractor for the facility construction project about securing the site and roofing today.

MOTION – At 9:45 am, Commissioner Oliver made the motion to continue the emergency meeting to Wednesday, September 12, 2018 at 9 am

SECOND – MPT Heglar

VOTE - Unanimous

CONTINUED EMERGENCY MEETING WEDNESDAY, SEPTEMBER 12 AT 9 AM

COUNCIL MEMBERS PRESENT

Mayor Craig Bloszinsky
Mayor Pro Tem (MPT) David Heglar
Commissioner Joseph Whitley
Commissioner Allen Oliver
Commissioner John Ellen (via telephone)

COUNCIL MEMBERS ABSENT

None

STAFF PRESENT

Town Clerk – Nancy Avery
Building Inspector – John Batson
Police Chief – Mike Bowden
Fire Chief – Ed Kennedy
Finance Officer – Arlen Copenhaver
Recreation Director – Nikki Keely
Public Works Director – Jimmy Mesimer

Mayor Bloszinsky called the continued emergency meeting to order at 9 am.

Mayor Pro Tem Heglar stated:

- Hurricane/Tropical Storm Florence is moving very slowly and breaking to the right
- Expect Tropical Storm force winds Thursday - Saturday
- Citizens will need to be prepared to be in and stay in their homes by 8 pm tonight and stay on their property for the duration of the storm
- Expect landfall around 2 am on Saturday, September 15, 2018 from due east at possibly high tide



TOWN COUNCIL MINUTES

EMERGENCY MEETING

SEPTEMBER 10 - 19, 2018

MOTION – MPT Heglar made a motion to reschedule the regular Council meeting from Tuesday, September 18 to Monday, September 24, 2018 at 6 pm.

SECOND – Commissioner Oliver

VOTE – Unanimous

MOTION – MPT Heglar motioned to change the price of the decal at the bridge from \$15 to \$20

SECOND – Commissioner Oliver

VOTE – Unanimous

MOTION – MPT Heglar motioned to establish a curfew effective 9 pm tonight, Wednesday, September 12, 2018, unless evacuating

SECOND – Commissioner Whitley

VOTE – Unanimous

MOTION – MPT Heglar motioned at 9:27 pm to continue this emergency Council meeting to Sunday, September 16, 2018 at 3 pm at the Fire Hall

SECOND – Commissioner Whitley

VOTE – Unanimous

CONTINUED MEETING SUNDAY, SEPTEMBER 16, 2018 AT 3 PM

COUNCIL MEMBERS PRESENT

Mayor Craig Bloszinsky
Mayor Pro Tem (MPT) David Heglar
Commissioner Joseph Whitley
Commissioner Allen Oliver
Commissioner John Ellen (via telephone)

COUNCIL MEMBERS ABSENT

None

STAFF PRESENT

Town Clerk – Nancy Avery (via telephone)

Mayor Bloszinsky called the continued emergency meeting to order at 3 pm and requested Emergency Manager Heglar provide an updated status of Hurricane Florence, which follows:

- Still under 24 hour curfew
- Only 10% of the town has electricity
- Water levels are not increasing
- Water system has been depressurized so there is no boil advisory in effect
- The National Guard is coming to assist with the curfew
- The Town of Carolina Beach has significant water issues to manage
- The City of Wilmington is isolated



TOWN COUNCIL MINUTES

EMERGENCY MEETING

SEPTEMBER 10 - 19, 2018

- The County is concerned about the number of citizens that need food and shelter provisions
- There has been no looting in Kure Beach and Carolina Beach reports the same
- There are multiple properties with minimal damage
- There are three properties with significant damage
- The Town has executed manual gas pumping with cooperation of local business owner, so emergency personnel have necessary gas
- The Town has enough food and drink rations to feed emergency personnel
- Duke Energy is on site fixing power lines
- Public Works is doing excellent job managing storm water as well as can be expected with volume of water
- No places are open for returning citizens to get food or drink, so must emphasis that they have to bring it with them. There has been no power for three days, so any food will be spoiled.
- The Town facility construction site appears from the outside to have no damage

MOTION – MPT Heglar made the motion to continue the meeting to Monday, September 17, 2018 at 3 pm.

