



TOWN COUNCIL ACTIONS
Regular Meeting
June 19, 2018 continued to June 25, 2018

COMMITTEES

- Appointed Jonathan Perrotto to the WMPO Bike Pedestrian committee

COUNCIL/LEGAL

- Approved closing Atlantic Avenue between M and N Avenues temporarily for a concrete pour on 6/18/2018
- Scheduled public hearing for Tuesday, July 17, 2018 at 6 pm to receive comments on proposed amendments to Chapter 19 (Zoning) of the Code of Ordinances, Section 339, Subsection 1 and 2 regarding minimum parking requirements
- Directed the P&Z attorney to revise the proposed language in Chapter 10, Article VI, Section 222(a) to include property owner and the non-paved right-of-way in front of the property they own or lease in accordance with Chapter 19 of the Code and to include provisions to reference parking on driveways and unpaved portions of driveways and to include unpaved right-of-way parking allowances for council consideration at a continued meeting on Monday, June 25 at 5 pm
- Continued June 19 meeting to June 25 at 5 pm for consideration of proposed revised amendment to Section 222a of Chapter 10, Article VI on parking and all other amendments to Chapter 10 of the Code of Ordinances on parking
- Authorized Building Inspector to move to have grass cut at private property where owner has not responded to the town correspondence and for the cost to be paid by the owner or the town will file a lien on the property to cover the cost
- Directed Building Inspector Batson to notify Bud & Joe's owner to do the following for the outdoor patio by July 4, 2018 or council will revoke approval given earlier with adoption of text amendment until items are completed:
 - Provide outdoor lighting per building code
 - Install four foot high solid or picketed fence of width that people can't get through
 - No signage requirement at this time
- Work with City of Wilmington or NC League of Municipalities on joint resolution of opposition to possible state legislation on firefighter special separation allowance or draft our own
- Reinstated longevity benefit for all full time employees effective July 1, 2018 with no retroactive payments
- Established separate Recreation Department (split from Administration) effective July 1, 2018
- Promoted current Recreation Manager, Nikki Keely, to Recreation Department Head with a title of Recreation Director, effective July 1, 2018
- Promoted current Public Works Systems Operator Jimmy Mesimer to position of Department Head over Public Works with a title of Public Works and Utilities Director, effective July 1, 2018.



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FINANCE/BUDGET

- Approved budget amendment 18-08 transferring \$12,000 from GF contingency to PW Streets and Sanitation budget for design and engineering cost relating to installation of ADA ramp at beach access # 1004- 1/2 near Myrtle and Ocean View.
- Approved budget amendment 18-09 increasing the legal expense budgets for both GF and WF for additional legal fees incurred in the amount of \$7,000 using an offset of excess projected revenue
- Approved budget amendment 18-10 establishing a budget for grant proceeds received by the Police Department for purchase of body cameras in the amount of \$4,092
- Adopted the FY18-19 Budget Ordinance and Fee Schedule as amended to allow for additional expenditures/revenue for:
 - Property, Liability and Workers Comp insurance premiums \$8,000
 - Recycling increase from vendor in amount of \$65,500

Items approved with the budget:

- Property tax rate increased from 28.5 cent to 33 cent per \$100 value
- 2% merit pool for all full time employees
- 2% cost of living increase for all full time employees
- Increased staffing by two full time employees from 44 to 46: one in Administration and one in Recreation departments
- Increased residential garbage monthly fee from \$6.00 to \$7.00 for the first cart
- Increased residential garbage monthly fee from \$12.00 to \$14.00 for any cart after the first cart
- Increased commercial garbage monthly fee from \$26.25 to \$30.63
- Increased recycling monthly fee from \$4.88 to \$7.40 per cart
- Increased residential water fee per 100 gallons for monthly usage in excess of 12,000 gallons from \$0.675 to \$1.0125 cent
- Increased residential sewer fee per 100 gallons for monthly usage in excess of 12,000 gallons from \$0.87 to \$1.305 cent
- Increased commercial water fee per 100 gallons for monthly usage in excess of 70,000 gallons from \$0.694 to \$0.8675
- Increased commercial sewer fee per 100 gallons for monthly usage in excess of 70,000 from \$0.7125 to \$0.890625
- Increased out of town (ETJ) water fee per 100 gallons for monthly usage in excess of 70,000 gallons from \$0.7875 to \$0.984375
- Increased out of town (ETJ) sewer fee per 100 gallons for monthly usage in excess of 70,000 gallons from \$1.0125 to \$1.265625



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RESOLUTIONS/PROCLAMATIONS/ORDINANCES/POLICY

- Approved Resolution 18-03 authorizing transfer of \$12,000 from the contingency fund for engineering fees for new ADA access ramp at beach access #1004 1/4
- Amended Section 67 (Special pickups) of Chapter 7 (Garbage/Trash), of the Code of Ordinances by adding language to specify that items placed in the ROW and picked up by Public Works shall be billed to the property owner whether requested or not
- Approved Resolution 18-04 authorizing the town to engage in electronic payments as defined by N.C.G.S. 159-28, as presented
- Adopted Resolution 18-05 Flood Maps (NFIP)
- Adopted Resolution 18-06 Flood Damage Prevention (NFIP) Ordinance
- Adopted Consistency statement for above flood maps and ordinance
- Adopted Proclamation 18-02 Marsy's Law
- Amended the Town's Purchasing Policy and Procedures by:
 - Adding a new Section IV (Pre-Audit Requirements)
 - Adding a new Section II (Uniform Guidance Procurement)
- Amended Section V E (Disbursements – Method of Disbursement) of the Town's Cash Management and Investment Policy, by adding additional language to specifically identify the review, verification and approval procedures to be followed for electronic payments
- Adopted a new Uniform Guidance Conflict of Interest Policy, as presented

FOLLOW UP

None

MINUTES APPROVED

- May 15, 2018 Public Hearing on parking code amendments
- May 15, 2018 Regular Meeting
- June 5, 2018 Special meeting
- June 5, 2018 Closed Session personnel
- June 5, 2018 Public Hearing on proposed FY19 budget

Nancy Avery, Town Clerk
6/27/2018