



# Town of Kure Beach

117 Settlers Lane • Kure Beach, NC 28449  
(910) 458-8216 • [www.townofkurebeach.org](http://www.townofkurebeach.org)

## Film Permit Application

Submit to Kure Beach Recreation Department at [parks@townofkurebeach.org](mailto:parks@townofkurebeach.org).

Production Company:	
Complete Legal Name of Production Co:	
Name of Project:	
Mailing Address:	
Contact Person:	
Phone Number:	Email:

Type of Filming:	Feature Film	TV Movie	TV Series	Commercial	Other
Filming Location (name and address):					
Date:		Hours:			
Rain Date:	Yes	No	Requested Rain Date(s):		
Scene Description:					

# in Cast:	# in Crew:	# of Extras:
Equipment Parking:		
Base Camp:		
Crew Parking:		
Extras Parking:		
Extras Holding:		
Catering (include any vehicle parking):		
Other On-Street Parking:		

Street Closure Requested? (Provide specific streets/times):		
Intermittent Traffic Control (ITC) and/or Pedestrian Traffic Control Requested (PTC)? (Provide specific areas/times):		
Off-Duty Police Officers	# Needed:	Times:
Other Public Safety Personnel Requests (Fire, Ocean Rescue, etc.):		

Special Effects (Stunts, Animals, Gunfire, Noise, etc.):
Special Requests (Barricades, Alterations to Town Property, etc.):
Additional Information (Include any Prep/Wrap Activities, Times, Parking):

**Please include overhead maps showing all planned activity on public property when submitting film permit application.**

All permit applications involving the closure of or significant disruption to a public amenity must be reviewed and approved by Town Council at a public meeting. Permit applications requiring Town Council approval must be submitted with sufficient time for such review.

The undersigned, as authorized by and on behalf of the Production Company, hereby makes the following representations:

I certify that I am the authorized representative of the Production Company and that I am at least 18 years of age. The Production Company acknowledges that if any information set forth in this application is false, misleading, or inaccurate then additional fees and/or fines may be assessed and/or the permit may be revoked.

The Production Company shall comply with all Town Code provisions, ordinances, rules, regulations, other applicable legal authorities, and the terms and conditions of this permit application.

The Production Company shall be responsible for all cleanup work associated with the filming including the collection and disposal of all trash and debris.

The Production Company shall be responsible for restoring and repairing any damage it causes during the filming.

The Production Company shall defend, indemnify, and hold harmless the Town, its public bodies, the elected and appointed members of those public bodies, employees, agents, representatives, and volunteers (collectively, "Town Parties") against and from all claims, suits and costs of every kind and description, including attorney's fees and court costs, and any liability which any of the Town Parties may be held or adjudged to be responsible for by reason of personal injury and/or property damage resulting or arising from the Production Company's filming or caused by a negligent act or omission by the Production Company, its members, officers, employees, agents, representatives, and servants.

The Production Company shall provide the Town, prior to the commencement of filming, Certificates of Insurance for the following coverages:

Comprehensive General Liability Insurance in the amount of \$1,000,000 per occurrence with the Town as an additional named insured;

Motor Vehicle Liability Insurance covering all owned, non-owned, and hired vehicles used in connection with the filming in an amount not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage with the Town as an additional named insured; and

Workers' Compensation Insurance if required by North Carolina General Statutes.

The Town, in its discretion, may waive, in whole or in part, the requirements set forth above.

Signature of Applicant:	Date:
-------------------------	-------

**For Official Use Only:**

Date Received:	Overhead Included:	COI Received:
Town Council Review/Approval Required:	Town Council Meeting Date:	

***Signature below indicates approval of this film permit application by the Town of Kure Beach.***

Recreation Director Signature:	Date:
Conditions of Approval:	

# Town of Kure Beach Special Event Rates

## **General Use Impact Fees**

Low Impact (minimal use of public property – per day)	\$150
Medium Impact (includes intermittent traffic control – per day)	\$300
High Impact (includes closing of public streets – per day)	\$500

## **Personnel**

Police (minimum of 4 hours – per hour, includes overhead)	\$40
Sanitation (per hour, includes overhead)	\$40
Street (per hour, includes overhead)	\$40
Fire (per hour, includes overhead)	\$40

## **Facilities Rental**

Council Chambers (per day)	\$100
Public Land (per day – per site)	\$100
Public Building (excludes Community Center & Ocean Front Park)	\$100

## **Equipment**

Police/Fire/Lifeguard or other Town Vehicle (per hour)	\$25
Trash pickup (per cart per pickup)	\$15

*Minimum of 2 carts required for recyclable materials and one for regular trash.*

## **Parking**

Town Parking Space (per day, per space during paid parking season)	Daily Rate
--	------------

## **Tents**

Permit fee for structures in excess of 200 square feet	\$250
--	-------

Damages to right of ways, infrastructure, parking areas, trees, plants, or any property owned or controlled by the Town of Kure Beach, shall be repaired immediately. Charges for damages not repaired within a reasonable period, shall be determined by the Town.

## **Facilities Rental: Community Center & Ocean Front Park**

Community Center or Ocean Front Park Pavilion (minimum of 2 hours – per hour)	
KB Resident/Property Owner & Non-Profit Organization	\$75
Non-Resident & Commercial Organization for Profit	\$100
Ocean Front Park Pavilion & Lawn (minimum of 2 hours – per hour)	
KB Resident/Property Owner & Non-Profit Organization	\$125
Non-Resident & Commercial Organization for Profit	\$150
Community Center Daily Rate	
KB Resident/Property Owner & Non-Profit Organization	\$675
Non-Resident & Commercial Organization for Profit	\$900
Community Center Weekend Rate (Friday 12PM through Sunday 3PM)	
KB Resident/Property Owner & Non-Profit Organization	\$1,350
Non-Resident & Commercial Organization for Profit	\$1,800