SECOND – Commissioner Oliver

VOTE - Unanimous

CONTINUED MEETING MONDAY, SEPTEMBER 17, 2018 AT 3 PM

COUNCIL MEMBERS PRESENT

Mayor Craig Bloszinsky
Mayor Pro Tem (MPT) David Heglar
Commissioner Joseph Whitley
Commissioner Allen Oliver
Commissioner John Ellen (via telephone)

COUNCIL MEMBERS ABSENT

None

STAFF PRESENT

Town Clerk – Nancy Avery (via telephone)

Mayor Bloszinsky called the continued emergency meeting to order at 3 pm and asked Emergency Manager Heglar for an update, which follows:

- Bridge was opened today at noon to allow citizens to go to their homes
- There will be a meeting with Town of Carolina Beach at 6 pm today to decide tomorrow's plan of action
- Curfew is now from 8 pm to 6 am only
- Not all homes have power
- State of Emergency to continue



TOWN COUNCIL MINUTES

EMERGENCY MEETING

SEPTEMBER 10 - 19, 2018

MOTION – Commissioner Oliver motioned to continue the emergency meeting to 3 pm on Tuesday, September 18, 2018

SECOND – Commissioner Whitley

VOTE – Unanimous

CONTINUED MEETING TUESDAY, SEPTEMBER 18, 2018 AT 3 PM

COUNCIL MEMBERS PRESENT

Mayor Craig Bloszinsky
Mayor Pro Tem (MPT) David Heglar
Commissioner Joseph Whitley
Commissioner Allen Oliver
Commissioner John Ellen (via telephone)

COUNCIL MEMBERS ABSENT

None

STAFF PRESENT

Town Clerk – Nancy Avery (via telephone)

Mayor Bloszinsky called the meeting to order at 3 pm.

Commissioner Whitley stated:

- He and Building Inspector Batson rode the beach at low tide
- There are 6 – 8 foot drop offs
- A lot of outfalls were damaged
- Three buildings at Ocean Dunes were damaged
- One beach access near Ocean Front Park has stairs missing and has a 10 – 15 foot drop
- The beach took a battering
- Garbage will be picked up beginning Wednesday
- There is no internet
- Not many folks are in town

Mayor Bloszinsky said:

- Town Hall will open for full service on Monday, September 24, 2018 at 9 am
- The curfew in Kure Beach is lifted but the Town and Police will honor the curfew in New Hanover County of 8 pm to 6 am

MOTION - Commissioner Ellen motioned to end the State of Emergency effective 8 pm tonight, September 18, 2018

SECOND – Commissioner Whitley

VOTE - Unanimous



TOWN COUNCIL MINUTES

EMERGENCY MEETING

SEPTEMBER 10 - 19, 2018

MOTION – Commissioner Oliver motioned to continue this emergency meeting to Thursday, September 19, 2018 at 3 pm
SECOND – Commissioner Whitley
VOTE – Unanimous

CONTINUED EMERGENCY MEETING WEDNESDAY, SEPTEMBER 19, 2018

COUNCIL MEMBERS PRESENT
Mayor Craig Bloszinsky
Mayor Pro Tem (MPT) David Heglar
Commissioner Joseph Whitley
Commissioner Allen Oliver

COUNCIL MEMBERS ABSENT
Commissioner John Ellen

STAFF PRESENT
Town Clerk – Nancy Avery (via telephone)

Mayor Bloszinsky called the meeting to order at 3:04 pm.

MOTION – Commissioner Whitley made the motion to excuse Commissioner Ellen from the meeting
SECOND – Commissioner Oliver
VOTE – Unanimous

Mayor Bloszinsky stated:
The Town and Police will continue to enforce the county curfew of 10 pm to 6 am
He will announce in the emergency alert that the Town lifted the State of Emergency and tell people to watch for county alerts

MOTION – Commissioner Whitley motioned to adjourn the meeting at 3:12 pm
SECOND – Mayor Pro Tem Heglar
VOTE - Unanimous

