



PLANNING & ZONING COMMISSION MINUTES

REGULAR MEETING

Wednesday, January 8, 2025 @ 6:00 pm

The Kure Beach Planning and Zoning Commission (PZC) held its regular meeting on Wednesday, January 8, 2025 @ 6:00 p.m. A quorum of members was present, and Attorney Jim Eldridge attended.

P&Z MEMBERS PRESENT

Chairman Byron Ashbridge
Vice-Chair Joe Barlok
Member Craig Galbraith
Member Tony Karboski
Alternate Member Brittany Evans

P&Z MEMBERS ABSENT

Member Jim Dugan

STAFF PRESENT

Beth Chase, Town Clerk
Mandy Sanders, Director of Administration
Bethany White, Director of Development and Compliance

COUNCIL LIAISON PRESENT

Commissioner Dennis Panicali

CALL TO ORDER

Chairman Ashbridge called the meeting to order at 6:00 p.m.

MOTION- Member Barlok made a motion to excuse Member Dugan from the meeting

SECOND- Member Galbraith

VOTE- Unanimous

ADOPTION OF THE AGENDA

MOTION – Member Barlok made a motion to adopt the agenda as presented

SECOND – Member Karboski

VOTE – Unanimous

ADOPTION OF MINUTES

- November 6, 2024 Regular Meeting

MOTION – Member Galbraith made a motion to adopt the minutes as presented

SECOND – Member Barlok

VOTE – Unanimous



PLANNING & ZONING COMMISSION MINUTES

REGULAR MEETING

Wednesday, January 8, 2025 @ 6:00 pm

PUBLIC COMMENT

None

ORGANIZATIONAL

Elect Chairperson and Vice Chairperson

MOTION- Member Barlok made a motion to elect Byron Ashbridge as the Chairperson of the Planning and Zoning Commission

SECOND- Member Karboski

VOTE- Unanimous

MOTION- Chairperson Ashbridge made a motion to elect Joe Barlok as the Vice-Chair of the Planning and Zoning Commission

SECOND- Member Karboski

VOTE- Unanimous

OLD BUSINESS

None.

NEW BUSINESS

1. Discussion of Term Limits

Chair Ashbridge stated Member Barlok has noticed the discrepancy between the term limit of PZC has a 5-year term while the HPC has a 3-year term but the members of the PZC are the members of the HPC.

Member Galbraith commented at the time it was a Council decision with deciding on the 3-year term limit.

Attorney Eldridge stated Council has to approve the recommendation. The authorizing statute for HPC states no term should be greater than 4 years.

MOTION- Member Galbraith made a motion to recommend to Town Council to change the term limit of PZC from 5-year term to 4-year term limits

SECOND- Member

VOTE- Unanimous



PLANNING & ZONING COMMISSION MINUTES

REGULAR MEETING

Wednesday, January 8, 2025 @ 6:00 pm

2. Review and Report on KBC Chapter 11

Member Barlok stated Chapter 11 has 28 pages, but every change is synthetical besides a few comments.

Highlights:

- On page 5 – Deleted the following “This subsection shall be applicable to all development on or abutting ocean beaches within the Town”
- One page 6 – In future will speak with Finance Officer Copenhaver regarding all fee schedule changes
- On page 12 – It states the following: “Uniform Residential Building Code for the Town when the same is filed in the office of the Town Clerk.” Is it Filed with Town Clerk or Building Department? Change to Director of Development and Compliance
- On page 14 – Created an item D as part of section C seemed like a totally different topic

Attorney Eldridge stated all Fee Schedule text amendment changes should be discussed with Finance Officer Copenhaver.

ADJOURNMENT


MOTION –Member Barlok made a motion to adjourn the meeting at 6:32 p.m.

SECOND – Member Karboski

VOTE – Unanimous

ATTEST:


Beth Chase, Town Clerk


Byron Ashbridge, Chairman

NOTE: These are action minutes reflecting items considered and actions taken by Planning and Zoning Commission. These minutes are not a transcript of the meeting. A recording of the meeting is available on the town's website under government>planning and zoning.