



TOWN OF KURE BEACH

117 SETTLERS LANE ♦ KURE BEACH, NORTH CAROLINA 28449
TELEPHONE (910) 458-6535 ♦ FAX (910) 458-4269

SPECIAL USE PERMIT APPLICATION

Purpose

Special use permits add flexibility to the zoning regulations. Subject to high standards of planning and design, certain property uses may be allowed in certain districts where these uses would not otherwise be acceptable. By means of controls exercised through the special use procedures, property uses, which would otherwise be undesirable in certain districts, can be developed to minimize any adverse effects they might have on surrounding properties.

Procedure

- Applicant must fill out all sections of the application
- Special use permit applications shall only be submitted by the property owner(s) or their duly authorized agent.
- Site plans shall be prepared by qualified professionals based upon current land records information. The plan shall be drawn to an accurate scale and legible size as required by each parcel and contain the following information:
 - (1) Names of the owner, developer and design professionals;
 - (2) Scale, dimensions, date, north arrow, property boundaries;
 - (3) Location, height, number of stories, floor area, setbacks and proposed uses of all structures;
 - (4) Open space and recreational areas and impervious surface calculations;
 - (5) Buffering and screening areas, fencing, walls and landscaping indicating the type, number and size of all plantings;
 - (6) Vehicular and pedestrian circulation including existing and proposed rights-of-way with cross-sections, design details and dimensions;
 - (7) Location and geometry of all parking, loading, and sanitation pickup;
 - (8) Conceptual grading, site preparation and stormwater management plans;
 - (9) Lighting details including type, location, and radius and intensity in footcandles;
 - (10) Location, height and dimensions of all signs; and
 - (11) Any additional conditions and requirements that represent greater restrictions on development and use of the site than the underlying zoning district.
- Upon receiving the recommendations of the planning and zoning commission and holding a public hearing, the town council may grant or deny the special use permit. The special use permit, if granted shall include such approved plans as may be required.

Property Owner Information

Property Owner's Name _____ Phone # _____

Mailing Address _____

E-mail address _____

Applicant Information

Applicant _____ Phone # _____

Mailing Address _____

Email Address _____

Representative/Agent for Owner _____

(AUTHORITY FOR APPOINTMENT OF AGENT IS ATTACHED)

Property Information

Property Address _____

PIN (parcel identification #) _____

Proposed Project Name _____

Application for Special Use Permit

Application is hereby made for the following use: (Please explain below)

General conditions

When granting a special use permit, Council shall find that all four of the following factors exist. In the spaces provided below, indicate the facts and arguments that prove you meet the following conditions:

- 1. Indicate how the proposed special use will not materially endanger the public health or safety if located where proposed and approved:

- 2. Indicate if the proposed special use meets all required conditions and specifications:

3. Indicate how the proposed special use will not substantially injure the value of the adjoining property, or that the use is a public necessity:

4. Indicate that the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is located and in general conformity with the comprehensive plan and other plans for the area:

Property Owner's Signature

_____ Date _____
Please sign in blue or black ink

Applicant's Signature

_____ Date _____
Please sign in blue or black ink

Town of Kure Beach

AUTHORITY FOR APPOINTMENT OF AGENT

The undersigned owner, _____, does hereby appoint _____ as his, or its exclusive agent for the purpose of petitioning the Town of Kure Beach for approval of a Special Use Permit, as applicable to the property having the address of _____ and described in the attached application.

The owner does hereby covenant and agree with the Town of Kure Beach that said agent has the authority to do the following acts for and on behalf of the owner:

1. To submit a proper application and the required supplemental material; and
2. To appear at public meetings to give representation and commitments on behalf of the owner; and
3. To accept conditions or recommendations made for the issuance of the Special Use Permit on the owner's property; and
4. To act on the owner's behalf without limitations with regard to any and all things directly or indirectly connected with or arising out of any petition.

This agency agreement shall continue in effect until final disposition of the application submitted in conjunction with this appointment.

Date: _____

Agent's name, Address & Telephone:

Owner*

* If the owner is an individual, the owner (or all owners if there is more than one) must sign the authorization. If a corporation, print the name of the corporation and have signed by an authorized officer. If a partnership, print the name of the partnership and have signed by an authorized partner.