ATTEST: _____
Nancy Avery, Town Clerk

Craig Bloszinsky, Mayor

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TOWN COUNCIL MINUTES

EMERGENCY MEETING

SEPTEMBER 10 - 19, 2018

REPORTS

KURE BEACH FIRE DEPARTMENT

FIRE CHIEF'S REPORT AUGUST, 2018

DATE	PURPOSE
08/01/18	EMS
08/01/18	MUTUAL AID CBFD
08/01/18	FALSE ALARM
08/02/18	MUTUAL AID CBFD
08/02/18	VEHICLE FIRE
08/05/18	EMS
08/06/18	3 MUTUAL AID CBFD
08/06/18	DRILL
08/07/18	MUTUAL AID CBFD
08/08/18	MUTUAL AID CBFD
08/09/18	3 MUTUAL AID CBFD
08/09/18	EMS
08/11/18	3 EMS
08/12/18	3 MUTUAL AID CBFD
08/13/18	EMS
08/13/18	DRILL
08/13/18	MUTUAL AID CBFD
08/14/18	WATER RESCUE
08/14/18	EMS
08/15/18	EMS
08/16/18	ASSIST PUBLIC
08/16/18	EMS
08/17/18	AUTO ACCIDENT
08/17/18	TREE FIRE
08/19/18	MUTUAL AID CBFD
08/19/18	SMOKE IN HOUSE
08/19/18	AUTO ACCIDENT
08/20/18	EMS
08/20/18	DRILL

KURE BEACH FIRE DEPARTMENT

08/21/18	3 EMS
08/21/18	MUTUAL AID CBFD
08/23/18	MUTUAL AID CBFD
08/24/18	EMS
08/24/18	FALSE ALARM
08/24/18	FLARE SIGHTING
08/25/18	MUTUAL AID CBFD
08/25/18	ASSIST PUBLIC
08/26/18	EMS
08/27/18	DRILL
08/28/18	FALSE ALARM
08/30/18	SMALL OUTSIDE FIRE

All equipment checked and found to be in working order

Ed Kennedy
Chief

**COMMITTEE
BUSINESS
P&Z**



**KURE BEACH
PLANNING & ZONING COMMISSION**

PZC Meeting Date: 09/05/2018

PZC Agenda Item No.: 5.b.

**ZONING CONSISTENCY STATEMENT
N.C.G.S. 160A-383**

X Consideration of proposed text amendment to The Town of Kure Beach Code:

1. Chapter 19 Zoning, Art. VI, Sec. 373, *Exceptions*.

X The proposed text amendment is CONSISTENT WITH the objectives/policies of the Town of Kure Beach Land Use Plan ("LUP").

X The proposed text amendment is CONSISTENT WITH Part 3, Section 2.B. of the LUP.

_____ The proposed text amendment is NOT CONSISTENT WITH Part _____, Section _____ of the LUP.

The Planning and Zoning Commission ("Commission") requests Town Council's consideration and adoption of Staff's proposed text amendment to Sec. 19-373 attached hereto and incorporated herein by reference. The proposed amendment provides that freestanding or monument signs, under specified conditions and for certain existing homeowner associations ("HOA"), shall be excluded from Chapter 19's sign regulations. The Commission finds that the proposed amendment will help deter unauthorized use of HOA common areas and addresses the repair and replacement of current non-conforming HOA signage. The Commission also finds that adopting the proposed amendment is consistent with the goal on land use compatibility as set forth in Part 3, Section 2.B. of the LUP which provides, in pertinent part, as follows:

Kure Beach desires to ensure [consistency] with the historic small town nature of the community...and will work to...ensure that any uses of the land and water minimize negative environmental impacts and avoid risks to public health, safety and welfare....

Based on these findings, the Commission concludes that adopting the amendment is reasonable and in the public interest.

**TOWN OF KURE BEACH
PLANNING AND ZONING COMMISSION:**

 Chairman



**KURE BEACH
PLANNING & ZONING COMMISSION**

September 5, 2018
7:00 pm

AGENDA

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. APPROVAL OF MEETING MINUTES:** August 8, 2018 Regular Meeting
- 4. PUBLIC COMMENTS**
- 5. OLD BUSINESS**
 - a. Decision by Council to take no action on changes to Sec.19-339 limiting the number of cars permitted to park at a residence
 - b. Text amendment to add an exception to Sec. 19-373 regarding signs used by homeowner associations
- 6. NEW BUSINESS**
- 7. MEMBER ITEMS**
- 8. NEXT MEETING**
- 9. ADJOURNMENT**

5. OLD BUSINESS

a. Parking

Chairman Galbraith summarized that a recommendation and consistency statement were sent to Town Council regarding Sec.19-373, regulating the maximum number of parked cars allowable on residential properties. At the subsequent public hearing held by Council, sufficient questions were raised by members of the community to prompt Council to send the item back to P&Z for further clarification.

