

INVITATION TO PREQUALIFY TO BID
Public Works Administration Building Project
RFQ 2024-01

Issuance Date: April 3, 2024

Town of Kure Beach, North Carolina

General Contractors interested in submitting construction bids for the Town of Kure Beach's ("Town") Public Works Administration Building Project ("Project") are invited to prequalify to bid. The prequalification process will be conducted in accordance with N.C.G.S. §143-135.8, the Town's Prequalification Process Policy ("PQ Policy"), and the Town's HUB Outreach Program ("HUB Program"). The PQ Policy and HUB Program are posted on the Town's website.

A description of the Project is set forth on page 2 herein. Applications should be requested from the Town's Point of Contact identified below.

General Contractors:

General Contractors will be considered for and are the only contractors required to prequalify to bid for the Project. Subcontractors are not required to prequalify. Only those General Contractors who prequalify to bid will be eligible to submit a construction bid for the Project.

Point of Contact (email communications preferred):

Mandy Sanders, Director of Administration
117 Settlers Lane
Kure Beach, NC 28449
m.sanders@townofkurebeach.org
(910) 458-8216

Deadline for Submittals:

General Contractors shall deliver, by hand, mail, or courier service, two (2) hard copies of their fully completed applications at Town Hall **not any later than 4:00 p.m. on May 3, 2024**. Any application not received by this deadline will not be considered unless deemed by the Town, in its sole discretion, to be in its best interests to do so. Incomplete applications will not be considered by the Town. Applications should be addressed and delivered to:

Mandy Sanders, Director of Administration
117 Settlers Lane
Kure Beach, NC 28449

Applications shall be delivered in an envelope with the outside of the envelope clearly marked as follows: **“RFQ 2024-01, Prequalification to Bid: Public Works Administration Building Project.”**

Submitting contractors shall also, within 24 hours following the submittal deadline, email a digital PDF copy of their application to Ms. Sanders at m.sanders@townofkurebeach.org. Submitting contractors are responsible for the timely delivery of the hard and PDF copies of their fully completed applications.

Review, Decision, and Appeal:

In accordance with Sections 4.02 and 4.03 of the PQ Policy, applications shall be reviewed and decided upon and written notice of the decision provided by email to the applicants by the Town’s Prequalification Committee no later than May 17, 2024. A denied prequalification application may be appealed in the manner and within the time set forth in Sections 5.01 and .02 of the PQ Policy. The Town intends to proceed with soliciting formal, competitive proposals for the project from the prequalified contractors shortly after the prequalification process, including appeals, is completed.

The Project consists of the construction of an administrative building containing locker rooms, conference room, offices and administrative support areas. The building will be a one-story slab on grade structure with load bearing masonry walls clad with fiber cement/PVC siding and trim and a pre-engineered wood truss roof clad with metal roof panels. The Project also consists of site work including concrete pervious pavement, concrete sidewalks, parking and utilities.

In applying to be prequalified, General Contractors should set forth their experience related to the Project described above and do so in accordance with this invitation, N.C.G.S.§143-135.8, and the Town’s prequalification Policy. Submitting contractors will be evaluated without regard to race, religion, color, sex, national origin, or disability.

END OF INVITATION TO PREQUALIFY TO BID