

TOWN COUNCIL ACTION ITEMS
AUGUST 17, 2010 REGULAR MEETING

Committees

Beautification

- Appointed Mitch Klein to the Beautification committee.
- Directed the Beautification committee to review the proposed street sign concept RAGS to propose alternative less costly materials and set a date to begin use.

Ocean Front Park

- Accepted resignation of Emilie F. Swearingen

SLAP

- Council consensus given that Town Hall be included in the placement of 'P' parking signs.
- Council consensus given that SLAP is to investigate parking for the disc golf course.
- Accepted resignation of Sandra Whaley.

Finance

- Authorized Finance Officer to pursue financing for the purchase of a budgeted 2011 Ford Taurus vehicle for the Police Department.

Parks

Joe Eakes

- Approved the upgrade/renovation to the lighting and electrical system for the tennis courts at an estimate of \$17,000.
- Approved placing fencing between the Public Works area and the Disc Golf Course at an estimate of \$11,000.

Ocean Front

- Selected Lisle Architecture and Design Inc as the architectural firm for the development of the Ocean Front Park.
- Voted to recuse Mayor Lambeth from voting on the selection of an architectural firm due to his business association with one of the firms

Personnel

- Voted to include 100% payment for vision and dental insurance for retired employee Ben Jones effective September 1, 2010

Policies

- Adopted the revision to the Employee Cell Phone Reimbursement Policy as proposed. Revision changed:
 - employee reimbursement from \$50 a month to \$60 a month, changes payment from account payable to payroll and reimbursement period from quarterly to monthly to match the payroll cycle.
 - council reimbursement from \$30 a month to \$60 a month, changed payment from accounts payable to payroll and reimbursement remains quarterly to match the payroll cycle.
 - gave council member choice of using town owned phone with plan not to exceed \$60 or receive \$60 for reimbursement for use of personal phone.
- Adopted administrative policy 2010-01 setting following hours for Joe Eakes Park:

Park and facilities	sunrise to sunset
Tennis courts	sunrise to 11 pm

Public Works

- Voted to allow Underwater Archaeology to hook onto the Town's water system and if they can tie onto the existing line at the museum, waive the tap fee and sewer option of the impact fee.
- Authorized Public Works Director to move forward with negotiations with AT&T to offer placement of conduit on north side of Town Hall (at an approximate cost of \$300 and 2-3 hours labor) for AT&T's use in exchange for an access easement on AT&T's property to the Town's land known as the corral.

Surplus property

- Authorized Police Chief to declare the 2004 Crown Victoria vehicle surplus and use as a trade in on a budgeted purchase of a 2011 Ford Taurus.

Planning and Zoning

- Voted to schedule public hearing for Sept 21 at 6:30 as part of council regularly scheduled meeting to hear public comments on a proposed ordinance to Chapter 19, Article VI (Signs) of the Code
- Council Consensus given that P&Z has done all they can reasonably do regarding The burial of utilities in the B1 district – may be removed from P&Z 's agenda
- Directed P&Z to write a perspective of what the ad hoc committee for form based planning in the B1 district and zoning overlay will do, what members will comprise it and the time frame of how long the ad hoc committee will function and what they will be expected to do.

Ordinance amendments

- Voted to adopt an amended proposed amendment to Chapter 15 of the Code regarding residential single-family attached developments by Declaration of Covenants and recorded plat(s) and conversion of certain other types of residential dwelling units to residential single-family attached units as follows:

Paragraph # 6, second sentence to add 'to include an engineering stamp drawing' and to amend paragraph # 11 to add 'and the aforementioned engineer's certified drawing'.

Paragraph # 6, second sentence would read:

Conversion of any other type unit, such as previously constructed townhouses or condominiums, to single family attached units requires the applicable departments of the Town be provided adequate evidence that the unit was built to the building code applicable at the time of construction for construction of townhouses **to include an engineer approved drawing**, and if no such applicable code existed at the time of construction, the unit was built to the building code applicable at the current time for construction of townhouses.

Paragraph # 11 would read:

The approval of the conversion of condominium units to single family attached units under this section is conditional, subject to the filing of an attorney prepared certificate **and the aforementioned engineer approved drawing** that specifies that the new HOA for the single family attached complex is similar to the previous condominium HOA.

- Voted to adopt the proposed amendment to Chapter 2 (administration) Article V, Town Property regarding surplus property with the addition of the following wording at the end of section 2-162 **Items valued between \$500 and \$5000 shall be placed on the Town's website as available for purchase prior to disposal with the exception of a vehicle to be used as a trade in.**

Council Minutes

Approved minutes from 7/20/10 Regular
7/26/10 Special – choice of architects for OFP

Follow ups

- Clerk to listen to minutes from 3/16/10 meeting to determine if council waived permanently or case by case the requirement for committees to submit two applicants for council's consideration
- Clerk to notify Parks and Recreation committee to not schedule tennis lessons prior to September 20, 2010 due to delay in repaving courts.

Nancy Avery, Town Clerk
8/18/10