Upon learning of the action by Council, the Chairman queried its members for their opinions. Several Commissioners stated that, as long as it occurs on their own property, residents' parking should not be limited. He went on to say that he did not see the need to spend a lot of time on something that may come back again. He suggested that the discussion be tabled and a request be made for particular guidance from Council on whether or not they want to continue to pursue the issue. He also stated that discussion of such a significant issue should involve all P&Z members, two of whom were absent.

Attorney Eldridge shared that he attended the public hearing in July and observed that Council responded positively to the recommended text amendment. He went on to explain that the proposed change to Chapter 19 constitutes a zoning amendment, which involves grandfathering, how to enforce and who will enforce. The attorney's recommendation was to rewrite the amendment and move it from Chapter 19 to Chapter 10 where other parking regulations that had just been rewritten. Doing so removes potential issues with grandfathering and consigns enforcement entirely to the police department. Discussing that option with Council might alleviate some of their concerns.

MOTION – Chairman Galbraith moved to table the item, ask for specific direction from Council on whether they want to pursue this particular issue or not and, if so, propose moving the ordinance from Chapter 19 to chapter 10 in an attempt to resolve some of the issues that came up at the public hearing

SECOND – Member Cawthorne

VOTE – Unanimous

Chairman Galbraith will attend the next Council meeting to present the proposal and request specific feedback.

6. NEW BUSINESS

a. Request from Kure Estates HOA to erect signs in parking lot

Building Inspector Batson provided background to open the discussion regarding a request by Kure Estates to erect two signs in their parking lot. He reported that Mr. Woods, a Kure Estates HOA board member in attendance, came to him four months prior with plans for landscaping and signage for their parking lot at Kure Village Way and Fort Fisher Blvd. They were in pursuit of a remedy to help deter unauthorized use of their entryway to the beach. Mr. Batson explained that he issued a landscaping permit with the intention of issuing the separate sign permit once landscaping was complete. When Mr. Woods came back in for the sign permit Mr. Batson checked the ordinances and found that, based on the rendering submitted, the proposed sign was is too large. Unfortunately, while the landscaping was being completed, Mr. Woods ordered the signage thinking there would be no problem in obtaining the sign permit. The signs have since been delivered and paid for at a cost of \$2600. At the HOA's request for guidance, Mr. Batson referred them Sec.19-373, which lists various exceptions to the sign ordinance. He

Sec. 19-373. – Exceptions

(9)

Freestanding or monument signs for existing homeowner associations of more than 4 parcels of land noting only entrances, and/or common areas designated for owners use i.e. pool, parking lot, tennis court, clubhouse, etc. Signs shall be limited to 32 square feet, shall be illuminated from the exterior only, and shall be constructed of the same material and to have a similar look of the homes located within the HOA. **When using this exception, no more than 2 signs per parcel are allowed.**

Permitting process of Sec. 19-374 applies.

END

Other options for the highlighted portions above:

Shall be constructed of a natural material.

Shall be natural and unobtrusive in color

Shall be constructed of natural material, and neutral coloring.

Shall be constructed of the same material and to have a similar look of the HOA structures associated with the signs.

More than one sign per parcel requires approval by Planning and Zoning Commission.

I chose 32 square feet because that's what the ordinance allows for churches.

Please check out #6 in exceptions. We don't have a definition for "monument signs" Probably need to add that also. To me, this exception means that any new subdivision may install a monument sign as long as it is included as part of the planning process with P&Z.

Exception #1 already covers what most homes and duplex are doing; naming their homes. Usually they are attached to the structure.

#3 covers most of the other no parking signs etc

OLD BUSINESS

**LANDSCAPE PROPOSAL
FACILITY IMPROVEMENT
PROJECT**

Nancy Avery

From: Allen Oliver
Sent: Thursday, August 30, 2018 9:43 AM
To: Craig Bloszinsky; David Heglar; Joseph Whitley; John Ellen
Cc: Nancy Avery; Mandy Sanders; Jim Mesimer; Chris Lumpkin
Subject: Landscaping Fire Department and Town Hall

Good Morning,

Last week everyone received a copy of the proposed landscape plan for the New Fire Department and Town Hall. Currently the Landscape Contractor is installing sleeving for the irrigation system and is waiting final approval of the plans. There will be a few changes to the plan you have but mostly it is complete.

