

KURE BEACH TOWN COUNCIL

Actions & Directives

February 16, 2010

NOTE: These actions and directives are not minutes of the meeting. They are a draft summary of the meeting to be used as a reference by the Town Council and staff.

Alan Pacek, Pleasure Island Chamber of Commerce Funding Request

The PICOC presented a funding request in the amount of \$8,500.00 for the Friday Fort Fisher concert series. This request would be for the 2010-11FY Budget.

Sean Cook, Pleasure Island Rentals – Gators on the beach

Council did not give any direction or take any action on this item.

Jean Martin, Annual Spirit Awards Banquet

The Spirit Awards Dinner is on March 27th at the Community Center. Tickets are \$16.00 per person. Nominations will be accepted until March 5th at Town Hall.

Consent Agenda

1. Building Department report – January 2010
2. Finance Department report – January 2010
3. Fire Department report – January 2010
4. Police Department report – January 2010
5. ROT Resolution from New Hanover County
6. Board of Adjustments Annual Report
7. Meeting Minutes
 - ☞ 1/9/2010 Retreat
 - ☞ 1/19/2010 Regular
 - ☞ 2/3/2010 Citizens Finance & Budget Advisory Committee Interviews

Council endorsed the ROT resolution and authorized the Mayor send a letter to chairman of the County Commissioners acknowledging our endorsement and that we will help the county in any way that will prevent this legislation from passing.

Atlantic Avenue Landscaping (Lambeth/Dugan)

Council approved the issuance of a purchase order in the amount of \$6,880.00 to RTM Landscaping for the Atlantic Avenue Boardwalk.

General Policy & Procedures for committees (Fuller)

Council approved the revised General Policy & Procedures for committees.

***Recommendation by the Planning & Zoning Commission to accept the appointment of Jim Vatrtr as a regular member**

***Recommendation by the Board of Adjustments to accept the appointment of Tony Garibay as an alternate member**

***Recommendation by the Stormwater & Environmental Committee to accept the appointments of Thomas Moffitt, Alan Votta and John Gordon as regular members**
Additional recommendation to increase the number of members and approval of an alternate member

*These three items were rejected by Council. Council will hold a Special Meeting to conduct interviews for Board of Adjustments, the Planning & Zoning Commission and the Stormwater & Environmental Committee at Town Hall on Wednesday, March 3, 2010 at 6:30 pm.

Council/Mayor form of government (Fuller)

Council scheduled an Administrative Work Session at Town Hall on Wednesday, February 24, 2010 at 6:30 pm. The purpose of this meeting is to discuss the Mayor/Council form of government, the position of a Deputy Clerk and any other administrative duties. Finance Officer Jennifer Watson and Town Clerk Kaysie Pralle are to attend. Both are to have their additional job duties to Council by this Friday.

Managing Public Records Workshop NCDRC Update (Pralle)

The Town will host the workshop on May 10, 2010 from 1-4 pm at the Courtyard Marriott in Carolina Beach. Rebecca Paden from the Department of Cultural Resources will be conducting the session. She will also be responsible for the registration portion of this event. There will be no cost to the Town for the NC DCR workshop or the Courtyard Marriott ballroom fee. I will work with the Marriott to stay within the \$300.00 budget for refreshments at the event.

Town calendar for 2010 (Fuller)

Council approved the Town calendar with the amendment of observing the Christmas holiday on Thursday, December 23rd & Friday, December 24th.

Ordinance amendment/addition to the following section of the Kure Beach Town Ordinance:

Sec. 19-321.5. Prerequisite to construction, demolition, remodeling and impervious surfaces, etc.

Council adopted this ordinance amendment.

Citizens Finance and Budget Advisory Committee appointments, meeting date, time and location (Fuller)

Council approved the appointments of Larry Aultman, Vinny Doran, Lisa Humphrey, Bill McGee and Grace McGee. The committee will meet at Town Hall on the second Monday

of the month at 6:30 pm. The terms of the committee are three year, staggered terms. The first items of business are to draft a mission statement and determine initiatives for Council approval at the March meeting.

Island of Lights (Lambeth)

Request for assistance (Lambeth)

This item was addressed in the presentations portion of the meeting.

Christmas light display (Ken Withrow)

Council approved an offer from the Island of Lights to pay for a light display, up to \$3,000.00, to be placed in Kure Beach, preferably in the Ocean Front Park. The Town will be responsible for the storage, set up, take down and maintenance of these lights.

Hall of Fame Mural (Lambeth)

Council is to give their recommendations for this project to the Clerk for coordination with the Hall of Fame committee and Ken Withrow.

Ocean Front Park – Establishment of a project schedule and a project budget (Fuller)

Commissioner Fuller emphasized the need for a project schedule and budget to provide a guide for this project. He suggested approaching it in a way similar to what was done with the Atlantic Avenue Boardwalk project to try and prevent any miscalculations in the budget and timeline. Council gave no direction or took any action on this item.

Reserve Fund Budget Amendment (Keener)

Council approved a budget amendment totaling \$413.32 from the reserve fund to fully fund this project.

Amending or Repealing the following section of the Kure Beach Town Ordinances:

Sec. 2-56. Advisory council; special committees. (a) and (b) (Fuller)

Council repealed Sec. 2-56. Advisory council; special committees. (a) and (b) from the Code of Ordinances.

Planning & Zoning Commission request for direction regarding burying power lines

Council requested P&Z to come up with some kind of an outline proposing how they would suggest pursuing this, not including Marlowe & Co. The Town will send a letter out with the Mayor's signature to McIntyre, Hagan & Burr requesting if there are funds available for this type of project the Town would be interested.

Administrative Work Session (Dugan)

This item was addressed in item six under Old Business.

Town Hall Dress Code (Keener)

Council approved an administrative dress code with the amendment of removing capri pants and shorts from acceptable attire.

Customer Service Policy (Keener)

Council approved the customer service policy as presented.

Adoption of Ordinance Section 17-121 (c). Properties in Foreclosure (Canoutas)

Council adopted Section 17-121. Properties in Foreclosure.

Kaysie Pralle, Town Clerk

2/24/10