The area in front of the Fire Department will substantially change since we are relocating the back flow preventer inside the building and a flag pole will be placed in that area. I have also asked that the Landscape Contractor include one years Maintenance in his contract. I feel this will give Council and Public Works enough time to carefully decide if we are going to turn this over to them or contract out the services.

Finally, I like the plan and trust the the Contractor to provide us with a final product that will look good and will be as low maintenance as possible. I need Town Council's feedback and comments. Please let me know what you think by Monday.

This is a large investment for the Town of Kure Beach and something we all should be proud of the final product.

Thanks,

Allen Oliver, Commissioner
Town of Kure Beach
336-963-3533

Freeman Landscape, Inc.

93 Edgewater Lane
Wilmington, NC 28403

Phone: 910.796.1166

Fax: 910.796.1090

Web Site: www.freemanlandscape.com



Estimate

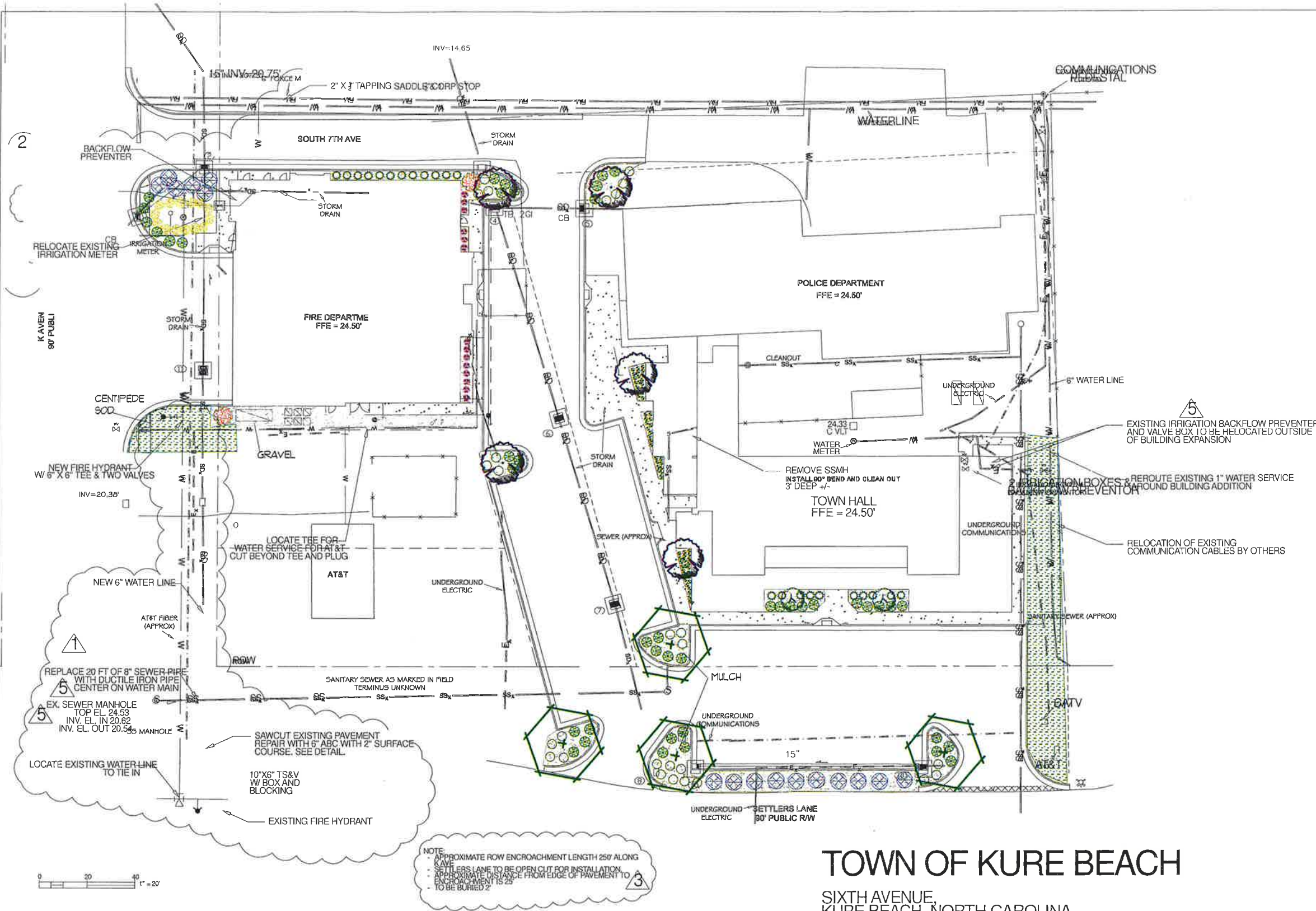
Proposal Prepared for:		Date	Estimate #
Constructive Building Solutions 4032 Masonboro Loop Rd. Ste.101 Wilmington, N.C. 28409 Fax: 910-799-9056 Phone: 910-799-9225		8/8/2018	8185
Property			
Kure Beach Fire Station 6th Ave.			

Qty	Description	Cost	Total
2	Eagleston Holly, 30 Gal. - Tree Form	290.00	580.00
5	Natchez Crape Myrtle, 30 Gal., 8' Ht. - Tree Form, Single Stem	280.00	1,400.00
4	Trident Maple, 2" Cal.	315.00	1,260.00
27	Dwarf Yaupon Holly, 3 Gal.	20.00	540.00
14	Wintergreen Boxwood, 3 Gal.	23.00	322.00
44	Red Drift Rose, 3 Gal.	22.00	968.00
22	Gulfstream Nandina, 3 Gal.	24.00	528.00
63	Emerald Goddess Liriope, 1 Gal.	8.00	504.00
2	Cleyera japonica, 7 Gal.	40.00	80.00
16	Miscanthus sinensis, 3 Gal.	20.00	320.00
14	Recurve Ligustrum, 7 Gal.	40.00	560.00
8	#87 Slate, Ton	95.00	760.00
700	Landscape Fabric, SF - Under Slate	0.25	175.00
35	Brown Mulch, CY	50.00	1,750.00
350	Centipede Sod, SY	5.00	1,750.00
	Landscape Subtotal		11,497.00
1	Irrigation System	5,200.00	5,200.00
	PLEASE NOTE - 5/8" Irrigation meter & backflow by others.		

We appreciate the opportunity to prepare this estimate. Please call with any questions. Thank you!	Total	\$16,697.00
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All material is guaranteed to be as specified. All sod quantities are estimated and ACTUAL quantities will be invoiced at the unit prices provided. Ninety day Warranty on plant material, No warranty on Sod and Six month warranty on irrigation. Marginal varieties of plants such as Oleander, Lantana & Palms are not covered by warranty. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Employees are covered by Workman's Comp Insurance. NC Landscape Contractor #CL0056. NC Irrigation License #C-039.

Proposal Accepted by: _____



Legend

Common Name	Qty	Size
Flower, Perennial		
Liriope, Emerald Goddess	63	1 Gal.
Shrub, Evergreen Broadleaf		
Boxwood, Wintergreen	14	3 Gal.
Miscanthus Sinensis	16	3 Gal.
Cleyera Japonica	2	7 Gal.
Holly, Eagleston, Tree Form	2	7' Ht.
Holly, Yaupon, Dwarf	27	3 Gal.
Nandina Gulfstream	22	3 Gal.
Red Drift Rose	44	3 Gal.
Ligustrum Recurve	14	7 Gal.
Tree, Deciduous		
Crape Myrtle Natchez, Tree Form	5	8' Ht.
Trident Maple	4	2" Cal.

TOWN OF KURE BEACH

SIXTH AVENUE,
KURE BEACH, NORTH CAROLINA

Revisions
1 - Amendment 1 - 10/5/2017
2 - Amendment 2 - 10/12/2017
3 - Amendment 3 - 10/20/17
4 - Amendment 4 - 10/31/17
Town Review
5 - Amendment 5 - 12/18/2017
Permit Review



jim@freemanlandscape.com 910-796-1166

Revision #: Date: 8/8/2018	Scale: 1" = 20'	Landscape Plan: Kure Beach Fire & Town Hall	Landscape Design by: James Freeman - NCLC# 71 Freeman Landscape, Inc.
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